



REGULAR BOARD MEETING

TUESDAY, APRIL 24, 2018

BOARDROOM

OPEN MEETING – 6:30 to 9:30 P.M.

Chairperson: Mrs. M. Griepsma

Vice-Chairperson: Mr. D. Bernier

TRUSTEES WHO ARE UNABLE TO ATTEND THE MEETING
ARE ASKED TO PLEASE NOTIFY PAM SMITH.

A. Call to Order of the Open Meeting – 6:30 P.M.:

1. Examen.
2. Opening Prayer.
3. We acknowledge that we are meeting on the traditional territory of the Mississauga Anishinaabe.
4. Singing of the National Anthem.
5. Approval of the Agenda.
6. Declarations of Conflicts of Interest.
7. Approval of the Draft Minutes:
 - a) Approval of the Draft March 20, 2018 Open Session Regular Board Meeting Minutes.
8. Business Arising Out of the Minutes.

B. Reports from the Director of Education and Student Trustee(s):

1. Report from the Director of Education, Mr. Michael Nasello.
2. Report from the Student Trustees, Mr. Winston Steward and Ms. Calahndra Brake.
 - a. Student Trustee Election Results.

C. Presentations:

1. R.A. Pre-Approved Provider for Out-of-School Activities: Treetop Trekking.
Mrs. Dawn Michie, Superintendent of Learning/K-12 Program.

2. R.A. Proposed St. Joseph Catholic Elementary School, Douro, Student Excursion to Ganaraska Treetop Trekking, Campbellcroft, ON, taking place on May 24, 2018.
Julie Selby, Principal
3. R.A. Proposed St. Joseph Catholic Elementary School, Douro, Student Excursion to Camp Northern Lights, Haliburton, ON from June 18, 2018 to June 20, 2018.
Julie Selby, Principal
Dan Cecile, Teacher
4. R.A. Proposed St. Stephen Catholic Secondary School, Bowmanville, Student Excursion to Edinburgh, Scotland from March 6, 2019 to March 14, 2019.
Mark Joly, Principal
Shawn Carmichael, Teacher
5. R.A. Proposed St. Peter Catholic Secondary School, Peterborough, Student Excursion to Madrid, Burgos, Basque Region, San Sebastian, Barcelona from March 6, 2019 to March 14, 2019.
Sherry Davis, Principal
Reg Hartwick, Teacher
6. R.A. Proposed St. Peter Catholic Secondary School, Peterborough, Student Excursion to Welland, ON for a Rowing Regatta from May 18, 2018 to May 20, 2018.
Sherry Davis, Principal
Cheryl McLaughlin, Teacher

D. Programs and Services: No Items.

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.
Mrs. Michelle Griepsma, Board Chairperson
2. STSCO Governance Open Session Report (March 28, 2018).
Mrs. Michelle Griepsma, Board Chairperson
 - a) Feedback from Trustees re: Strike
 - b) Survey of Principal Comments re: Strike
3. R.A. Change of Governance Committee Meeting Date: June 11, 2018.
Mrs. Isabel Grace, Superintendent of Business/Finance and Facility Services

F. Human Resources: No Items.

G. Policy Development:

1. R.A. Change of Policy Committee Meeting Date: May 29, 2018.
Mr. Michael Nasello, Director of Education.

H. Old Business: No Items.

I. New Business: No Items.

J. Bring Forward: No Items.

K. Information Items:

1. Chairperson's Report.
Mrs. Michelle Griepsma, Board Chairperson
2. Trustees' Committee Reports: (Past Approved and Draft Meeting Minutes shared on Google.)
 - a) Special Education Advisory Committee – March 22, 2018.
 - b) French as a Second Language Advisory Committee – April 11, 2018.
 - c) Catholic Parent Engagement Committee – April 16, 2018.
 - d) Special Education Advisory Committee – April 19, 2018.
3. Highlights of System Achievements.
Mr. Galen Eagle, Communications Manager

L. Future Meetings:

BOARD AND STANDING COMMITTEE MEETINGS (chronological order)

