



REGULAR BOARD MEETING

TUESDAY, NOVEMBER 28, 2017

BOARDROOM

OPEN MEETING – 6:30 to 9:30 P.M.

Chairperson: Mrs. M. Griepsma

Vice-Chairperson: Mr. D. Bernier

**TRUSTEES WHO ARE UNABLE TO ATTEND THE MEETING
ARE ASKED TO PLEASE NOTIFY PAM SMITH.**

A. Call to Order of the Open Meeting – 6:30 P.M.:

1. Examen – Fr. Paul Massel.
2. Opening Prayer – Fr. Paul Massel.
3. We acknowledge that we are meeting on the traditional territory of the Mississauga Anishinaabe People.
4. Singing of the National Anthem.
5. Approval of Agenda.
6. Declarations of Conflicts of Interest.
7. Approval of the Minutes:
 - a) Approval of the Draft October 24, 2017 Open Session Regular Board Meeting Minutes.
8. Business Arising Out of the Minutes.

B. Reports from the Director of Education and Student Trustee(s):

1. Report from the Director of Education, Mr. Michael Nasello.
2. Report from the Student Trustees.

Mr. Winston Steward, Sr. Student Trustee.
Ms. Calahndra Brake, Jr. Student Trustee.

C. Presentations:

1. "Voices that Listen" Presentation.
Mr. Winston Steward, Sr. Student Trustee
Ms. Calahndra Brake, Jr. Student Trustee
Mr. Galen Eagle, Communication Manager
2. R.A. Proposed Holy Trinity Catholic Secondary School, Courtyce, Student Excursion to Stowe, Vermont, United States from March 8, 2018 to March 11, 2018.
Ms. Lisa Cole, Principal
3. R.A. Proposed Combined St. Mary Catholic Secondary School, Cobourg, and St. Stephen Catholic Secondary School, Bowmanville, Student Excursion to Stowe, Vermont, United States from March 4, 2018 to March 7, 2018.
Mr. Rob Majdell, Principal – St. Mary Catholic Secondary School, Mr. Tony Hunt, Teacher – St. Mary Catholic Secondary School
Mr. Mark Joly, Principal – St. Stephen Catholic Secondary School
4. R.A. Proposed St. Peter Catholic Secondary School, Peterborough, Student Excursion to Antigua, Guatemala from November 17, 2018 to November 25, 2018.
Ms. Nanzala Hopson-Vice-Principal, Ms. Monica Nolan-Teacher and Mr. Kevin O'Neill-Teacher
5. Be Well Strategy Update.
Ms. Stefani Burosch, Mental Health Lead
Ms. Christie Morissette, Wellness Coordinator
6. "Renewing the Promise" Symposium.
Mrs. Michelle Griepsma, Board Chairperson
Mr. Michael Nasello, Director of Education
Mrs. Laurie Corrigan, Superintendent of Learning/Innovation Technology

D. Programs and Services: No Items.

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.
Mrs. Michelle Griepsma, Board Chairperson
2. Ontario Catholic School Trustees' Association (OCSTA) Learning Session, February 7, 2018.
3. R.A. Audited 2016-2017 Financial Statements.
Mrs. Isabel Grace, Superintendent of Business and Finance/Facility Services
4. R.A. Approval of Appointment of a Member to the Audit Committee 2017-2020.
Mrs. Isabel Grace, Superintendent of Business and Finance/Facility Services
5. R.A. Dissolution of the Director's Strategic Planning Committee.
(One Year Term December 1, 2016 to November 30, 2017)
Mr. Michael Nasello, Director of Education

F. Human Resources: No Items.

G. Policy Development: No Items.

H. Old Business: No Items.

I. New Business:

1. Toronto District School Board Letter to the Minister of Health Re: Local Health Integration Network (LHIN).
Mrs. Anne Marie Duncan, Superintendent of Learning/Special Education Services
2. Preparation for the December 5, 2017 Annual Board Meeting, Mass and Clergy Appreciation Evening.
Mrs. Michelle Griepsma, Board Chairperson

J. Bring Forward: No Items.

K. Information Items:

1. Chairperson's Report.
Mrs. Michelle Griepsma, Board Chairperson
2. Trustees' Committee Reports: (Past Approved and Draft Meeting Minutes shared on Google.)
 - a) Accessibility Advisory Committee – November 9, 2017.
 - b) Special Education Advisory Committee – November 16, 2017.
 - c) French as a Second Language Advisory Committee – November 22, 2017.
3. Highlights of System Achievements.
Mr. Galen Eagle, Communications Manager

L. Future Meetings:

BOARD AND STANDING COMMITTEE MEETINGS (chronological order)

