



REGULAR BOARD MEETING

TUESDAY, FEBRUARY 26, 2019

Peter L. Roach Catholic Education Centre - Boardroom

OPEN MEETING – 6:30 to 9:30 P.M.

Chairperson: Michelle Griepsma

Vice-Chairperson: David Bernier

Trustees who are unable to attend the meeting are asked to please notify Michelle Kennedy (mkennedy@pvnccdsb.on.ca).

A. Call to Order of the Open Meeting – 6:30 P.M.:

1. Examen.
2. Opening Prayer.
3. We acknowledge that we are meeting on the traditional territory of the Mississauga Anishinaabe.
4. Singing of the National Anthem.
5. Approval of the Agenda.
6. Declarations of Conflicts of Interest.
7. Approval of the Minutes of the January 29, 2019 Regular Meeting. Page 4
8. Business Arising Out of the Minutes.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education, Michael Nasello.
2. Report from the Student Trustees, Calahndra Brake and Eveline Fisher.
 - a. Report from the System.
 - b. Report from the OSTA-AECO Board Council Conference, February 21-24, 2019, Ottawa, ON.

3. Report from the Manager of Communications, Mr. Galen Eagle.
Highlights of System Achievements

C. Presentations:

D. Programs and Services:

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.
Michelle Griepsma, Board Chairperson.
2. Bill 68 – Municipal Conflict of Interest Requirements – Update from OCSTA.
Michael Nasello, Director of Education Page 16
3. R.A. Long Term Accommodation Plan, 2019-2023.
Isabel Grace, Superintendent of Business and Finance. R.A. Page 20 Details Page 21

F. Human Resources:

G. Policy Development:

1. R.A. Recommended Actions from the Policy Committee Meeting, February 5, 2019.
David Bernier, Policy Committee Chairperson. R.A. Page 78

H. Old Business:

I. New Business:

J. Bring Forward:

K. Information Items:

1. Chairperson's Report.
Michelle Griepsma, Board Chairperson.
2. Trustees' Committee Reports.
(Past Approved and Draft Meeting Minutes shared on Google.)
 - a. Catholic Parent Engagement Committee Meeting, February 4, 2019.
 - b. Policy Committee Meeting, February 5, 2019.

L. Future Meetings and Events:

1. Board Standing Committee Meetings: (Listed in chronological order.)
 - a. Chairperson's Committee, March 4, 2019, 4:30 p.m.
 - b. Committee-of-the-Whole, March 4, 2019, 6:30 p.m.
 - c. Policy Development Meeting, March 25, 2019, 6:30 p.m.
 - d. Board Meeting Open Session, March 26, 2019, 6:30 p.m.
(In-camera Session, 6:00 p.m.)

2. Other Committee Meetings: (Listed in chronological order.)
 - a. First Nation, Métis and Inuit Advisory Committee, March 19, 2019
 - b. Special Education Advisory Committee, March 21, 2019, 6:30 p.m.
 - c. Student Council Liaison Committee, March 26, 2019, 4:15 p.m.
 - d. STSCO Governance Committee Meeting, March 29, 2019, 3:00 p.m.
 - e. Catholic Parent Engagement Committee Meeting, April 1, 2019, 6:30 p.m.
 - f. French as a Second Language Committee, April 3, 2019
 - g. Faith and Equity Committee Advisory Meeting, May 2, 2019, 6:30 p.m.
 - h. Accessibility for All Committee, May 14, 2019, 1:15 p.m.
 - i. Supervised Alternative Learning Meeting – TBA.

3. Board Events:
 - a. OCSTA 2018-2019 AGM and Conference, Toronto, April 25-27, 2019.
 - b. Catholic Education Week, May 5-10, 2019.
 - c. Catholic Student Leadership Awards, Holy Cross Catholic Secondary School, May 8, 2019.
 - d. CPEC and Catholic School Council Appreciation Event, May 15, 2019.
 - e. CCSTA 2018-2019 AGM and Conference, Canmore, AB, May 30-June 1, 2019.