1. Board Standing Committee Meetings:
 - › Governance –**May 14, 2018, 6:30 p.m. – 8:30 p.m.**
 - › Board Meeting –**May 22 2018, In Camera 6:00 p.m., Open Session 6:30 p.m.**
 - › Policy Development –**May 29, 2018, 6:30 p.m. – 8:30 p.m.**
(RA to move to May 28, 2018)
2. Other Committee Meetings:
 - › Faith and Equity Advisory Committee, April 26, 2018, 6:30 p.m.
 - › Accessibility for All Committee, May 1, 2018, 1:15 p.m.
 - › Chairperson Committee Meeting – May 14, 2018, 4:30 p.m.
 - › Special Education Advisory Committee – May 17, 2018, 6:30 p.m.
 - › Student Council Liaison Committee Meeting – May 22, 2018, 4:15 p.m.
 - › STSCO Governance Meeting – ~~May 30~~, June 20, 2018, 3:00 p.m., STSCO Offices.
 - › Catholic Parent Engagement Committee, June 4, 2018, 6:30 p.m.
 - › First Nation, Métis, and Inuit Advisory Committee – June 5, 2018, 6:30 p.m.
 - › Audit Committee, June 12, 2018, 6:30 p.m.
 - › French as a Second Language Advisory Committee, TBD, 4:30 p.m.
 - › Supervised Alternative Learning (SAL) Meeting
 - › Strategic Planning Advisory Committee

EVENTS (chronological order)

- April 26-28, 2018 - OCSTA Ontario Catholic School Trustees' Association – AGM (Crowne Plaza Kitchener – Waterloo)
- May 1, 2018 Workshop on Municipal Elections (4:30 p.m.-5:45 p.m.), presented by Mr. Stephen Andrews, OCSTA Director of Legislative and Political Affairs, His Excellency Most Reverend Bishop Miehm
Location: Catholic Education Centre Board Office
- May 6-May 11, 2018 - Catholic Education Week
- May 9, 2018 – PVNCCDSB Service Recognition – Occasional Staff (Board Office) 5:00 p.m.
- May 9, 2018 - Catholic Student Leadership Awards Evening
- May 24, 2018 - OSTA-AECO Ontario Student Trustees' Association Annual General Meeting May 24-27, 2018 (Student Trustees)
- June 7, 2018 - CCSTA Canadian Catholic School Trustees' Association AGM
June 7-9, 2018 Kelowna BC

M. Conclusion:

1. Report from the In-camera Meeting.
2. Closing Prayer.
3. Adjournment.

THE MINUTES OF THE OPEN SESSION OF THE REGULAR MEETING OF THE BOARD held Tuesday, March 20, 2018 at 6:30 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

PRESENT:

Trustees - Mmes. Linda Ainsworth, Calahndra Brake – Student Trustee,
Ruth Ciraulo, Christine Dunn, Michelle Griepsma, Helen McCarthy.
Messrs. Dave Bernier, Dan Demers,
Winston Steward – Student Trustee.

Administration - Mmes. Joan Carragher, Laurie Corrigan, Anne Marie Duncan, Isabel Grace,
Dawn Michie.
Messrs. Galen Eagle, Fr. Paul Massel, Tim Moloney, Michael Nasello.

Absent/Regrets -

Recorder - Mrs. P. Smith.

A. Call to Order of the Open Meeting – 6:30 P.M.:

1. Examen and Opening Prayer.

Mrs. Michelle Griepsma, Chairperson, called the meeting to order at 6:30 p.m. and asked Fr. Paul Massel to lead the Board in the Examen and Opening Prayer.

2. Acknowledgement.

Mrs. Michelle Griepsma, Chairperson, acknowledged that the Board Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.

3. Singing of the National Anthem.

The National Anthem was sung.

Mrs. Michelle Griepsma, Chairperson, welcomed guests and attending principal representatives.