1. Board Standing Committee Meetings:
 - Annual Board Meeting, Mass and Clergy Appreciation Evening – **Tuesday, December 5, 2017 4:00 p.m.**
 - Governance – **Monday, December 11, 2017, 6:30 p.m. – 8:30 p.m.**
 - Board Meeting – **Tuesday, December 19, 2017, In Camera 6:00 p.m., Open Session 6:30 p.m.**
 - Policy Development – **Tuesday, January 30, 2018, 6:30 p.m. – 8:30 p.m.**
2. Other Committee Meetings:
 - Chairperson Committee Meeting – Monday, December 11, 2017, 4:15 p.m.
 - First Nation, Métis, and Inuit Advisory Committee – December 12, 2017, 6:30 p.m.
 - Student Council Liaison Committee Meeting – December 19, 2017, 4:15 p.m.
 - STSCO Governance Meeting – January 9, 2018, 3:00 p.m., STSCO Offices.
 - Special Education Advisory Committee – January 18, 2018, 6:30 p.m.
 - Faith and Equity Advisory Committee, January 25, 2018, 6:30 p.m.

- Catholic Parent Engagement Committee, February 5, 2018, 6:30 p.m.
- Accessibility for All Committee, February 13, 2018, 1:15 p.m.
- Catholic Leadership Development Series, “Called to Learn”, April 4, 2018
4:15 p.m. -6:00 p.m. Board Office –Large Board Room
- French as a Second Language Advisory Committee, April 11, 2018, 4:30 p.m.
- Audit Committee, TBD, 6:30 p.m.
- Strategic Planning Advisory Committee – *Pending Dissolution R.A. item E.5.*

EVENTS (chronological order)

- December 1, 2017 - Toonies for Tuition
- December 1-2, 2017 - OCSTA Ontario Catholic School Trustees’ Association
Board of Director’s Meeting (Intercontinental Toronto)
- January 19, 2018 - OCSTA Ontario Catholic School Trustees’ Association –
Trustees Seminar (Hilton Mississauga, Meadowvale) January 19-20, 2018
- February 15, 2018 – Special Olympics Fundraisers
- February 15-18, 2018 - OSTA-AECO Ontario Student Trustees’ Association Board
Council Conference (Student Trustees)
- April 26-28, 2018 - OCSTA Ontario Catholic School Trustees’ Association – AGM
(Crowne Plaza Kitchener – Waterloo)
- May 6-May 11, 2018 - Catholic Education Week
- May 9, 2018 – PVNCCDSB Service Recognition – Occasional Staff (Board Office)
- May 9, 2018 - Catholic Student Leadership Awards Evening
- May 24, 2018 - OSTA-AECO Ontario Student Trustees’ Association Annual
General Meeting May 24-27, 2018 (Student Trustees)
- June 7, 2018 - CCSTA Canadian Catholic School Trustees’ Association AGM
June 7-9, 2018 Kelowna BC

M. Conclusion:

1. Report from the In-camera Meeting.
2. Closing Prayer.
3. Adjournment.

THE MINUTES OF THE OPEN SESSION OF THE REGULAR MEETING OF THE BOARD held Tuesday, October 24, 2017 at 6:30 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

PRESENT:

- Trustees - Mmes. Linda Ainsworth, Calahndra Brake – Student Trustee, Ruth Ciraulo, Christine Dunn, Helen McCarthy.
- Messrs. Dave Bernier, Dan Demers, Winston Steward – Student Trustee.
- Administration - Mmes. Joan Carragher, Laurie Corrigan, Anne Marie Duncan, Isabel Grace, Dawn Michie.
- Messrs. Galen Eagle, Fr. Paul Massel, Tim Moloney, Michael Nasello.
- Absent/Regrets - Mme. Michelle Griepsma.
- Recorder - Mrs. P. Smith.

Mr. Dave Bernier, Vice-Chairperson, chaired the Board Open Session-Regular Board Meeting of October 24, 2017.

A. Call to Order of the Open Meeting – 6:31 P.M.:

1. Examen.

Mr. Dave Bernier, Chairperson, asked Fr. Paul Massel to lead the Board in the Examen.

2. Opening Prayer.

The Chairperson, Mr. Dave Bernier, called the meeting to order at 6:30 p.m. and asked Fr. Paul Massel to lead the Opening Prayer.

3. Acknowledgement.

Mr. Dave Bernier, Chairperson, acknowledged that the Board Meeting was taking place on the traditional territory of the Mississauga Anishinaabe People.

4. Singing of the National Anthem.

The National Anthem was sung.

