



Minutes

The minutes of the Annual meeting of the Board of Trustees held Tuesday, November 19, 2024, at 4:00 p.m. at The Peter L. Roach Catholic Education Centre, 1355 Lansdowne Street West, Peterborough, ON, and online by Google Meet.

PRESENT:

Trustees – John Connolly(online), Loretta Durst, Claire Heitzner (Student Trustee), Jenny Leahy, Kevin MacKenzie, Mary Ann Martin, Carter Peios (Student Trustee)(online), and Kathleen Tanguay.

Administration - Jeannie Armstrong, Jonathan Di Ianni, Galen Eagle, Sean Heuchert, Darren Kahler, Dawn Michie, Stephen O’Sullivan, Sheila Piggott, and Julie Selby.

Recorder – Michelle Kennedy.

A. Call to Order:

The meeting was called to order at 4:00 p.m. Stephen O’Sullivan, Director of Education, welcomed the trustees, senior administration, school administration, public and media who were in attendance in the boardroom and online.

In accordance with the Education Act and the Board By-Laws, the Director of Education, Stephen O’Sullivan, presided as Chairperson of the meeting until the Chairperson of the Board was elected.

1. Opening Prayer.

Dawn Michie, Board Chaplain and Faith Animator, was invited to begin the meeting with prayer.

2. Land Acknowledgement.

Stephen O’Sullivan gave a land acknowledgement which respectfully acknowledged that the Annual Board Meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Singing of the National Anthem.

The National Anthem was played.

B. Order of Business:1. Approval of the Agenda.

MOTION: Moved by Loretta Durst, seconded by Mary Ann Martin
that the agenda be approved.

Carried.

2. Declarations of Conflicts of Interest.

There were no declarations of conflicts of interest.

3. Director's Remarks.

The Director of Education, Stephen O'Sullivan addressed the trustees thanking them for their support and service to the Peterborough Victoria Northumberland and Clarington Catholic District School Board and to Catholic Education, and for ensuring our schools are places where faith is alive, hope thrives, and love abounds. Stephen O'Sullivan also thanked the superintendents, administration and supporting personnel staff who demonstrate principles of integrity and excellence and whose contributions are vital to the success of Catholic education in our community. At the beginning of the new year for the board, the Director offered prayers to the PVNC Catholic community for a recommitment to the mission and vision of the board and to Catholic education.

4. Appointment of the tellers.

The Director of Education, Stephen O'Sullivan explained that the elections for all the positions would be held using an electronic voting system, to allow Trustee John Connolly to vote remotely. The use of electronic voting will necessitate an electronic teller to distribute and collect the ballots through email and Google Forms. In addition, two tellers will be appointed to oversee and verify the voting process.

MOTION: Moved by Kevin MacKenzie, seconded by Mary Ann Martin
that Michelle Kennedy, Executive Assistant, acts as the electronic
teller.

Carried.

MOTION: Moved by Mary Ann Martin, seconded by Kevin MacKenzie

that Ian Kruis, Principal of Monsignor Leo Cleary Catholic Elementary School be appointed as the first teller.

Carried.

MOTION: Moved by Jenny Leahy, seconded by Kevin MacKenzie that Jonathan Di Ianni, Superintendent of Special Education, be appointed as the second teller.

Carried.

5. Election of the Chairperson of the Board.

Nominees

Kevin MacKenzie – accepted.

Mary Ann Martin – accepted.

Each of the nominees was given two minutes to speak on their own behalf to campaign for the position of Board Chairperson. Following the speeches, the voting took place.

Trustee Kevin MacKenzie was re-elected as the Chairperson of the Board for the term of November 15, 2024, to November 14, 2025.

Chairperson MacKenzie was invited by the Director of Education, Stephen O’Sullivan, to move to the head of the table to assume the position of Chairperson for the balance of the meeting agenda.

6. Election of the Vice-chairperson of the Board.

Nominees

Jenny Leahy – accepted.

Trustee Jenny Leahy was acclaimed as the Vice-chairperson of the Board for the term of November 15, 2024, to November 14, 2025.

7. R.A. Approval of Chairperson as Signing Authority.

MOTION: Moved by Jenny Leahy, seconded by Kathleen Tanguay that the Chairperson, Kevin MacKenzie, be approved as signing

authority for the Board.

Carried.

8. R.A. Naming of the Standing Committees.

MOTION: Moved by Jenny Leahy, seconded by Mary Ann Martin
that the following Standing Committees be approved for 2024-
2025: Chairperson's Committee, Committee-of-the-Whole, and
Policy Development Committee.

Carried.

9. Election of Standing Committee Chairpersons.

a. Committee-of-the-Whole Chairperson

Nominees

John Connolly – accepted.
Kathleen Tanguay – declined.

John Connolly was acclaimed as the Chairperson for the Committee-of-the-Whole for the term November 15, 2024, to November 14, 2025.

b. Policy Development Chairperson.

Nominees

Lorretta Durst – declined.
Kathleen Tanguay – accepted.

Kathleen Tanguay was acclaimed as the Chairperson for the Policy Development Committee for the term November 15, 2024, to November 14, 2025.