M. Conclusion:

1. Report from the In-camera Meeting.
2. Closing Prayer.
3. Adjournment.



Minutes

THE MINUTES OF THE OPEN SESSION OF THE REGULAR MEETING OF THE BOARD held Tuesday, January 29, 2019, at 6:30 p.m. in the Boardroom, 1355 Lansdowne Street West, Peterborough.

PRESENT:

Trustees - Mmes. Linda Ainsworth, Calahndra Brake (Student Trustee), Michelle Griepsma, and Helen McCarthy.

Messrs. Braden Leal, Kevin MacKenzie, and Emmanuel Pinto.

Administration – Mmes. Joan Carragher, Laurie Corrigan, Anne Marie Duncan, Isabel Grace, and Dawn Michie

Messrs. Galen Eagle, Tim Moloney, Michael Nasello and Fr. Paul Massel.

Recorder – Mrs. Michelle Kennedy.

REGRETS:

Mr. Dave Bernier and Miss Eveline Fisher (Student Trustee)

A. Call to Order of the Open Meeting:

Mrs. Michelle Griepsma, Chairperson, called the meeting to order at 6:55 p.m.

1. Examen

The Chairperson, Michelle Griepsma, asked Father Paul Massel to lead the Board of Trustees through the examen.

2. Opening Prayer

Following the Examen, Father Paul led the opening prayer.

3. Acknowledgement

Michelle Griepsma, Board Chairperson, acknowledged that the Board Meeting was taking place on the traditional territory of the Mississauga Anishinaabe.

4. Singing of the National Anthem

The National Anthem was sung.

The Board Chairperson, Michelle Griepsma, welcomed the attending Principal representatives, Karan Leal, St. Patrick Catholic Elementary School, Peterborough and Shelley Adair, St. Catherine Catholic Elementary School, Peterborough.

MOTION: Moved by Helen McCarthy, seconded by Braden Leal
that Trustee David Bernier be excused from the regular board meeting, open session.

Carried.

5. Approval of the Agenda.

MOTION: Moved by Linda Ainsworth, seconded by Kevin MacKenzie
that the Agenda be approved as distributed.

Carried.

6. Declarations of Conflicts of Interest.

There were no conflicts of interest declared.

7. Approval of the Minutes of the December 18, 2018 Regular Meeting

MOTION: Moved by Emmanuel Pinto, seconded by Braden Leal
that the Minutes of the regular meeting of December 18, 2018, be approved.

Carried.

8. Business Arising Out of the Minutes.

There was no business arising out of the minutes.

B. Reports from the Director of Education and Student Trustee(s):

1. Report from the Director of Education.

Michael Nasello gave the Director's Report, including the following highlights:

- A wish for a Happy New Year and prayers for all who are in need and for those in parts of the world who need justice and peace.
- A meeting with MPP Dave Smith took place with a tour of Immaculate

Conception Catholic Elementary School. We look forward to a tour of St. Mary Catholic Secondary School, Cobourg, scheduled in early February with MPP David Piccini.

- Meetings have taken place to enhance and strengthen exciting partnerships with Specialist High Skills Major programs throughout the Board and Peterborough Homebuilders' Association, the Boilermaker's Association and with Ontario Power Generation. There is an ongoing commitment to working together.
- January 27 marks the International Day of Remembrance of the victims of the Holocaust. The Spring/Summer course on Holocaust Studies is underway which will see 32 students participate.
- Minister of Education, Lisa Thompson recently gave presentations at CODE and OCSTA meetings and the government is busy reviewing 72,000 responses to the recent provincial education consultation.
- A meeting with His Excellency, Bishop Daniel Miehm and the Directors of Education within the Diocese of Peterborough will take place on January 31, 2019, to talk about issues of mutual interest.
- PVNC's collections for "Toonies for Tuition" resulted in a donation of \$3,340 for the Canadian Catholic School Trustees Association and will benefit Catholic Schools across Canada.
- February 20, 2019, is the PVNC United Way 'Put your Director to Work Day' – will be working as a Learning Commons Specialist at Good Shepherd Catholic Elementary School in Courtice.

At the conclusion of his report, Michael Nasello invited questions.

