



Minutes

The Minutes of the Open Session of the Regular Board Meeting, held on Tuesday, April 23, 2024, at 6:30 p.m. at the Catholic Education Centre, 1355 Lansdowne Street West, Peterborough, and virtually, by Google Meet.

Present:

Trustees – John Connolly, Loretta Durst, Madelyn Gaskell (Senior Student Trustee), Claire Heitzner (Junior Student Trustee), Kevin MacKenzie (Chairperson), Mary Ann Martin, and Kathleen Tanguay.

Administration – Jeannie Armstrong, Jonathan Di Ianni, Galen Eagle, Sean Heuchert, Darren Kahler, Father Paul Massel, Stephen O’Sullivan, and Julie Selby.

Recorder – Michelle Kennedy

Regrets: Trustee Jenny Leahy

A. Call to Order of the Open Meeting:

The Board Chairperson Kevin MacKenzie called the meeting to order at 6:39 p.m. and welcomed guests in attendance in person and guests who were joining the meeting online by Google Meet.

The Chairperson welcomed Jen Wright, Principal at St. John Catholic Elementary School, and Stephen Smith, Principal at Good Shepherd Catholic Elementary School who were attending the meeting as the principal representatives.

1. Examen and Opening Prayer

The Board Chairperson, Kevin MacKenzie invited Father Paul Massel to begin the meeting with the Daily Examen and prayer.

2. Land Acknowledgement

Kevin MacKenzie, Board Chairperson, respectfully acknowledged that the board meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Singing of the National Anthem

The National Anthem was sung.

4. Approval of the Agenda

MOTION: Moved by John Connolly, seconded by Kathleen Tanguay that Trustee Jenny Leahy be excused from the meeting.

Carried.

MOTION: Moved by John Connolly, seconded by Mary Ann Martin that the agenda be approved with the agreement to move agenda Item D.1 to the beginning of the agenda, before Section B.

Carried.

5. Declarations of Conflicts of Interest

There were no conflicts of interest declared.

6. Approval of the minutes from the March 26, 2024, Regular Board Meeting.

MOTION: Moved by Loretta Durst, seconded by Mary Ann Martin that the minutes of the March 26, 2024, Regular Board Meeting be approved as amended.

Carried.

7. Business Arising Out of the Minutes.

There was no business arising from the minutes.

D. Programs and Services:

1. Student Excursions.

MOTION: Moved by Mary Ann Martin, seconded by Loretta Durst that items D.1 a) through D.1 e) be approved as presented:

D.1 a) that the proposed St. Peter Catholic Secondary School International Excursion to Greece, from May 11-19, 2024, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance

must cover school board or principal rulings for cancellation of the trip.

- D.1 b) that the proposed St. Thomas Aquinas Catholic Secondary School International Excursion to France and the Netherlands, from May 1-9, 2025, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.
- D.1c) that the proposed Holy Trinity Catholic Secondary School Wilderness Excursion to Silent Lake Provincial Park, from May 13-15, 2024, be approved in principle and that the trip will meet the required Ontario Physical Activity Safety Standards in Education (OPASSE).
- D.1d) that the proposed Holy Trinity Catholic Secondary School Wilderness Excursion to Algonquin Provincial Park, from May 27-30, 2024, be approved in principle and that the trip will meet the required Ontario Physical Activity Safety Standards in Education (OPASSE).
- D.1e) that the proposed Holy Trinity Catholic Secondary School International Excursion to England, France, and Spain, from March 5-14, 2025, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education.

Stephen O'Sullivan, Director of Education, presented the Report from the Director of Education, which included the following points:

- Happy Easter to everyone to celebrate this special season of renewal.