10. Election of Trustees to Statutory Committees.

a. Supervised Alternative Learning (SAL) Committee.

Representative:

Nominees

Jenny Leahy – declined.
Mary Ann Martin – accepted.
Kathleen Tanguay – declined.

Mary Ann Martin was acclaimed as the trustee representative on the Supervised Alternative Learning Committee for the term November 15, 2024, to November 14, 2025.

Alternate Representative:

Nominees

Jenny Leahy – accepted.
Kathleen Tanguay – declined.

Jenny Leahy was acclaimed as the alternate trustee representative on the Supervised Alternative Learning Committee for the term November 15, 2024, to November 14, 2025.

11. Board Representation to Various Committees.

a. Accessibility for All Committee.

Nominees

Jenny Leahy – accepted.
Kevin MacKenzie – declined.
Kathleen Tanguay – declined.

Jenny Leahy was acclaimed as the trustee representative on the Accessibility for All Committee for the term November 15, 2024, to November 14, 2026.

b. Catholic Parent Engagement Committee

Nominees

Mary Ann Martin – declined.
Kathleen Tanguay – accepted.

Kathleen Tanguay was acclaimed as the trustee representative on the Catholic Parent Engagement Committee for the term November 15, 2024, to November 14, 2025.

c. Chairperson's Committee (Trustee-at-large)

Nominees

Loretta Durst – accepted.
Mary Ann Martin – declined.

Loretta Durst was acclaimed as the trustee-at-large on the Chairperson's Committee for the term November 15, 2024, to November 14, 2025.

d. Faith and Equity Advisory Committee.

Nominees

Loretta Durst – accepted.
Jenny Leahy – declined.
Mary Ann Martin – accepted.

Two representatives are required for a two-year term for the Faith and Equity Advisory Committee. Therefore, being that there were two nominees willing to stand, Loretta Durst and Mary Ann Martin were acclaimed as the two trustee representatives for the Faith and Equity Advisory Committee for the term November 15, 2024, to November 14, 2026.

e. First Nations, Métis and Inuit Advisory Committee.

Nominees

John Connolly – accepted.
Mary Ann Martin – accepted.

John Connolly was elected as the trustee representative on the First Nations, Métis and Inuit Advisory Committee for term November 15, 2024, to November 14, 2026.

f. French as a Second Language Committee.

Nominees

Jenny Leahy – accepted.
Mary Ann Martin – declined.
Kathleen Tanguay – declined.

Jenny Leahy was acclaimed as the trustee representative on French as a Second

Language Committee for term November 15, 2024 to November 14, 2026.

12. R.A. Destroying of the Ballots.

MOTION: Moved by Jenny Leahy, seconded by Loretta Durst
that the electronic ballots be destroyed.

Carried.

The tellers, Ian Kruis and Jonathan Di Ianni witnessed the deletion of the electronic ballots by Michelle Kennedy.

C. Future Meetings and Events:

The Board Chairperson reminded the trustees to make note of the upcoming meetings as listed.

1. Board and Standing Committee Meetings

- a. Regular Board Meeting, Open Session, November 26, 2024, 6:30 p.m.
(In-camera Session, 6:00 p.m.)
- b. Chairperson's Committee, Monday, December 9, 2024, 5:30 p.m.
- c. Committee-of-the-Whole, Monday, December 9, 2024, 6:30 p.m.
- d. Policy Development Committee, January 21, 2025, 6:30 p.m.

2. Other Committee Meetings.

- a. Special Education Advisory Committee, November 21, 2024, 1:00 p.m.
- b. Catholic Parent Engagement Committee, November 21, 2024, 6:30 p.m.
- c. Student Council Liaison Committee, November 26, 2024, 4:15 p.m.
- d. First Nation Métis Inuit Advisory Committee, December 10, 2024, 6:30 p.m.
- e. Special Education Advisory Committee, December 12, 2024, 1:00 p.m.
- f. STSCO Governance Committee, January 8, 2025, 3:00 p.m.
- g. Catholic Parent Engagement Committee, January 16, 2025, 6:30 p.m.
- h. Faith and Equity Committee, February 13, 2025, 6:30 p.m.
- i. Accessibility for All Committee, February 27, 2025, 1:00 p.m.
- j. French as a Second Language Advisory Committee, April 1, 2025, 4:30 p.m.
- k. Audit Committee, TBA

I. SAL Committee, TBA.

3. Board Events

- a. 2025 OCSTA Trustees Seminar, Delta Hotels by Marriott Toronto Airport & Conference Centre.

D. Conclusion:

1. Closing Prayer

Kevin MacKenzie, Chairperson of the Board, requested that Dawn Michie, Board Chaplain and Faith Animator lead everyone in a closing prayer.

2. Adjournment

MOTION: Moved by Kathleen Tanguay, seconded by Jenny Leahy
that the meeting be adjourned at 4:53 p.m.

Carried.

Kevin MacKenzie
Board Chairperson

Stephen O'Sullivan
Director of Education, Secretary-Treasurer
per M.K.