2. Report from the Student Trustees

Calahndra Brake, Student Trustee, gave a report to the Board of the activities which are taking place in secondary schools throughout the system:

- Fundraising efforts for the Humane Society and the Youth Emergency Shelter (YES) were held at St. Peter. At Holy Cross during exams, pizza was offered for sale with proceeds benefitting the Indigenous Cultural Exchange Group and their hosting of Gitxsan First Nation students in March.
- Grade 8 information nights were held at all of the secondary schools. These events included student and teacher participation and engagement to showcase school clubs, sports and various activities. The St. Thomas Aquinas Catholic Secondary School cast of the musical 'Back to the 80s' performed a 'flash mob' to promote the event.
- Mental health activities have been incorporated at many schools to highlight skills to

help with the stresses of exams. Holy Trinity held a Mental Health Week and a 'Cocoa and Cram' where students get extra help from teachers in areas they need it most while enjoying a cup of hot chocolate. St. Peter and St. Mary also held their own versions of this event. St. Thomas Aquinas held a similar event entitled 'Examuary'. At St. Mary Catholic Secondary, St. John Ambulance brought in therapy dogs to ease the stress. The Gr 9 students writing the EQAO assessment enjoyed breakfast wraps prepared by Gr 10 foods class students.

- Students from Japan have arrived and have been welcomed at St. Peter and Holy Cross.

Calahndra Brake then invited and answered questions at the conclusion of their report.

3. Report from the Manager of Communications, Galen Eagle

Manager of Communications, Galen Eagle reviewed his monthly electronic newsletter of system achievements and highlighted the following stories:

- A video about the 'Mentoring for All' initiative that has been implemented at the Board was shown, telling the story of two secretaries who have been matched as mentor and mentee.
- The donation of a statue of St. Martin to the school community at Ennismore by former trustee, Fergus Young. The statue was blessed by Bishop Miehm at a special school Mass held on January 17, 2019
- The United Way campaign has now wrapped up and the popular 'Put your Director to Work Day' will take place. The lucky winner was Ruth Teeninga, Library Commons Specialist at Good Shepherd who will receive a day off from the Director.
- Another installment in the SHSM video series which gives effective testimony of the benefits of the SHSM Construction Program. This video, with the other SHSM videos are posted on the Board's YouTube channel and are on the Board website.

C. Presentations:

1. R.A.: Proposed St. Mary Catholic Secondary School, Cobourg, PAD4O (Outdoor Activities Course) Excursion to Algonquin Park, September 24-27, 2019.

Tim Moloney, Superintendent of Schools, gave a brief presentation on the history of this excursion, the safety protocols and required certifications that the students require to participate in the proposed excursion.

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal

that the proposed St. Mary Catholic Secondary School, Cobourg, PAD4O (Outdoor Activities Course) excursion to Algonquin Park, September 24-27, 2019, be approved in principle and that the trip will meet OPHEA Guidelines for high risk activity.

Carried.

2. R.A.: Proposed St. Mary Catholic Secondary School, Cobourg, Boys' Rugby Team Excursion to Ireland, March 12-20, 2020.

Greg Conway, Teacher at St. Mary Catholic Secondary School, Cobourg and Principal Rob Majdell gave an overview of the school's boys' rugby program and the history of the team's tradition of taking yearly trips. Trustees were then invited to answer questions.

MOTION: Moved by Helen McCarthy, seconded by Kevin MacKenzie

that the proposed St. Mary Catholic Secondary School, Cobourg, Boys' Rugby Team excursion to Ireland, from March 12-20, 2020, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

3. R.A.: Proposed St. Peter Catholic Secondary School, Peterborough, Excursion to Cantando Music Festival, Whistler, BC, April 24-28, 2019.

Sherry Davis, Principal of St. Peter Catholic Secondary School and Teacher James Wright presented the proposed excursion to Whistler, British Columbia. Mr. Wright is experienced with travel with the band students, having taken many trips to destinations such as New York City and New Orleans. Trustees had an opportunity to ask questions.

MOTION: Moved by Linda Ainsworth, seconded by Braden Leal

that the proposed St. Peter Catholic Secondary School, Peterborough, Excursion to Cantando Music Festival, Whistler, BC, from April 24-28, 2019, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

4. Update on Holy Cross Catholic Secondary School and St. Peter Catholic Secondary School Excursion to South Africa, March 9-24, 2019.

