

Catholic Parent Engagement Committee Meeting
Monday, November 1, 2021 – 6:30 p.m.
online by Google Meet: <https://meet.google.com/wjq-bysk-oeo>

Members/Trustees who are unable to attend are asked to please notify Michelle Kennedy, Administrative Assistant 1-800-461-8009, or 705-748-4861, ext. 1247 or by email: mkennedy@pvnccdsb.on.ca

Chairperson:

The meeting will be chaired by Joan Carragher, Director of Education until a Committee Chairperson is appointed.

A. Call to Order:

1. Opening Prayer – Father Paul Massel
2. Land Acknowledgement – Joan Carragher
3. Approval of Agenda.
4. Declaration of Conflicts of Interest.
5. Approval of the Minutes of the Catholic Parent Engagement Committee meeting held October 4, 2021.
6. Business Arising from the Minutes.
7. Selection of Chair for the 2021-2023 term.

B. Recommended Actions/Presentations:

1. Inspiring Faith - Christian Meditation – Father Paul Massel.
2. Planning for May 18, 2022 Event – Guest speaker

C. Information Items:

1. Committee Member Updates

2. Next Committee Meeting:

- a. Monday, February 28, 2021, 6:30 p.m. – 8:30 p.m.

D. Conclusion:

1. Closing Prayer
2. Adjournment



Minutes

The Minutes of the meeting of the Catholic Parent Engagement Committee (CPEC) held virtually by Google Meet on Monday, October 4, 2021, at 6:30 p.m.

Present:

Committee Members:

Jennifer Ball, David Bernier, Julianne Charette, Christine Haffie, Lisa Hiltz, Rachel Logan, Kevin MacKenzie, and Father Paul Massel.

Catholic School Council Members/Parents/Guests:

Nora Darling, Jennifer Fraser, and Karen Goodhand.

Administration:

Joan Carragher, Director of Education.

Recorder:

Michelle Kennedy, Executive Assistant.

A. Call to Order: The meeting was chaired by Joan Carragher, Director of Education, as the two-year term for Chairperson, Jennifer Ball ended at the completion of the 2020-2021 school year. The meeting was called to order at 6:31 p.m. and Mrs. Carragher welcomed committee members and parent guests to the meeting.

1. Opening Prayer

Father Paul Massel led the committee in prayer to begin the meeting.

2. Land Acknowledgement

Following prayer, Joan Carragher, Director of Education gratefully acknowledged that the meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Approval of Agenda

MOTION: Moved by Jennifer Ball, seconded by Kevin MacKenzie

that the agenda be approved with the addition of item B.1, b) 'Director Remarks'.

Carried.

4. Declaration of Conflicts of Interest

Committee members Rachel Logan and Lisa Hiltz each declared a conflict of interest as employees of PVNCCDSB.

5. Approval of the Minutes of the meeting of May 31, 2021.

MOTION: Moved by Jennifer Ball, seconded by Lisa Hiltz

that the minutes from the meeting held on May 31, 2021, be approved.

Carried.

6. Business Arising from the Minutes

There was no business arising from the minutes.

7. Selection of Chair for the 2021-2023 term.

Joan Carragher called for nominations for the role of Chairperson for the Catholic Parent Engagement Committee for the term 2021-2023. The time commitment of the role of chairperson considered and Jennifer Ball gave a synopsis of the duties involved. There was discussion about the existing vacancies on the committee and the need to communicate the need for more members to the Catholic School Councils and school communities. Joan Carragher and Julianne Charette will send information to school principals and request it be a topic at the next Catholic School Council meetings.

The task of selecting a chairperson was deferred to the November 1, 2021 meeting.

B. Recommended Actions/Presentations:

1. a) Strategic Priorities, 2021-2025.

The Director of Education, Joan Carragher presented to the committee the recently approved strategic priorities, including vision and mission statement for the years 2021 through 2025. The strategic priority document entitled "Building a Community that Accompanies" outlines three over-arching pillars: being Creative, being Well, being Community. There are eight areas of priority, each with three strategic goals that will set the Board's strategic direction over the next four years. The areas of priority are Inspiring Faith, Valuing Relationships, Nurturing Mental Health and Well-being, Providing Excellence in Teaching and Learning, Ensuring Equity, Expanding Technology, Protecting the Environment, and Maximizing Resources.

Following her presentation, Mrs. Carragher answered questions from the committee.

b) Director's Remarks

Joan Carragher announced that City of Kawartha Lakes trustee, Michelle Griepsma has resigned. She noted that Mrs. Griepsma served as trustee for PVNCCDSB since 2010 and thanked her for her dedicated service to Catholic education. An application process for filling the vacant position will be posted on the Board web site.

The board is working on mapping out the process for having volunteers return to the schools. Only fully vaccinated individuals will be able to regularly attend to volunteer activities. A mechanism for attestation of vaccination will be communicated to school communities.

Revised guidelines are expected from the Ministry of Education for Community use of schools. The Ministry will determine when permits can resume being issued for school gyms and facilities by the Board.

2. PVNCCDSB Student Data Census.

Joan Carragher explained the purpose of the collection of identity-based student data for the purpose of removing systemic barriers to learning. The process of survey completion for students of various age groups was explained. For younger students, the survey will be completed with a parent and older students will complete the survey on their own. Joan asked that all parents be encouraged to watch for information posted to the website and from school messenger and complete the survey.

3. Parents Reaching Out (PRO) Grant, 2021-2022.

Michelle Kennedy reported that once again this year an allocation of \$500 has been allocated to each school's Catholic Parent Council from Parents Reaching Out portion of funding. This funding is for use in the school for parent engagement initiatives.

In addition, the Ministry has allocated Parent Reaching Out Grant funding for use for special projects during the 2021-2022 school year for use by the Catholic Parent Engagement Committee. This year the grant amount is \$20,176, which is approximately double the amount allotted last year. PRO Grant information including a 'Frequently Asked Questions' page was distributed by email to the committee for consideration on how this funding could be spent in the coming months.

4. Plan for 2021-2022 CPEC Meetings.

Joan Carragher led a discussion about the format of the meetings for the balance of the year. Presentations will be brought to each Catholic Parent Engagement Committee meeting this year to highlight and align with areas of focus in the Board's Strategic Priorities Document.

There was further discussion about planning for a guest speaker for the May 18 event. Suggestions were Dr. Jean Clinton, regarding Mental Health and Well-being, and Aruna Papp, regarding anti-racism. Committee members were asked to consider these and other options to bring back to the November meeting.

C. Information Items:

1. Committee Member Updates.

Father Paul Massel reported that an Online Mass has been recorded and will be distributed to all of the schools this week. The Mass was celebrated by Bishop Daniel Miehm and features contributions from students in outdoor settings. It was also reported that an online Rosary pilot project is underway this year and a board-wide online liturgy continues each Wednesday by Google Meet with PVNCCDSB staff.

2. Next Committee Meeting:

The next meeting will be held on Monday, November 1, 2021, 6:30 p.m. – 8:30 p.m. The meeting schedule for the remainder of the 2021-2022 year was reviewed.

D. Conclusion:

1. Closing Prayer.

Joan Carragher, Director of Education closed the meeting with prayer.

2. Adjournment.

MOTION: Moved by Jennifer Ball, seconded by Rachel Logan
that the meeting adjourn at 7:35 p.m.

Carried.