4. Approval of the Agenda.

MOTION: Moved by Mr. Dave Bernier, seconded by Mrs. Ruth Ciraulo,

that the Agenda for Tuesday, March 20, 2018, be approved with the addition of item C.3. Presentation by Fr. Paul Massel, Board Chaplain and Faith Animator regarding the Peterborough Medical Brigade recent excursion to the Philippines and the 2018 Los Angeles Religious Congress and that item C.2. Proposed Excursion to Peru be deferred.

Carried.

5. Declarations of Conflicts of Interest.

There were no declarations of conflicts of interest.

6. Approval of the Minutes.

1. R.A. Approval of the February 26, 2018 Open Session Regular Board Meeting Minutes.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers, that the Board approve the February 26, 2018 Regular Board Meeting Minutes as presented.

Carried.

7. Business Arising Out of the Minutes.

1. Sale of St. John Catholic Elementary School in Kirkfield.

Mr. Michael Nasello, Director of Education, shared that an offer to purchase St. John Catholic Elementary School in Kirkfield has been accepted and signed by the Board.

2. Together in Faith.

Trustees discussed as a follow up from the Ontario Catholic School Trustees' Association that letters are available to share with the public and staff regarding the importance of supporting Catholic Education. Links are available on both the OCSTA website <http://www.togetherinfaith.ca/> and on the Diocese of Peterborough website <https://www.peterboroughdiocese.org/en/index.aspx>. Trustees requested if the Director could share this information with Catholic School Councils after Easter.

B. Reports from the Director of Education and Student Trustee(s):

1. Report from the Director of Education.

a) Mr. Michael Nasello, Director of Education, shared the Director's Report with the Board and highlighted:

- As we approach Holy Week and the most sacred celebrations of the church's liturgical year we join together with our entire Catholic Community and Christians around the world as we celebrate and reflect on the mysteries of Christ's passion death and resurrection. Many liturgical celebrations will be taking place in our schools both immediately before and after Easter.
- Next school year scheduling, staffing, budgeting, facilities planning are all topics of conversation and deliberation around the Board.
- March Break excursions were successfully completed with many secondary students having enjoyable and life changing learning experiences. The commitment of staff and the enthusiasm of the students are strong indicators of how important these international travel experiences are to the education of our students.

- Rowan's Law Bill 149 has passed into law. This law is inspired by the tragic death of a 17 year old student and rugby player from the Ottawa area who died after successive concussions and head injuries. This puts into law what has already become our practise, following the Ministry's policy on Concussion injuries, and the protocols for education, prevention, response, management, and re-integration to both learning and play. We are reviewing the details to ensure all of our policies and procedures are compliant and we are doing everything we can to protect our student athletes.
- The senior team has taken part in a number of professional learning activities in the past month: The Innovation in Learning conference, the Ontario Educational Research Symposium on Equity, Learning and the Brain - The Science of Innovation, Creativity and Curiosity, and the Elders and Traditional Peoples Gathering. In addition to participating in professional learning, one of our Superintendents delivered a paper at the 9th International Conference on Society and Information Technology, ICSIT 2018. Not only was Mrs. Laurie Corrigan, Superintendent of Learning/Innovation Technologies, paper on digital supervision entitled "Do you know where your students are?" well received, but it was awarded the "Best Paper" distinction at the conference.
- There is the possibility of a labour disruption to our student transportation service in Clarington and to two schools in Northumberland, but we are awaiting word tonight on the status of negotiations and remain hopeful for a successful outcome. Communication will be forthcoming early tomorrow morning.
- Today the Board hosted one of a series Math Olympics here at the Catholic Education Centre - there was great excitement as teams representing about 15 schools competed to show off their skills in math problem-solving and collaboration.
- Over the next month, we will be involved in several provincial initiatives, including the Summit on Children and Youth Mental Health.

2. Report from the Student Trustee(s).

a) Report from the Student Trustees.