Mr. Dave Bernier welcomed guests and attending principal representatives Mrs. Marie-Claude Caron-Charette and Mr. Guy Charette.

5. Approval of the Agenda.

MOTION: Moved by Mrs. Ruth Ciraulo, seconded by Mr. Dan Demers,

that the Agenda for Tuesday, October 24, 2017, be approved with the amendment that the Ontario Association of Parents in Catholic Education (OPACE) be added to the October 24, 2017 Open Session Meeting as item "C1" and all other items under section "C" will be renumbered accordingly.

Carried.

6. Declarations of Conflicts of Interest.

There were no declarations of conflicts of interest.

7. Approval of the Minutes.

- a. R.A. September 26, 2017 Draft Board Open Session In-Camera Report (deferred from September 26, 2017 Open Session Board Meeting item "M1" Report from the In-Camera Meeting).

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mrs. Ruth Ciraulo,

that the Board approve the actions and the discussions arising from the In-Camera session on September 26, 2017, as follows:

- A.** 1. Opening Prayer was shared.
2. The Agenda for the In-Camera meeting of September 26, 2017 was approved as amended.
3. There were no declarations of conflict of interest.
4. The Draft Minutes of the June 27, 2017 In Camera Board Meeting Minutes were approved as presented.
5. There was no business arising out of the minutes.
- B.** There were no presentations.
- C.** Under Programs and Services an update on Freedom of Information was heard.
- D.** Under Business, Finance and Governance:
1. An OCSTA information update was shared with Trustees.
2. Performance Review update was heard.
3. Staffing update was heard.
- E.** Human Resources:
1. An HR matter was discussed.
- F.** Other Urgent Matters:
1. A Motion was heard regarding Minutes of Settlement from the Expulsion Committee dated September 26, 2017.
2. A Health Update was heard.
- G.** Information Items: No items.

H. Old Business:

1. A follow up regarding a past matter was heard.
 2. Ontario Association of Parents in Catholic Education (OAPCE) update was heard.
- I.** The Meeting convened as an Open Session at 6:38 p.m. and will reconvene In-Camera following the Sept. 26 Open Session of the Board Meeting.

Carried.

- b. Approval of the Draft September 26, 2017 Regular Board Meeting Minutes to be amended to include the Open Session In-Camera Report.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers, that the Board approve the September 26, 2017 Regular Board Meeting Minutes with the addition of the approved Board Open Session-In Camera Report September 26, 2017.

Carried

8. Business Arising Out of the Minutes.

There were no items.

B. Reports from the Director of Education and Student Trustee(s):

1. Report from the Director of Education.

Mr. Michael Nasello, Director of Education, shared his report with the Board and highlighted that:

- The Board added its voice to the collective response with many other Peterborough organizations and individuals in expressing concern over the planned white supremacist rally and in lending our vocal support to the quality of community life here in Peterborough that is welcoming, supportive and respectful of all people.
- The Rosary Prayer Program and Diocesan Sacramental Preparation Program are well underway.
- Development of CBIPSAW, 17-18 benchmarks for the first stages of our new Strategic Plan Implementation, and follow up plan for our EQAO.
- EQAO Data has been released.
- We are busy supporting the United Way and the Special Olympics is coming in May 2018.
- When Faith Meets Pedagogy Conference takes place later this week and the Board is presenting on Deep Inquiry Learning.
- The CEFO Fr. Fogarty Student Award recipients will be recognized this weekend.
- Strong secondary student delegation attended WE Day from various schools.

- Catholic Leadership Development Series is on November 8, 2017 with Jennifer Kolari as the keynote speaker and she will also present to the Catholic Parent Engagement Committee the same evening. All parents are encouraged to attend the evening.
- Chiefs of the First Nations meetings are in progress and more are planned. The Bishop has been introduced at these meetings.
- On October 30, 2017 he joined Ms. Jennifer Leclerc, Director – KPR and Chief Murray Rodd, on a public panel discussion around Bullying sponsored by the Ontario College of Teachers. Trustees are invited to attend the event taking place at the Holiday Inn, Peterborough at 9:00 a.m.
- On November 2, 2017 there will be a Mass for the Deceased Members of the PVNC community at the Cathedral at 4:30 p.m.
- On November 3, 2017 the annual retirement celebration will take place.
- Renewing the Promise roundtable event takes place on November 14, 2017. Building on past dialogue.