Holy Cross Principal, James Brake, was present to give an update on the progress towards the planned excursion to South African in March, 2019. This trip was approved at the regular board meeting held on June 26, 2018.

It was reported that fundraising efforts to date have resulted in a reduction of cost for the students who opted to fundraise of approximately \$660 each.

The trip is proceeding in partnership with Bishop Ryan Catholic Secondary School in Hamilton, who are sending six students on this trip. A teacher from Bishop Ryan CSS who has been on an Operation Wallacea trip in the past will be on the trip as well. It was noted that this trip has been approved by the Board of Trustees at the Hamilton-Wentworth Catholic District School Board.

5. Ontario Human Rights Commission Policy on Accessibility.

Anne Marie Duncan, Superintendent of Special Education gave a presentation to give focus and context to the key information from the Ontario Human Rights Commission Policy on Accessibility. The policy, which is over 100 pages in length, is a comprehensive document.

Ms. Duncan gave an overview of the following areas covered by the policy: legal framework, including the legal definition of disability; duty to accommodate; principles of accommodation; inclusive design; the accommodation process; dispute resolution; undue hardship, including cost, health and safety and exclusion; and preventing and responding to discrimination. There was discussion about the action that PVNC is already doing to address the Policy on Accessibility.

The trustees were invited to ask questions, which were addressed by Anne Marie Duncan.

D. Programs and Services:

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

Board Chairperson, Michelle Griepsma, gave a brief update on action taken in response to discussions about putting forward a resolution for consideration at the OCSTA Annual General Meeting in April, 2019, regarding the support of cybersecurity for all school boards. Michelle Griepsma read the proposed resolution which was prepared by Sean

Heuchert, Manager of Information Technology and Isabel Grace, Superintendent of Business and Finance. The trustees gave input and made adjustments to the wording of the resolution.

MOTION: Moved by Helen McCarthy , seconded by Braden Leal

that the resolution on the topic of Cybersecurity in Schools Boards, as presented at the Board Meeting on January 29, 2019, be sent to the Ontario Catholic School Trustees' Association for inclusion in the meeting package for consideration by the membership at the Annual General Meeting in April, 2019.

Carried.

Michelle Griepsma noted that all of the new trustees should now have access to the OCSTA update on google drive. She then reviewed the information recently distributed by OCSTA and shared with Trustees.

2. R.A. Holy Cross Catholic Secondary School Sports Complex Agreement.

Isabel Grace, Superintendent of Business and Finance, gave a brief summary of her report and the rationale for bringing forth the recommended action.

MOTION: Moved by Emmanuel Pinto, seconded by Helen McCarthy

that the Board of Trustees receive, in public session, the approved in-camera recommended action of November 27, 2018, regarding an agreement between the Corporation of the City of Peterborough and Peterborough Victoria Northumberland and Clarington Catholic District School Board regarding developing the Holy Cross CSS sports field.

Carried.

3. STSCO Governance Meeting Report.

Michelle Griepsma, Board Chairperson, reported on the proceedings and outcomes from the STSCO Governance meeting, open session, held on January 8, 2019.

At present the budget is slightly over-spent due to purchases of extra computer hardware and bus identification tags for young riders. Expenses will continue to be monitored.

The consortium continues to work towards gaining efficiencies in route design and further review factors such as bell times or changes to traffic control, sidewalks, etc. will be studied.

Michelle Griepsma and Isabel Grace, Superintendent of Business and Finance then responded to questions.

4. Trustees' Report, Ontario Catholic School Trustees' Association Seminar, January 18-19, 2019.

Linda Ainsworth gave an overview of the proceedings of the OCSTA Seminar that took place on January 18 and 19, 2019. She reported on her attendance at a Panel Discussion on Labour Relations, a presentation by Dr. Mark McGowan about the history of Catholic schools, and a presentation by David Colette on 'Millenials'.

MOTION: Moved by Kevin MacKenzie, seconded by Helen McCarthy
that the board meeting curfew of 9:30 p.m. be extended to 9:45 p.m.