Mr. Winston Steward, Senior Student Trustee, shared the below student initiatives and events taking place in our Board:

- St Mary Catholic Secondary School hosted a volunteer fair to help student involvement in the community and help with volunteer hours organized by student council. Mr. Nasello, Director of Education, indicated that this information will be shared at the next Secondary Administration Meeting with Secondary Principals.
- Schools are preparing for Mayday assemblies with the grade 8's next month getting them ready for secondary school
- St Stephen Catholic Secondary School had a spirit week to spread mental health awareness.
- Holy Trinity Catholic Secondary School plans for the titan palooza which is a fun day for the students.
- Link programs continue to help Grade 9 students in their first year
- Schools participated in the Special Olympics matching special needs students with mainstream students to play sports.

- Students of St Thomas Aquinas Catholic Secondary School watched or participated in a teacher vs student basketball game.
- Mismatched Socks for Down Syndrome Day take place tomorrow.
- Holy Cross Catholic Secondary School had a dodgeball tournament 20\$ for each team and the funds were donated to jumpstart.
- Holy Cross Catholic Secondary School is planning to advertise for student council with many activities for students.
- The OSTA/AECO Student Platform document was shared with the Student Council Liaison Committee and once they have reviewed the document they will share the feedback with Trustees.

Mrs. Michelle Griepsma, Board Chairperson, excused Mr. Winston Steward from the Board Meeting at 7:00 p.m.

C. Presentations:

1. R.A. Proposed Holy Cross Catholic Secondary School, Peterborough, Student Excursion to Guatemala, from April 4, 2019 to April 12, 2019.

Mr. Jamie Brake, Principal and Mr. Chris Clarke, Teacher at Holy Cross Catholic Secondary School reviewed the excursion package with Trustees and answered questions.

MOTION: Moved by Mrs. Linda Ainsworth, seconded by Mr. Dan Demers,

that the proposed Holy Cross Catholic Secondary School, Peterborough, student excursion to Guatemala from April 4, 2019 to April 12, 2019 be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

2. R.A. Proposed Holy Cross Catholic Secondary School and St. Peter Catholic Secondary School, Peterborough, Student Excursion to Iquitos, Peru, from March 9, 2019 to March 24, 2019.

This item has been deferred.

3. Presentation: Peterborough Medical Brigade excursion to the Philippines and the 2018 Los Angeles Religious Congress.

Fr. Paul Massel, Board Chaplain and Faith Animator, shared a presentation on his recent experience as part of the Peterborough Medical Brigade that visited the Philippines. The medical team assisted an estimated 1800 people and was a very powerful and emotional experience of generosity and appreciation.

Fr. Paul Massel also recently participated in the 2018 Los Angeles Religious Congress and shared some insight into the conference with Trustees through video clips and dialogue. Fr. Paul shared the importance of the balance of faith and reason in our prayers.

Trustees thanked Fr. Paul Massel for his presentation and work with the Peterborough Medical Brigade.

D. **Programs and Services:** No items.

E. **Business, Finance and Governance:**

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

Mrs. Michelle Griepsma, Board Chairperson, shared that updates are on the google drive and if Trustees have any questions pertaining to any documents on the Google Drive please contact Mrs. Michelle Griepsma, Board Chairperson.

Mrs. Griepsma indicated that there are several additions to the Trustees February OCSTA Google folder for review as well as the March OCSTA Google folder.

Updates include:

February Folder:

- 2018 Summit on Children and Youth Mental Health Program
- Memo-Access Copyright Update
- Memo-Anti-Racism Act 2017
- Ab Falconi Appointed Director of Education York Catholic District School Board
- Ontario Legislative Highlights

March Folder:

- Ontario Legislative Highlights
- Memo-Bill 193, Rowan's Law (Concussion Safety), 2018-Update
- Memo/Resources-Catholic Education Week May 6-May 11, 2018 Renewing the Promise
- Memo-Indigenous Education Advisory Councils-Guiding Principles Survey
- Memo-Indigenous Education Working Group
- Memo-Trustee Ethical Leadership and Equity Governance Training (Session #2 look to review in more detail)
- Response letter from P. Daly to York Catholic District School Board – OCSTA 2018 Trustees Seminar panel discussion

2. R.A. 2018 Trustee Determination and Distribution.

Mrs. Isabel Grace, Superintendent of Business and Finance/Facility, shared a report with the Trustees and answered questions.