2. Report from the Student Trustee(s).

Ms. Calahndra Brake, Student Trustee, shared her report with the Board and highlighted that:

- All secondary schools participated in Orange Shirt Day – “Every Child Matters” - as an opportunity to further the discussion on all aspects of residential schools.
- Student Councils and Link Crews across the Board are having planning days and retreats. Link Crew is a secondary school orientation and transition program lead by trained senior students mentoring junior students.
- Dances are taking place at secondary schools.
- Holy Cross students lead an initiative where students wore a red ribbon to honour the lives of missing and murdered Indigenous women in Canada.
- Food drives and various fundraisers are taking place such as “Socktober” a sock drive inspired by “Me to We”.
- Schools are working on their musical productions with a few being:
 - Grease – Holy Cross Catholic Secondary School
 - Beauty and the Beast – St. Peter Catholic Secondary School
 - James and the Giant Peach – Holy Trinity Catholic Secondary School
- Progress reports have been sent out to students.

C. **Presentations:**

1. Ontario Association of Parents in Catholic Education (OAPCE).

Mr. Dave Bernier, Chairperson, welcomed Ms. Lisa Cuypers, OAPCE Administrative Assistant, to the Board Meeting and thanked her for taking the time to meet and answer questions from the Trustees.

Ms. Lisa Cuypers, attended the Board meeting as the representative of the Ontario Association of Parents in Catholic Education in response to a letter sent by the Board to OAPCE on September 25, 2017.

Ms. Cuypers handed out the OAPCE Year-End Report 2016-2017 to Trustees.

Mr. Dave Bernier, Chairperson, inquired about the focus of the organization and its provincial perspective in relationship to all Boards. Ms. Cuypers shared that they are a Provincial Organization and their goal is communication across the province. The Board of Directors has representation from several Boards as listed on the handout. Within the communication process, some Boards have separate parent email groups connected with Board email groups making easier communication flow while with other Boards emails are personal and may not be as accessible due to freedom of information concerns.

Ms. Cuypers informed Trustees that the Vice president of OAPCE has attended the Institute for Catholic Education (ICE) meetings. All members of the OAPCE, other than Ms. Cuypers, are volunteers and the home office, where she works is now in Petawawa.

The Board inquired around the removal of the Spiritual Director from the OAPCE table and Ms. Cuypers shared with Trustees that Bishop Joseph Dabrowski from the Diocese of London is the new OAPCE Liaison Bishop appointed by the Assembly of Catholic Bishops of Ontario who is invited to the BOD meetings as the Bishop Liaison and as the Spiritual Advisor.

Ms. Cuypers indicated the OAPCE AGM is coming up and that the revised OAPCE ByLaws will be shared at the meeting.

The Board inquired on the OAPCE communication process. Ms. Cuypers responded that when documentation is received it is shared with the executive. The OAPCE Board meets every three months. Ms. Cuypers advised Trustees that the executive will be at the upcoming ICE Symposium and can answer any further questions at that time.

Ms. Cuypers shared that OAPCE will be celebrating its 80th Anniversary in 2019.

Mr. Dave Bernier, Chairperson, thanked Ms. Cuypers for her time and for attending as a representative of OAPCE and answering questions.

2. Communications Awards.

Mr. Michael Nasello, Director of Education, shared with Trustees that Mr. Galen Eagle, Communications Manager, was recognized by the Canadian Association of Communicators in Education for two 2017 BRAVO Awards. Mr. Eagle received the 2017 BRAVO Award of Distinction for "A Syrian Journey" and "PVNC Vimy 100" communication pieces.

The Board congratulated Mr. Eagle on the awards and thanked him for his dedication and work.

3. Proposed St. Mary Catholic Secondary School, Cobourg, Student Excursion to Italy and Greece from March 7, 2019 to March 16, 2019.

Mr. Rob Majdell, Principal, and Mr. Curtis Chornie, Teacher, shared detailed excursion packages with Trustees and answered questions. Trustees also inquired around optional excursions and were informed that any optional excursion will include the entire group. Mr. Chornie will also be offering this excursion to other schools.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mrs. Helen McCarthy,

that the proposed St. Mary Catholic Secondary School, Cobourg, student excursion to Italy and Greece from March 7, 2019 to March 16, 2019 be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or

principal rulings for cancellation of the trip.

Carried.

4. Proposed St. Mary Catholic Secondary School, Cobourg, Student Excursion to San Francisco, United States, from April 6, 2018 to April 10, 2018 – Invitational Music Festival.

Mr. Rob Majdell, Principal, and Ms. Tanya Earle, Teacher, shared detailed excursion packages with Trustees and answered questions.