- Congratulations to Carter Peios from Holy Trinity Catholic Secondary School who was elected as incoming Junior Student Trustee.
- The STSCO 'opt-in' campaign is underway. This is a new process for signing up for transportation for the 2024-2025 school year. This process applies for those residing and travelling to school in Peterborough City and County, Northumberland and Clarington. It does not apply to students in schools in the City of Kawartha Lakes.
- Our current strategic priorities cycle will end in 2025. As a board, we will soon turn our minds to planning for the consultation process.
- Planning for the Catholic Board Improvement Plan for Student Achievement and Well-being for next year is underway.
- Principal and Vice-principal interviews have taken place and appointments will be announced in the coming days.
- PVNC Catholic was recognized with an award for its Large Workplace Campaign by the United Way. Gratitude was extended to Galen Eagle for his leadership in coordinating the board's fundraising efforts.
- DELF exams for French Immersion students will be held this spring. DELF language proficiency assessments are internationally recognized certifications for successful students, and we wish them success in the testing.
- The recent Adult Faith Formation Session was facilitated by St. Regis College. Thank you to Father Paul Massel and Jennifer Eaton-Koch for their work in growing the Adult Fatih Formation program.
- Earth Day was celebrated throughout the Board as schools engaged in clean-up and stewardship activities to focus on our natural environment.
- April 28 is the National Day of Mourning for persons killed or injured in the workplace. Flags at our schools and the Catholic Education Centre will be lowered to half mast to mark this somber occasion.
- Looking forward to Catholic Education Week and the Catholic Student Leadership Awards being held on Wednesday, May 10.
- The Board's Asian Heritage Month Opening Ceremony Celebration will be held on May 1 to recognize the contributions and significance of Canadian Asian Heritage.
- The month of May is the month of Mother Mary and we remember her call to say 'yes' to God. This month we will continue to collaborate with priests and principals to bring the rosary to life in our system.

Stephen O'Sullivan invited and answered questions from the trustees at the conclusion of the report.

2. Report from the Student Trustees.

Senior Student Trustee, Madelyn Gaskell and Junior Student Trustee, Claire Heitzner, gave the Student Trustee report which included the following highlights:

- At the April 23rd Student Council Liaison Committee, Carter Peios from Holy Trinity Catholic Secondary School, was the successful candidate to be chosen as the next Junior Student Trustee. Carter was one of five incredible student leaders who was chosen by the committee to represent them at the Board table next year.
- The student trustees expressed their thanks to all of the candidates for their courage and willingness to participate in the selection process.
- St. Mary Catholic Secondary School students have participated in the Waterloo Math contest, a music festival in New York City and the Dance Team competed at the Strive Dance Competition. The LLS classes hosted a 'Spring Fling' dance for other LLS classes in the board, took a trip to Ganaraska Forest and handed out stickers for Autism awareness.
- Holy Cross Catholic Secondary students held a Rock-Paper-Scissors tournament that boosted school spirit during mid-terms. Senior students are busy with Grade 12 information days and graduation and prom preparations.
- St. Thomas Aquinas Catholic Secondary students held a school-wide Easter egg hunt, a cornhole tournament, and a spring semi-formal dance. The outdoor club enjoyed a trip to the Bruce Peninsula and the senior students are engaged in college and university preparations.
- St. Peter Catholic Secondary students are preparing for prom, have hosted a coffee house talent showcase, and the student council will stage a mental health symposium to raise awareness of keeping healthy both physically and mentally. The cheerleading squad recently successfully qualified for OFSAA.
- St. Stephen Catholic Secondary students have participated in numerous spring sports and activities, including badminton, rugby, and the chess team competed in a virtual tournament. Social justice events took place to raise awareness and funds for autism and there were Earth Day activities. The drama production, Nothing But the Truth, will be held on May 9, 10, and 11 at 7 p.m.
- Holy Trinity Catholic Secondary students held a tie-die shirt day for Autism awareness. This month students volunteered at Durham Outlook for the Needy soup kitchen, Art week was celebrated with an art battle and improv games, and a dodge ball tournament was held.