Carried.

Michelle Griepsma encouraged trustees who could not attend to log in to the member's portal of the OCSTA site to access recordings and slide decks from the event.

F. Human Resources:

1. R.A. School Year Calendar, 2019-2020.

Joan Carragher gave a presentation regarding the proposed the draft calendars for the secondary and elementary panels for the 2019-2020 school year. It was reported that there was an overwhelming response to the survey this year, which was posted on the Board website and invited consultation from parents, staff and community members. The calendar for 2019-2020 introduces a board professional development day prior to the first day of classes on September 3, 2019. Ms. Carragher invited and responded to questions from the trustees.

Consultation with Superintendents from Kawartha Pine Ridge District School Board and Trillium Lakelands District School Board was undertaken. The recommended PVNC calendars align with the calendars from the neighbouring boards.

MOTION: Moved by Braden Leal, seconded by Helen McCarthy
that the proposed Elementary and Secondary School Year Calendars for 2019-2020 be approved and submitted to the Ministry of Education for approval, as required.

Carried.

G. Policy Development:

H. Old Business:**I. New Business:**

1. Report on Meeting with MPP David Smith, and School Visit to Immaculate Conception Catholic Elementary School.

The Director of Education, Michael Nasello reported on engagements with local members of provincial parliament that have taken place recently. On January 8, 2019, he was joined by Helen McCarthy and Braden Leal for a meeting with MPP Dave Smith and a tour of Immaculate Conception Catholic Elementary School. It was a positive experience and involved engaging and receptive conversations for all parties.

J. Bring Forward:**K. Information Items:**

1. Chairperson's Report.

Michelle Griepsma, Chairperson of the Board, made note of the importance of the meeting evaluations. Following the Board, Policy and Committee-of-the-Whole meetings trustees are asked to take time to fill out the google form and evaluate each meeting experience. This information is helpful and is reviewed at the end of each year.

Trustees were reminded by Mrs. Griepsma that if they have any items for discussion that they contact her or David Bernier, Vice-chairperson or Linda Ainsworth as Trustee-at-large on the Chairperson's committee to bring the request forward to the Chairperson Committee Meeting.

2. Letter from Sisters of St. Joseph.

Michael Nasello, Director of Education, reviewed the letter of encouragement and support sent from the Sisters of St. Joseph that was addressed to the Vice-principals of PVNC on the occasion of their annual retreat. Mr. Nasello will be sending a letter of response and thanks to the Sisters and will share it with trustees.

3. Trustees' Committee Reports:

The draft minutes from the following committee meetings were shared ahead of the Board Meeting. There were no questions from the Trustees about these meetings.

- a. First Nation, Métis, and Inuit Advisory Committee, December 11, 2018.
- b. Special Education Advisory Committee, January 17, 2019.

L. Future Meetings:

1. Board Standing Committee Meetings:

- a. Policy Development Meeting, February 5, 2019, 6:30 p.m.
- b. Chairperson Committee Meeting, February 11, 2019, 4:30 p.m.
- c. Committee-of-the-Whole Meeting, February 11, 2019, 6:30 p.m.
- d. Regular Board Meeting, February 26, 2018, 6:30 p.m.
(In-camera Session, 6:00 p.m.)

2. Other Committee Meetings:

- a. Catholic Parent Engagement Committee Meeting, February 4, 2019, 6:30 p.m.
- b. Accessibility for All Committee, February 7, 2019, 1:15 p.m.
- c. Special Education Advisory Committee, February 21, 2019, 6:30 p.m.
- d. Student Council Liaison Committee Meeting, February 26, 2019, 4:15 p.m.
- e. First Nation, Métis, and Inuit Advisory Committee, March 19, 2019, 4:30 p.m.
- f. STSCO Governance Committee Meeting, March 29, 2019, 3:00 p.m.
- g. French as a Second Language Advisory Committee, April 3, 2019, 6:30 p.m.
- h. Faith and Equity Committee Advisory Meeting, May 2, 2019, 6:30 p.m.
- i. Supervised Alternative Learning Meeting – TBA

3. Board Events:

The list of future board events was reviewed by the Trustees.