Ms. Earle informed Trustees that this music competition is by invite only from the Heritage Music Group. If this excursion is approved fundraising opportunities will be put in place. Trustees inquired around cancellation insurance and Ms. Earle indicated this is still outstanding but she is following up on this with the Heritage Music Group.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mrs. Ruth Ciraulo,

that the proposed St. Mary Catholic Secondary School, Cobourg, student excursion to San Francisco, United States, from April 6, 2018 to April 10, 2018 – Invitational Music Festival, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

5. Proposed St. Stephen Catholic Secondary School, Bowmanville, Student Excursion to Amsterdam and London from June 1, 2019 to June 10, 2019 –D-Day 75th Anniversary.

Mr. Mark Joly, Principal, Mr. Bryan Landry and Mr. Rob Morrison, Teachers, shared detailed excursion packages with Trustees and answered questions.

Mr. Landry advised Trustees that he has connected with Mr. Hulsman, Teacher, at St. Thomas Aquinas Catholic Secondary School and shared an invitation for students to join St. Stephen Catholic Secondary School on this excursion pending Board approval of the excursion.

MOTION: Moved by Mr. Dan Demers, seconded by Mrs. Linda Ainsworth,

that the proposed St. Stephen Catholic Secondary School, Bowmanville, student excursion to Amsterdam and London from June 1, 2019 to June 10, 2019 – D-Day 75th Anniversary, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip

Carried.

6. Proposed St. Stephen Catholic Secondary School, Bowmanville, Student Excursion to France from March 7, 2019 to March 14, 2019.

Mr. Mark Joly, Principal and Ms. Michelle Driscoll, Teacher, shared detailed excursion packages with Trustees and answered questions. Mr. Joly indicated he will connect with Mr. Winn, Principal at St. Thomas Aquinas Catholic Secondary School, to offer this excursion to their students pending Board approval of the excursion.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mrs. Ruth Ciraulo,

that the proposed St. Stephen Catholic Secondary School, Bowmanville, student excursion to France from March 7, 2019 to March 14, 2019 be approved in principle and that the trip will

include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

7. Proposed Holy Cross Catholic Secondary School, Peterborough, Student Excursion to Chicago, Illinois, United States from April 26, 2018 to April 29, 2018.

Mr. James Brake and Ms. Janina Kraus, shared detailed excursion packages with Trustees and answered questions.

MOTION: Moved by Mr. Dan Demers, seconded by Ms. Christine Dunn,

that the proposed Holy Cross Catholic Secondary School, Peterborough, student excursion to Chicago, Illinois, United States from April 26, 2018 to April 29, 2018 be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

8. 2017 Summer Learning Program Update.

Mr. Tim Moloney, Superintendent of Learning/Student Success, gave a brief summary to Trustees on the Summer Programs that were offered in 2017.

a) Summer Learning Program 2017.

Mr. Wayne Clark, Principal-Summer Learning Program, shared with Trustees that “Camp Aim” was offered to students in grades 1-6. Classes were offered at St. Anthony Catholic Elementary School in Port Hope, Holy Family Catholic Elementary School in Courtice, St. Patrick Catholic Elementary in Peterborough and St. Dominic Catholic Elementary School in Lindsay.

This program offered learning through communication, and problem solving in math and robotics coding. Parents joined students at the beginning and end of each day, with several activities and excursions being offered to explore connections to numeracy, literacy, science and the arts.

This program supported one teacher and one tutor per class. One robotics instructor was supported per two sites.

b) Summer School 2017.

Ms. Bridget McCann-Girard, Principal - Summer School 2017 informed Trustees that Summer School 2017 was offered at St. Stephen Catholic Secondary School in Bowmanville and Holy Cross Catholic Secondary School in Peterborough. Ms. McCann-Girard reviewed that, with the implementation of student success initiatives in our schools, there is a reduced need for remediation and now we are seeing an increase in reach ahead opportunities for students offered through the Catholic Elearning Consortium. Summer Course offerings included math remediation, face to face, and online reach-ahead opportunities, elearning courses and community connected experiential learning. Over 500 credits were completed in Summer School 2017.

Mrs. Margaret Murray, Student Achievement Consultant, informed Trustees that the Grade 7 and 8 Literacy and Numeracy is a not-for-credit program that was offered at both Summer School locations. Mrs. Murray indicated that this program has moved from remediation to growth mindset in developing student skills. Career exploration

opportunities were offered this year along with physical activities and leadership development.

c) Focus on Youth 2017 Summer School.

Mr. Alex Duketow, Student Achievement Consultant, informed Trustees that Focus on Youth was an opportunity offered in conjunction with Trent Aboriginal Cultural Knowledge and Science (TRACKS). Ten elementary students participated in five day camp experience with two secondary students being hired as camp leaders. The secondary students also earned coop credits.

Trustees thanked the staff for the presentations and for offering such a great variety of experiences to meet student needs.