Student trustees Madelyn Gaskell and Claire Heitzner invited questions and comments from the trustees at the conclusion of their report.

3. Report from the Communications Department.

Galen Eagle, Manager of Communications shared the following system highlights and initiatives:

- The Catholic Education Week video message from Bishop Daniel Miehm was viewed.
- United Way campaign wrap-up celebration was hosted by the Peterborough and District United Way. PVNC Catholic was the recipient of an award for outstanding campaign by a large company.
- Grade 7 Monsignor O'Donoghue student, Lochlyn Horn, was inspired by National Sweater Day to create a sticker project to further advocate for environmental action amongst her peers. Her deep learning project, encouraged by her teacher, Ms. Wells-Skinner has brought awareness and empowerment of making a difference.
- Families have been informed about the Student Data Census for students in Grades 7-12 that will take place between April 29 and May 10. The census had an option to opt-out of the survey and approximately 2 percent of students have chosen not to take part. The census for students in Grades K-6 will be held in the fall of 2024.
- Approval of School Year Calendar was received from the Ministry of Education and the 2024-2025 calendar for elementary and secondary schools has been posted to the board website. This information was communicated in a board message to families.

At the conclusion of the report, Galen Eagle invited questions and comments from the trustees.

C. Presentations:

1. Inspiring Faith and Ensuring Equity: Holy Cross Catholic Secondary School Student Presentation – Trip to Guatemala.

Natalie Bittner, Principal at Holy Cross Catholic Secondary School, introduced Holy Cross CSS students, Megan Bolton and Amber Rye and teachers Jennifer Howson and Aaron McFadden. The students and teachers recently returned from a trip to Guatemala on which the group partook in social justice activities such as assisting in a house build, a construction of a well, and other physical labour projects. The presentation of photographs showed the impact of the activities on the excursion's participants. At the end of the presentation the teachers and students answered questions from the trustees.

2. Nurturing Mental Health and Well Being: PVNC Catholic Mental Health Update.

Superintendent of Special Education, Jonathan Di Ianni introduced the presenters, Jennifer Angelo, Board Mental Health Lead and Board Psychologist, Dr. Cynthia Chan

Reynolds.

A slide-deck overview highlighting the Mental Health and Well-being initiatives and Being Well Strategic Plan as they relate to the board's strategic priorities and the board's Catholic Board Improvement Plan for Student Achievement and Well-being was presented.

It was reported that promotion of Tier 1 strategies such as Christian meditation, restorative practices, resources and visual resources, relation-based education, trauma-informed education, and promotion of mental health literacy for staff, continues in all schools. Special programs for students such as the Grade 7/8 modules create opportunities for learning and awareness.

The next steps for the plan are to build community connections with schools and agencies to build better communities from birth to adult. The department is in the process of planning summer programs and planning for the 2024-2025 school year with the guidelines from Bill 169 in mind. In addition, there will be future consideration of the planning process of developing the next mental health plan in 2025.

3. Providing Excellence in Teaching and Learning: Multilingual Learners.

Superintendent of Learning, Julie Selby introduced the Multilingual Learner Itinerant teachers, Tanya Kranc and Pam O'Brien, who gave a presentation to the trustees about the work that they engage in to assist multilingual learning at PVNC Catholic. The teachers explained their role in managing a caseload of approximately 400 multilingual students in PVNC Catholic schools who come from countries such as Nigeria, Shri Lanka, Ukraine, Syria, and the Philippines. The activities and ways in which the families and students are engaged were highlighted. It was also noted that the department is involved with the New Canadian Centre and with settlement workers who support students in crisis if required.

At the end of the presentation, the trustees had an opportunity to ask questions which were answered by Julie Selby, Tanya Kranc and Pam O'Brien.

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

The Board Chairperson, Kevin MacKenzie, reminded the trustees about the OCSTA Speaker Series regarding social media. Follow-up materials and the recording from the April 10th presentation are available through the OCSTA website.

