



Minutes

The Minutes of the Policy Development Committee Meeting held on Tuesday, February 7, 2023, at 6:30 p.m., in person at the Catholic Education Centre and virtually by Google Meet.

Present:

Trustees: Mike Ayotte, Loretta Durst (Committee Chairperson), Madelyn Gaskell (Student Trustee), Joshua Glover, Kevin MacKenzie, Mary Ann Martin, and Kathleen Tanguay.

Administration: Jeannie Armstrong, Joan Carragher, Jonathan Di Ianni, Galen Eagle, Sean Heuchert, Stephen O'Sullivan, Sheila Piggott, Julie Selby.

Recorder: Michelle Kennedy.

Regrets: Trustee Jenny Leahy, Student Trustee Siobhan Marie.

A. Call to Order:

1. Opening Prayer.

Loretta Durst, Committee Chairperson, called the meeting to order at 6:30 p.m. and invited Trustee Mike Ayotte to lead the committee in opening prayer.

2. Land Acknowledgement.

Loretta Durst respectfully acknowledged that the Policy Development Committee Meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Approval of the Agenda.

MOTION: Moved by Kathleen Tanguay, seconded by Mike Ayotte
that the agenda be approved.

Carried.

4. Declarations of Conflicts of Interest.

There were no conflicts of interest declared.

5. Approval of the Minutes of the Policy Development Committee Meeting, November 1, 2022.

MOTION: Moved by Kevin MacKenzie, seconded by Mike Ayotte

that the minutes of the Policy Development Committee Meeting held on Tuesday, November 1, 2022, be approved.

Carried.

6. Business Arising from the Minutes.

There was no business arising out of the minutes.

B. Presentations/Recommended Actions:1. Revised Directional Policy – 1100, Communications.

Galen Eagle, Manager of Communications, presented the revised Directional Policy, 1100 – Communications and reviewed the proposed changes in a slide deck presentation. Suggested revisions were discussed.

MOTION: Moved by Joshua Glover, seconded by Mary Ann Martin

That a recorded vote be taken for the recommended action for agenda item B.1, Revised Directional Policy.

Carried.

MOTION: Moved by Kevin MacKenzie, seconded by Mike Ayotte

that the Policy Development Committee recommend to the Board that Directional Policy 1100, Communications, be received and posted as amended.

For: Mike Ayotte
Loretta Durst
Kevin MacKenzie
Kathleen Tanguay

Against: Joshua Glover.

Abstained: Mary Ann Martin

Carried.

2. Remove Board Policy and Administrative Procedure - #1104 Confidential Communications Between Students and Staff.

Galen Eagle, Manager of Communications explained the rationale for the recommendation to delete Administrative Procedure #1104.

MOTION: Moved by Kathleen Tanguay, seconded by Mary Ann Martin

that the Policy Development Committee recommend to the Board that Board Policy #1104, Confidential Communications Between Students and Staff, and the corresponding Administrative Procedure be deleted.

Carried.

3. Revised Administrative Procedure – AP #802, Illness or Injury of a Student.

Superintendent of Learning, Jonathan Di Ianni highlighted the changes to Administrative Procedure #802, which has been revised to replace Board Policy and Administrative Procedure #818. Recommended revisions were suggested by the trustees and noted by Superintendent Di Ianni.

MOTION: Moved by Mike Ayotte, seconded by Kevin MacKenzie

that the Policy Development Committee recommend to the Board that Administrative Procedure #802, Illness or Injury of a Student, be received and posted as amended under Directional Policy #800, Healthy Schools and Workplaces.

Carried.

4. Revised Directional Policy – DP #300, Student Achievement and Well-being.

Sheila Piggott, Superintendent of Learning and Julie Selby, Superintendent of Learning delivered a presentation regarding the proposed Directional Policy #300, Student Achievement and Well-being. It was noted that the revised policy now includes an added focus on well-being and equity as an integral part of this policy that guides instruction in PVNC Catholic schools.

MOTION: Moved by Mary Ann Martin, seconded by Mike Ayotte

that the meeting be extended to 9:00 p.m.

Carried.

There was an extensive discussion about suggested revisions. There was concern expressed about the policy and administrative procedure review process and trustees felt ill prepared to make decisions on the balance of the agenda. Director of Education Joan Carragher stated that the process and method of presenting proposed changes in comparison to existing policy and procedure will be examined and revised.

MOTION: Moved by Kathleen Tanguay, seconded by Mike Ayotte

that agenda items B.4, B.5, B6, and B.7 be deferred to a future Policy Development Committee Meeting.

Carried.

5. Revised Administrative Procedure – AP #301, Effective Instructional Practice.

Deferred to a future meeting.

6. Revised Administrative Procedure – AP #302, Assessment, Evaluation and Reporting.

Deferred to a future meeting.

7. Revised Administrative Procedure – AP #305, Out of School Activities.

Deferred to a future meeting.

8. Revised Administrative Procedure – AP #107, Electronic Meetings

Director of Education, Joan Carragher presented the revised Administrative Procedure #107, Electronic Meetings and noted the proposed changes.

MOTION: Moved by Kevin MacKenzie, seconded by Mike Ayotte

that the Policy Development Committee recommend to the Board that Administrative Procedure #107, Electronic Meetings, be received and posted as amended under Directional Policy #100, Governance, Vision, Strategic Priorities.

Carried.

C. Information Items:

D. Next Meeting:

1. Tuesday, April 18, 2022, 6:30 p.m.

E. Conclusion:

1. Closing Prayer:

The Committee Chairperson concluded the meeting with prayer.

2. Adjournment:

MOTION: Moved by Kathleen Tanguay, seconded by Mary Ann Martin
that the meeting be adjourned at 8:57 p.m.

Carried.