9. EQAO Presentation.

Mrs. Dawn Michie, Superintendent of Learning/Program K-12 and Ms. Sandra Connolly Student Achievement Consultant, shared a presentation with Trustees and answered questions.

EQAO data was released publically on Wednesday September 20, 2017 and looked at a five year data trend. Mrs. Michie reviewed timelines of the assessments and shared a grade six math question with Trustees as a sample.

EQAO data was reviewed with Trustees through charts showing the status of the Board compared to the Province in a year over year analysis from 2012-2013 to 2016-2017.

Areas of growth and needs were reviewed and next steps shared. Junior Math needs are being supported by the Board through the renewed math strategy, itinerant math teachers, math mentors at each school, P.A. Days with a numeracy focus and supports for special education teachers regarding learning disabilities in math. The Ministry of Education supports include integrated literacy program, Principal supports with MOE coaching, Student Achievement Officers supporting increased intensive schools, collaborative inquiries and professional learning.

The Board thanked the group for the thorough presentation.

10. CBIPSAW Catholic Board Improvement Plan for Student Achievement and Well-Being.

Mr. Michael Nasello, Director of Education, Mrs. Dawn Michie, Superintendent of Learning/Program K-12 and Ms. Sandra Connolly, Student Achievement Consultant, shared a presentation with Trustees and answered questions.

The evolution of the Catholic Board Improvement Plan for Student Achievement and Well-Being overview from 2009 to the current 2017-2018 CBIPSAW were shared.

This collaborative process of the strategic plans is the benchmark for the coming year and is comprised of four columns - Plan, Act, Observe and Reflect. The current CBIPSAW has three pillars, Teaching and Learning –LEARN, Pathways and Leadership – LEAD and Catholic Faith and Well-being – SERVE. These three pillars are aligned with the current Strategic Priorities with a stronger connection to school-based professional learning.

New this year, the Catholic Graduate Expectations are at the beginning of the plan. The CBIPSAW will be shared with the Ministry and posted on the Board website. This plan informs school plans.

D. Programs and Services: No items.

E. Business, Finance and Governance:

1. R.A. Ontario Catholic School Trustees' Association Fees 2017/2018.

MOTION: Moved by Mrs. Helen McCarthy, seconded by Mr. Dan Demers,

that the payment of the 2017-2018 Ontario Catholic School Trustees' Association membership fees and FACE Levy 2017-2018 in the amount of \$66,159.50 be approved.

AND

that the payment for the 2017-2018 Ontario Catholic School Trustees' Association GSN Funding for Central Bargaining fees in the amount of \$43, 017.00 be approved.

Carried.

2. OCSTA – Ontario Catholic School Trustees' Association Report.

Mr. Dave Bernier, Chairperson, shared that updates are on the google drive and include resource guidelines on Multi Strategic Plans. If Trustees have any questions pertaining to any documents on the Google Drive please contact Mrs. Michelle Griepsma, Board Chairperson.

3. Report from the STSCO Governance Committee Open Session Meeting October 4, 2017.

Mr. Michael Nasello, Director of Education, shared that the 2017/2018 School Start-Up Overview report was received indicating a smooth startup to the year. Also that a recommendation was approved regarding the Westmount and St. Teresa system afternoon bus loading arrangements remain unchanged for the 2017/18 school year and that STSCO plan for implementing loading of students from each school at their school parking area effective September, 2018.

4. R.A. Financial Statement Transfers – Transfers of Accumulated Surplus.

Mrs. Isabel Grace, Superintendent of Business and Finance/Facility Services.

Mrs. Grace reviewed the changes to internally appropriated surplus amounts that were discussed with Trustees at the last Governance meeting on October 10, 2017. The transfer of accumulated surplus will need to be completed in order to finalize the 2016-2017 financial statements. Mrs. Grace reviewed options for the board for their consideration and answered questions. Mrs. Grace identified that there are five or six areas of reserve.

The motions below regarding the 2016-2017 Financial Statements reflect the following transfers within the Board's accumulated surplus position:

MOTION: Moved by Mr. Dan Demers, seconded by Ms. Christine Dunn,

that a transfer of \$350,000 **from** Operating Accumulated Surplus **to** Internally Appropriated: Facilities/Sites be made.

Carried.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mrs. Ruth Ciraulo

that a transfer of \$746, 379 **from** Internally Appropriated: WSIB **to** Internally Appropriated: Program Equipment Improvements be made.

Carried.

F. Human Resources: No items.

G. Policy Development:

1. Recommendation to the Board from the Policy Development Committee October 3, 2017 – RE: Draft Directional Policy # 1300 Transportation.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mrs. Ruth Ciraulo

that the amended Directional Policy #1300 Transportation be changed to **Directional Policy #1300 Student Transportation** and that the Policy Register and Framework for policy Development Document be updated to reflect this change.