Kevin MacKenzie also reported that the proxy forms for trustees who are not attending the OCSTA Annual General Meeting have been completed and will be submitted before the deadline and will allow the trustees who are attending to vote on their behalf.

2. STSCO Governance Committee Meeting, March 27, 2024, Open Session Report.

Board Chairperson Kevin MacKenzie reported on the discussions and outcomes from the STSCO Governance Committee held on March 27th. The committee received an update on the opt-in process that parents will follow to sign their children up for transportation and the online sample form was demonstrated.

It was noted that transportation for students in the City of Kawartha Lakes, which is provided through the Trillium Lakelands District School Board, will roll out an opt-in process in 2025.

3. Student Trustee Professional Development, Ontario Student Trustees' Association (OSTA-AECO) Annual General Meeting and Conference, May 23-26, 2024.

MOTION: Moved by Katleen Tanguay, seconded by John Connolly

that student trustees wishing to do so, be authorized to attend the Ontario Student Trustees' Association (OSTA-AECO) Annual General Meeting and Conference, May 23-26, 2024, in Toronto, Ontario.

Carried.

F. Human Resources:

G. Policy Development:

H. Old Business:

I. New Business:

1. Trustee Matter.

Board Chairperson, Kevin MacKenzie explained that a letter was received from Trustee Glover on April 10, 2024, in response to the board's resolutions on March 26, 2024, which found Mr. Glover to have breached the trustee code of conduct and resulted in his further censure.

MOTION: Moved by Kathleen Tanguay, seconded by John Connolly

that the Board receive Trustee Glover's written submission dated April 10, 2024, titled "Appeal Letter."

Carried.

MOTION: Moved by John Connolly, seconded by Mary Ann Martin
that the Board maintain the sanctions imposed in the motion at the
Regular Board Meeting on March 26, 2024.

Carried.

J. Bring Forward:

K. Information Items:

1. Chairperson's Report.

Board Chairperson, Kevin MacKenzie reported that he is pleased to hear about all of the activities happening out in the system and as Catholic Education Week approaches, he is looking forward to the Catholic Student Leadership Awards ceremonies being held on May 8.

The Minister's calls with the School Board Chairpersons continue and Minister Lecce has reported on the Ministry's achievements in advancing the curriculum.

Chairperson MacKenzie acknowledged that April 25th is Administrative Professionals Day and thanked Executive Assistant, Michelle Kennedy for her support of the board of trustees.

2. Committee Reports:

a. Catholic Parent Engagement Committee, April 15, 2024.

Trustee Kathleen Tanguay reported that the Board Math Team gave a presentation to the committee about the work they have been engaged in. CPEC will be hosting a parent engagement event on May 27, that will feature guest speaker Dr. Christine Suurtamm who will lead Math activities parents can do at home with their children.

b. Special Education Advisory Committee, April 18, 2024.

Trustee Kathleen Tanguay reported that the committee received a presentation from Karen Spencely, VP of Special Education about Individual Education Plan (IEP) and Identification, Placement and Review Committee (IPRC) processes for families.

3. Ontario Catholic School Trustees' Association Information Items:

- a. March 26, 2024 – Provincial Budget Announcement 2024-2025.
- b. April 2, 2024 – OCSTA Welcomes Federal Announcement of National School Food Program.
- c. April 12, 2024 – OCSTA Invitation to Provincial Mass, May 8, 2024.

L. Future Meetings and Events:

1. Board Meetings:

- a. Regular Board Meeting Open Session, May 28, 2024, 6:30 p.m.
(In-camera Session, 6:00 p.m.)

2. Board Standing Committee Meetings: (Listed in chronological order.)

- a. Policy Development Committee Meeting, April 30, 2024, 6:30 p.m.
- b. Chairperson's Committee Meeting, May 13, 2024, 5:30 p.m.
- c. Committee-of-the-Whole Meeting, May 13, 2024, 6:30 p.m.