Mrs. Grace reviewed the background that a municipal election is scheduled for October 22, 2018. As a result of amendments to the Education Act, the number of elected trustees in each board is now set at the number determined for the 2006 regular election. For PVNCCDSB, that number is 7. This number applied for the 2010 election and all subsequent regular elections. The Board continues to be responsible to determine the distribution of trustees to be elected in terms of representation across the jurisdiction.

Mrs. Grace will look into establishing a process to improve communications regarding the ability to direct taxes to the Catholic Board.

Before the end of June Mrs. Grace will provide the link www.voterlookup.ca to parishes to include in parish bulletins.

Mrs. Grace will also review the Education Act regulations for information pertaining to population decreases and the impact on the number of future Trustees.

MOTION: Moved by Mr. Dan Demers, Seconded by Ms. Christine Dunn,

that the distribution of trustees for the 2018 election remain unchanged from the 2014 election, with one representative to be elected from each of Peterborough County, Northumberland County, and the City of Kawartha Lakes, and two representatives elected from each of the City of Peterborough and the Municipality of Clarington, and, 2) that in accordance with governing legislation, the decision of the Board concerning trustee determination and distribution for 2018 election purposes be summarized in an appropriate report and forwarded to the Ministry of Education and municipal election clerks by April 3, 2018.

Carried.

F. **Human Resources:**

1. Principal/Vice-Principal Eligibility Pool.

Ms. Joan Carragher, Superintendent of Learning/Leadership and Human Resource Services, reviewed the report with Trustees indicating newly recruited and current staff in the Principal and Vice-Principal Pools. This is a multi-step recruitment process.

G. **Policy Development:** No Items.

H. **Old Business:** No Items.

I. **New Business:** No Items.

J. **Bring Forward:** No Items.

K. **Information Items:**

1. Chairperson's Report.

Mrs. Michelle Griepsma, Board Chairperson, had no further items to discuss.

2. Trustees Committee Reports (Past Committee Meeting Minutes).

There were no questions arising from the Past Committee Meeting Minutes that were shared in the Google Drive for the February 26, 2018 Board Meeting.

3. GreenUp Initiative.

Mr. Michael Nasello, Director of Education, shared that GreenUp and Active and Safe Routes to School Peterborough plan to apply to the Ontario Active School Travel Fund to pilot School Travel Planning and strengthen stakeholder partnerships in the Peterborough region. If approved this would see a full time coordinator hired for a two year period to develop sustainable safe travel.

Mr. Nasello informed Trustees that a joint letter from KPR and PVNCCDSB has been sent in support of this proposal.

4. Letter from Halton District School Board re: Bill 191.

Trustees reviewed the Letter from Halton District School Board regarding Bill 191 and after discussion moved to write a letter of support.

R.A. Letter to the Honorable Indira Naidoo-Harris, Minister of Education Re: Bill 191 The Education Amendment Act (Fetal Alcohol Spectrum Disorder).

MOTION: Moved by Mrs. Ruth Ciraulo, seconded by Mrs. Helen McCarthy,

Be it resolved that the Board of Trustees authorize the Chair to write a letter to the Minister of Education in support of Bill 191, The Education Amendment Act (Fetal Alcohol Spectrum Disorder), 2017 copying all Ontario MPPs and school boards.

Carried.

Student Trustees were recognized in their support of this Motion.

Mrs. Anne Marie Duncan, Superintendent of Learning/Special Education Services, will draft a letter for the Chair of the Board to sign and then distribute accordingly. This letter will also be shared with the Board Special Education Advisory Committee (SEAC).

5. Highlights of System Achievements.

Mr. Galen Eagle, Communications Manager, shared the Monthly Newsletter with Trustees. Mr. Eagle indicated he is pleased with the new newsletter and process in which schools submit and share information which in turn is incorporated into the newsletter through the online Sway program.