AND

that the DRAFT Directional Policy #1300 – Student Transportation, be distributed to the system for feedback.

AND

that the final DRAFT Directional Policy #1300 – Student Transportation, reflecting changes if made from the feedback process be brought back to the Board for approval.

Carried.

2. Recommendation to the Board from the Policy Development Committee October 3, 2017 – Removal of Directional Policy #800 Learning and Work Environments.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mrs. Helen McCarthy,

that the listed Directional Policy #800 Learning and Work Environments be removed from the Policy Register and Framework for policy Development Document

AND

that all Administrative Procedures (801-816) be reallocated to fall under other Directional Policies as per the proposed Policy Register.

Carried.

H. Old Business: No Items.

I. New Business: No Items.

J. Bring Forward: No Items.

K. Information Items:

1. Chairperson's Report.

Mr. Dave Bernier, Chairperson, had no further items to discuss.

2. Trustees Committee Reports (Past Committee Meeting Minutes).

There were no questions arising from the Past Committee Meeting Minutes that were shared in the Google Drive for the September 26, 2017, Board Meeting.

- i. Special Education Advisory Committee – September 28, 2017.
- ii. Faith and Equity Advisory Committee – October 12, 2017.
- iii. Special Education Advisory Committee – October 19, 2017.
- iv. Catholic Parent Engagement Advisory Committee – October 16, 2017

Trustees are encouraged to invite parents to attend the November 8, 2017 CPEC evening with Jennifer Kolari and are also invited themselves. Further details are on the Board website banner.

3. Highlights of System Achievements.

Mr. Galen Eagle, Communications Manager, presented the System Achievements for the month which have been posted on the Board web site.

L. Future Meetings:

BOARD AND STANDING COMMITTEE MEETINGS (chronological order)

1. Board Standing Committee Meetings:
 - › Chairperson Committee Meeting – **Tuesday, November 13, 2017, 4:15 p.m.**
 - › Governance – **Tuesday, November 13, 2017, 6:30 p.m. – 8:30 p.m.**
 - › Policy Development – **Tuesday, November 21, 2017, 6:30 p.m. – 8:30 p.m.**
 - › Board Meeting – **Tuesday, November 28, 2017, In Camera 6:00 p.m.,
Open Session 6:30 p.m.**
2. Other Committee Meetings:
 - › Accessibility for All Committee, November 9, 2017, 1:15 p.m.
 - › Audit Committee, November 9, 2017, 6:30 p.m.
 - › Special Education Advisory Committee – October 19, 2017,
November 16, 2017 6:30 p.m.
 - › French as a Second Language Advisory Committee, November 22, 2017, 4:30 p.m.
 - › Student Council Liaison Committee Meeting – November 28, 2017, 4:15 p.m.
 - › First Nation, Métis, and Inuit Advisory Committee – December 12, 2017, 6:30 p.m.
 - › STSCO Governance Meeting – January 9, 2018, 3:00 p.m., STSCO Offices.
 - › Faith and Equity Advisory Committee, January 25, 2018, 6:30 p.m.
 - › Catholic Parent Engagement Committee, October 16, 2017, 6:30 p.m.
November 8, 2017, Parent Event 6:30 p.m.
February 5, 2018, 6:30 p.m.
 - › Strategic Planning Advisory Committee – TBD.

EVENTS (chronological order)

- › October 26, 2017 - Catholic Curriculum Corporation Dinner
(Chair of Board/Director) 4:00 p.m.
- › October 26-28, 2017 - When Faith Meets Pedagogy 2017