- a. OCSTA 2018-2019 AGM and Conference, Toronto, April 25-27, 2019.
- b. Catholic Education Week, May 5-10, 2019.
- c. Catholic Student Leadership Awards, Holy Cross Catholic Secondary School, May 8, 2019.
- d. CPEC and Catholic School Council Appreciation Event, May 15, 2019.
- e. CCSTA 2018-2019 AGM and Conference, Canmore, AB, May 30-June 1, 2019.

MOTION: Moved by Braden Leal, seconded by Helen McCarthy
that the meeting move into closed session at 9:39 p.m.

Carried

Open session reconvened at 10:29 p.m.

M. Conclusion:1. Report from the In-camera Meeting.

MOTION: Moved by Braden Leal, seconded by Helen McCarthy

that the Board approve the actions and the discussions arising from the in-camera session, as follows:

- A. Call to Order:
 - 1. Opening Prayer
 - 2. Approval of Agenda
 - 3. Declarations of Conflicts of Interest: None were declared
 - 4. Approval of In-camera minutes: Motion carried to approve the minutes from the December 18, 2018.
- B. Presentations:
 - 1. Parent Delegation from Good Shepherd Catholic Elementary School.
- D. Business, Finance and Governance:
 - 1. OCSTA In-camera Session Report from Michelle Griepsma, Chairperson of the Board.
 - 2. STSCO In-camera Session Report from Michelle Griepsma, Chairperson of the Board
 - 3. Government Consultation re: Class Size and Reg. 274
- E. Human Resources
 - 1. Update on a Human Resources Matter
- F. Other Urgent Matter:
 - 1. Motion to approve recommended actions from the Expulsion Committee Meeting held on January 14, 2019.
 - 2. Motion to approve recommended action from the Expulsion Committee Meeting held on January 29, 2019.
- G. Old Business:
 - 1. Update given regarding a former student/parent concern.
- I. Convening in Open Session:
 - 2. Motion to re-convene in Open Session at 10:29 p.m.
Carried.

2. Closing Prayer.

At the request of the Board Chairperson, Emmanuel Pinto led the group in Closing Prayer.

3. Adjournment

MOTION: Moved by Emmanuel Pinto, seconded by Linda Ainsworth

that the meeting be adjourned at 10:32 p.m.

Carried.

Michelle Griepsma
Board Chairperson

Michael Nasello
Director of Education, Secretary-Treasurer
per M.K.

DRAFT



Ontario Catholic School
Trustees' Association

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Beverley Eckensweiler, *President*
Michelle Griepsma, *Vice President*
Nick Milanetti, *Executive Director*

February 7, 2019

MEMORANDUM

TO: Chairpersons and Directors of Education
- All Catholic District School Boards

FROM: Beverley Eckensweiler, President

SUBJECT: **Bill 68 Municipal Conflict of Interest Requirements - Update**

Summary:

Bill 68, *Modernizing Ontario's Municipal Legislative Act* received Royal Assent on May 30, 2017. New requirements regarding conflict of interest **become effective March 1, 2019** for school boards.

The key new requirements are:

- All boards must establish a **registry of conflict of interest declarations from trustees** that is open to the public;
- All boards now require a **written declaration of conflict of interest** from trustees at all committee and board meetings.

OCSTA has drafted a template **conflict of interest declaration form** to assist boards with these requirements (attached).

The **registry** must contain the following information:

- A copy of each conflict of interest declaration and each conflict of interest statement by a trustee;
- An excerpt from the minutes of the meeting where the declaration is made;
- The registry may be organized by date, type of meeting and the statement and declaration documents filed for each trustee that declares a conflict of interest;
- The registry can be made public either via a web posting or a publically accessible file at the board office, accessible during standard office hours.

...Continue

Background Information:

Conflict of interest legislation is concerned only with pecuniary or financial interests. The *Municipal Conflict of Interest Act* refers to three kinds of financial interests:

1. Direct Interest: a trustee would have a direct interest if the board was considering buying property owned by the trustee;
2. Indirect Interest: a trustee is the senior officer of a company bidding for a board contract;
3. Deemed: a trustee's spouse, child or parent owns a company that is bidding for a board contract.