L. **Future Meetings:**

BOARD AND STANDING COMMITTEE MEETINGS (chronological order)

1. Board Standing Committee Meetings:

- › Policy Development –**April 3, 2018, 6:30 p.m. – 8:30 p.m.**
- › Governance –**April 9, 2018, 6:30 p.m. – 8:30 p.m.**
- › Board Meeting –**April 24, 2018, In Camera 6:00 p.m., Open Session 6:30 p.m.**

2. Other Committee Meetings:

- › Audit Committee, March 19, 2018, 6:30 p.m.
- › Special Education Advisory Committee – March 22, 2018, 6:30 p.m.
- › STSCO Governance Meeting – March 28, 2018, 3:00 p.m., STSCO Offices.
- › Chairperson Committee Meeting – April 9, 2018, 4:30 p.m.
- › French as a Second Language Advisory Committee, April 11, 2018, 4:30 p.m.
- › Catholic Parent Engagement Committee, April 16, 2018, 6:30 p.m.
- › Student Council Liaison Committee Meeting – April 24, 2018, 4:15 p.m.

- › Faith and Equity Advisory Committee, April 26, 2018, 6:30 p.m.
- › Accessibility for All Committee, May 1, 2018, 1:15 p.m.
- › First Nation, Métis, and Inuit Advisory Committee – June 5, 2018, 6:30 p.m.
- › Supervised Alternative Learning (SAL) Meeting
- › Strategic Planning Advisory Committee

EVENTS (chronological order)

- › April 4, 2018 - Catholic Leadership Development Series, “Called to Learn”, 4:15 p.m. -6:00 p.m. Board Office –Large Board Room
- › April 26-28, 2018 - OCSTA Ontario Catholic School Trustees’ Association – AGM (Crowne Plaza Kitchener – Waterloo)
- › May 1, 2018 Workshop on Municipal Elections, presented by Mr. Stephen Andrews, OCSTA Director of Legislative and Political Affairs, Mr. Patrick Daly, OCSTA President (Board Office – 4:30 p.m.)
Mr. Michael Nasello, indicated to Trustees that His Excellency Most Reverend Bishop Miehm will be presenting at the May 1, 2018 workshop.
- › May 6-May 11, 2018 - Catholic Education Week
- › May 9, 2018 – PVNCCDSB Service Recognition – Occasional Staff (Board Office) 5:00 p.m.
- › May 9, 2018 - Catholic Student Leadership Awards Evening
- › May 24, 2018 - OSTA-AECO Ontario Student Trustees’ Association Annual General Meeting May 24-27, 2018 (Student Trustees)
- › June 7, 2018 - CCSTA Canadian Catholic School Trustees’ Association AGM
June 7-9, 2018 Kelowna BC

M. Conclusion:

1. Report from the In-camera Meeting.

MOTION: Moved by Mrs. Ruth Ciraulo, seconded by Mrs. Helen McCarthy,

that the Board approve the actions and the discussions arising from the In-Camera session on February 26, 2018.

Carried.

- A.**
 - 1. Opening Prayer was shared.
 - 2. The Agenda for the In-Camera meeting of March 20, 2018 was approved as amended.
 - 3. There were no declarations of conflict of interest.
 - 4. The draft Minutes of February 26, 2018 In-Camera Board Meeting were approved as presented.
 - 5. Under business arising out of the minutes a Human Resource matter was heard.
- B.** There were no presentations.
- C.** There were no items under Programs and Services.
- D.** Under Business, Finance and Governance:
 - 1. There were no items for the OCSTA In-Camera report.
 - 2. An RA was received regarding a student matter.

E. There were no items under Human Resources.

F. Other Urgent Matter:

1. A STSCO update was heard.

G. Information Items: No Items.

H. Old Business:

1. An Update was heard regarding a previous STSCO matter

I. The Meeting convened as an Open Session at 6:11 p.m.

2. Closing Prayer.

Mrs. Michelle Griepsma, Chairperson, asked Mrs. Linda Ainsworth to lead the group in Closing Prayer.

3. Adjournment.

MOTION: Moved by Mr. Dan Demers, seconded by Mrs. Linda Ainsworth,
that the meeting adjourn at 8:21 p.m.

Carried.

M. Griepsma
Board Chairperson
per PS

M. Nasello
Director of Education