- (International Plaza Hotel, Toronto Airport)
- October 28, 2017 - CEFO Catholic Education Foundation of Ontario Student Awards (Fr. Fogarty Award Night-Toronto Airport Marriott) 6:00-10:00 p.m.
 - November 2, 2017, Student Cabinet Retreat – “Voices that Listen”, Holy Cross Catholic Secondary School, 8:30 a.m.
 - November 2, 2017, Mass for the Deceased, Cathedral 4:30 p.m.
 - November 2, 2017 - OSTA-AECO Ontario Student Trustees’ Association Fall General Meeting November 2-5, 2017 (Student Trustees)
 - November 3, 2017- Employee Retirement Ceremony
 - November 8, 2017 - Catholic Leadership Development Series #2 Called to Lead: Jennifer Kolari (Catholic Education Centre 4:15-6:30 p.m.)
 - November 8, 2017 - CPEC/CSC General Assembly – Jennifer Kolari (Catholic Education Centre Large Board Room) 6:30 p.m.
 - December 1, 2017 - Toonies for Tuition
 - December 1-2, 2017 - OCSTA Ontario Catholic School Trustees’ Association Board of Director’s Meeting (Intercontinental Toronto)
 - December 5, 2017 - Annual Board Meeting (The Mount Community Centre – Peterborough)
 - January 19, 2018 - OCSTA Ontario Catholic School Trustees’ Association – Trustees Seminar (Hilton Mississauga, Meadowvale) January 19-20, 2018
 - February 15-18, 2018 - OSTA-AECO Ontario Student Trustees’ Association Board Council Conference (Student Trustees)
 - April 26-28, 2018 - OCSTA Ontario Catholic School Trustees’ Association – AGM (Crowne Plaza Kitchener – Waterloo)
 - May 6-May 11, 2018 - Catholic Education Week
 - May 9, 2018 - Catholic Student Leadership Awards Evening
 - May 24, 2018 - OSTA-AECO Ontario Student Trustees’ Association Annual General Meeting May 24-27, 2018 (Student Trustees)
 - June 7, 2018 - CCSTA Canadian Catholic School Trustees’ Association AGM June 7-9, 2018 Kelowna BC

M. Conclusion:

1. Report from the In-camera Meeting.

MOTION: Moved by Ms. Christine Dunn, seconded by Mr. Dan Demers,

that the Board approved the actions and the discussions arising from the In-Camera session on October 24, 2017.

Carried.

- A.**
1. Opening Prayer was shared.
 2. The Agenda for the In-Camera meeting of October 24, 2017 was approved as amended.
 3. There were no declarations of conflict of interest.
 4. The draft Minutes of the September 26, 2017 In-Camera Board Meeting minutes were approved as amended.
AND
the draft minutes of the September 28, 2017 Special In-Camera Board Meeting were approved as presented.
 5. There was no business arising out of the minutes.
- B.** There were no presentations.
- C.** There were no items under Programs and Services.
- D.** Under Business, Finance and Governance:

1. The Ontario Association of Parents in Catholic Education (OAPCE) item was moved to the open session of the Board Meeting.
 2. An OCSTA In-Camera report was heard.
 3. Audit Committee information was shared and a recommended action approved.
 4. Trustees will reconvene after the Open Session regarding Performance Review update.
 5. A STSCO Governance Committee In-Camera report was heard.
 6. A Motion was heard regarding Minutes of Settlement from the Expulsion Committee dated October 24, 2017.
- E. Human Resources:**
1. A Health Update was heard.
- F. Other Urgent Matter: No Items.**
- G. Information Items: No Items.**
- H. Old Business:**
1. A follow up regarding a past matter was heard.
- I. The Meeting convened as an Open Session at 6:23 p.m.**

2. Closing Prayer.

The Chairperson, Mr. Dave Bernier, asked Ms. Christine Dunn to lead the group in Closing Prayer.

3. Adjournment.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mrs. Helen McCarthy,

that the meeting re-convene as an In-Camera Meeting at 9:28 p.m. with Trustees and the Director of Education for In-Camera item D4.

Carried.

Move from In-Camera to Open Session 10:13 p.m.

MOTION: Moved by Mr. Dan Demers, seconded by Mrs. Helen McCarthy,

that the meeting adjourn at 10:14 p.m.

Carried.

D. Bernier
Board Vice-Chairperson

M. Nasello
Director of Education

per PS



TERMS OF REFERENCE

COMMITTEE NAME: Director's Strategic Planning Steering Committee 2016-2017

TYPE: Ad-hoc

MANDATE: To advise the director on the process and strategies to be used in reviewing and renewing the PVNC Multi-Year Strategic Plan and Priorities

RESPONSIBILITY: To review the current Mission and Vision of the board and make recommendations to the board as to their renewal

To give input to the director on the process to be used in reviewing and renewing the Multi-Year Strategic Plan for 2017 - 2020 (2022)

To present the plan to the board and keep the board updated on the review and renewal process

To monitor the progress of the review/renewal plan implementations

To advise the director and the board on the final version of the Strategic plan and priorities for 2017 - 2020 (2022)

MEMBERSHIP: Trustees - the chair plus two other trustees elected to the committee

Director of Education

Superintendents - two

Principals - two

Communications & IT Managers

TIME FRAME: December 2016 to June 2017

ACCOUNTABILITY: Director of Education

MEETINGS:

The committee will meet at the beginning, middle and end of the consultation process and to review the renewed plan for presentation to board in June 2017

RESOURCES:

Education Act of Ontario, section 169.1
Ontario Catholic School Trustees Association Module on Strategic Planning