Declaring a Conflict:

If a trustee identifies a direct, indirect or deemed conflict of interest in a matter and is present at a meeting of the board or committee of the board which the matter is being discussed, he or she must declare a conflict **before** any discussion of the matter begins. The trustee is required to take the following steps:

1. Publicly declare the conflict of interest, state the general nature of the interest and have the declaration recorded in the minutes of the meeting;
2. File a written statement of the interest and its general nature with the secretary of the committee or board (effective March 1, 2019);
3. Do not vote on any question in respect to the matter;
4. Do not take part in any discussion of the matter;
5. Do not attempt to influence the voting on any question related to the matter;
6. In a closed session of a committee or board meeting, the trustee with conflict should leave the room for as long as the matter is discussed and have that fact recorded in the minutes.

Filing Trustee Campaign Financial Statements:

As a reminder, all trustees are required to complete and file accurate campaign financial statements by 2:00 pm on March 29, 2019. If you have a bookkeeper or accountant complete the financial statement for you, you are still responsible for ensuring that it is complete and accurate and filed on time.

If you have any questions please contact myself or Stephen Andrews at sandrews@ocsta.on.ca.

Attachment



Ontario Catholic School
Trustees' Association

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Beverley Eckensweiler, *President*
Michelle Griepsma, *Vice President*
Nick Milanetti, *Executive Director*

February 8, 2019

MEMORANDUM

TO: Chairpersons and Directors of Education
- All Catholic District School Boards

FROM: Beverley Eckensweiler, President

SUBJECT: CLARIFICATION: Bill 68 Municipal Conflict of Interest

Further to the memorandum sent on Thursday, February 7, 2019 regarding Bill 68, *Modernizing Ontario's Municipal Legislative Act* that amend the *Municipal Conflict of Interest Act* we want to clarify its impact on school boards and trustees in two areas.

As of March 1, 2019:

1. All boards must establish **a registry of conflict of interest declarations from trustees** that is open to the public;
2. All boards require **a written declaration of conflict of interest** from trustees at all committee and board meetings.

All other aspects with respect to the *Municipal Conflict of Interest Act* pecuniary or financial interests remain unchanged.

If you have any questions please contact myself or Stephen Andrews at sandrews@ocsta.on.ca.



STATEMENT & DECLARATION of INTEREST FORM

Trustee Name: _____
Board / Committee Meeting Date: _____
Agenda Item: _____
Topic: _____

Statement & Declaration of Interest

Signature

Date

Date Filed in
Registry: _____

Information Collection Authorization: The personal information contained on this form has been collected under the Municipal Freedom of Information and Protection of Privacy Act, and in accordance with Bill 68, *Modernizing Ontario's Municipal Legislative Act*. Information collected on this form will be stored in the Office of the Director of Education and made available to the public, as required, pursuant to the applicable legislation. All access and questions about this collection must be directed to the Director of Education, 1355 Lansdowne Street W., Peterborough, ON, K9J 7M3.

USERS: TRUSTEES, DIRECTOR of EDUCATION

ORIGINAL: Filed in Office of the Director of Education.

BUSINESS AND FINANCE

Report to the Board

Meeting: In Camera
 Open

Presented for: Information
 Approval

Meeting Date: February 26, 2019

Presented by: Isabel Grace, Superintendent of Business/Finance

Submitted by:

Subject: Long Term Accommodation Plan 2019-2023

Recommended Action(s): It is recommended that the Board receive the Long Term Accommodation Plan 2019-2023 and approve the actions noted therein for the 2018-2019 and 2019-2020 school years.

Background:

Administration has completed a draft Long Term Accommodation Plan, with actions outlined for the current 2018-2019 school year through to the 2022-2023 school year. The Board of Trustees reviewed the draft plan at the Committee of the Whole meeting on February 11, 2019.

The final plan is presented to the Board for receipt, and for approval of the planned actions for the remainder of the current school year and for 2019-2020. Actions contemplated in future school years beyond 2019-2020 will be re-submitted on a regular and timely basis as the plan is updated and approval to proceed with the proposed actions is sought.