3. Other Committee Meetings: (Listed in chronological order.):

- a. French as a Second Language Advisory Committee, April 30, 2024, 4:00 p.m.
(virtual)
- b. Accessibility for All Committee, May 9, 2024, 1:00 p.m.
- c. Faith and Equity Advisory Committee, May 9, 2024, 6:30 p.m.
- d. Special Education Advisory Committee, May 16, 2024, 1:00 p.m.
- e. Catholic Parent Engagement Committee, May 21, 2024, 6:30 p.m.
- f. Student Council Liaison Committee, May 28, 2024, 4:15 p.m.
- g. STSCO Governance Committee, June 5, 2024, 2024, 3:00 p.m.
- h. First Nation Métis Inuit Advisory Committee, June 11, 2024, 6:30 p.m.
- i. Audit Committee, TBA
- j. Supervised Alternative Learning (SAL) Committee, TBA.

4. Board Events:

- a. Ontario Catholic Trustees' Association Annual General Meeting and Conference, Niagara Falls, ON.
- b. Catholic Education Week, May 5-11, 2024.
- c. Catholic Education Week Province-wide Mass, May 8, 2024, 11:00 a.m.

<https://www.youtube.com/@stcatharinescathedral2914> (click on "Live Video" screen)

- d. Catholic Student Leadership Awards, May 8, 2024, 6:30 p.m., Holy Cross Catholic Secondary School, Peterborough.
- e. Canadian Catholic School Trustees' Association Annual General Meeting and Conference, Calgary, Alberta.

M. Conclusion:

- 1. Reports from the In-camera and Double In-camera Sessions held February 21, 2024, March 18, 2024, and April 23, 2024.

MOTION: Moved by Mary Ann Martin, seconded by Loretta Durst
that the Board approve the actions and the discussions arising
from:

the Special Board Meeting, Double In-camera session, held on
February 21, 2024, as follows:

- A. Call to Order:
 - 1. Opening Prayer.
 - 2. Motion for the Approval of agenda.
 - 3. No conflicts of interest declared.
- H. New Business:
 - 1. Trustee Matter.
- I. Conclusion:
 - 1. Closing Prayer.
 - 2. Adjournment.

the Special Board Meeting, Double In-camera session, held on
March 18, 2024, as follows:

- A. Call to Order:
 - 1. Opening Prayer.
 - 2. Motion for the Approval of agenda.
 - 3. No conflicts of interest declared.
- D. Business, Finance and Governance:
 - 1. Trustee Matter.
- I. Conclusion:
 - 1. Closing Prayer.
 - 2. Adjournment.

and, the Regular Board Meeting, In-camera session, held on
April 23, 2024, as follows:

- A. Call to Order:
 - 1. Opening Prayer.
 - 2. Motion for the Approval of agenda.
 - 3. No conflicts of interest declared.
 - 4. Approval of the February 21, 2024, Double In-camera minutes, the March 18, 2024, Double In-camera minutes, and the March 26, 2024, In-camera minutes.
- D. Business, Finance and Governance:
 - 1. OCSTA In-camera Report.
 - 2. STSCO Governance Committee Meeting, March 27, 2024, In-camera Session Report.
- E. Human Resources:
 - 1. Staffing Report.
- I. Conclusion:
 - 1. Closing Prayer.
 - 2. Motion to convene in Open Session.

Carried.

2. Closing Prayer

Board Chairperson, Kevin MacKenzie invited Trustee Kathleen Tanguay to lead the closing prayer to end the meeting.

3. Adjournment

MOTION: Moved by Kathleen Tanguay, Mary Ann Martin
that the open session meeting be adjourned at 8:36 p.m.

Carried.

Kevin MacKenzie
Board Chairperson

Stephen O'Sullivan
Director of Education, Secretary-Treasurer
per M.K.