Long Term Accommodation Plan

2019 - 2023

Vision

Achieving Excellence in Catholic Education

LEARN • LEAD • SERVE

Mission

To educate students in faith-filled, safe, inclusive Catholic learning communities by nurturing the mind, body, and spirit of all.



1.0 Introduction

The formation of a Long Term Accommodation Plan (LTAP) summarizes the Board's planned activities with respect to site acquisition and disposition, planned new capital construction, major program or boundary changes, and proposed accommodation reviews.

The LTAP document addresses actions to be undertaken by the Board over a 5 year period. The LTAP establishes a set of guiding principles that all proposed actions must be viewed against and presents a series of actions to be committed by the Board in the first year of the plan. The additional actions proposed in years 2-5 of the plan are to be approved by the Board of Trustees in subsequent years. Events which are subject to Ministry approval are identified as such, with the desired timelines attached. It is recognized that actions that are dependent on Ministry approvals and funding may not always occur in the year(s) proposed and may be subject to reevaluation based on funding, approvals or both.

For each subsequent developed LTAP, new years with appropriate actions will be added to the plan. Completed projects will be removed from the plan as new projects and modified projects are added on a regular basis. Some projects listed by year in years 2-5 may move as a result of changes in enrolment, program directions and utilization.

2.0 Guiding Principles

The Long Term Accommodation Plan strives to:

- be consistent with Ministry of Education initiatives, policies, and guidelines;
- be consistent with Board's vision, mission, policies, and administrative procedures;
- maximize the efficiency and effectiveness of Board facilities and resources including technology, modernization and stabilization
- ensure that students are accommodated in facilities that are safe, healthy, and that promote a quality learning environment;
- achieve equity in school facilities across both the elementary and secondary panels over the long term;
- support a range of program models and opportunities in elementary and secondary;
- manage available capital finance resources in a fiscally responsible manner;
- consider partnership and community hub opportunities where practical and feasible; and
- consider the impact on student transportation and walkability.

3.0 Glossary of Terms

Accommodation Review: A public process used to determine how students will be accommodated in schools. There are two types of Accommodation Reviews: 1) Boundary Review and, 2) School Closure Review (subject to Ministry Guidelines). Results may include boundary changes, school consolidation/closure, creating an attendance boundary for a new school, identification of a need for new school construction, or building an addition.

Boundary Review: A process used to adjust school attendance boundaries and transfer students from one school to another.

Bussed: The number of students who are designated by the Transportation Authority as requiring a bus to get to school.

Bussed due to Exception: The number of students who live within walking distance of a school but designated by the Transportation Authority as requiring bussing due to a safety issue, or Board decision.

Facility Condition Index (FCI): A ratio used to measure the relative condition of a building. It is calculated by dividing the cost of repairs for the building within a specific time period by the cost to replace the building. A higher FCI indicates a higher cost to repair the facility.

Full-Time Equivalent: Part time and full time enrolment expressed as the equivalent number of full time students.

Gross Floor Area (GFA): The total constructed area of a building.

Leaving the Boundary: The number of students living within a particular school's attendance boundary but choosing to attend a different Catholic school.

On-The-Ground Capacity (OTG): The capacity for the permanent portion of a school as indicated on the Ministry's School Facilities Inventory System (SFIS). This value does not represent the physical limit of the space.

Out of Boundary: The number of students attending a particular school despite living outside of its attendance boundary.

Portable: A structure providing additional accommodation. It is built with wood frame construction, fully heated and without plumbing. It is considered temporary accommodation.

School Closure Review: A process used where one or more schools is being considered for closure, consolidation or as defined by the Ministry of Education Pupil Accommodation Review Guideline. The process reflects the Ministry Guideline and applies only to schools offering elementary or secondary regular day school programs (not applicable to adult or continuing education).

Utilization: A percentage calculated by dividing enrolment by the On-The-Ground capacity. This calculation provides an understanding of whether a school or group of schools is over or under capacity and by how much. Utilization rates are directly impacted by the size of school and should be reviewed in conjunction with the absolute difference between enrolment and capacity.

Walkers: The number of students who are designated by Student Transportation Authority as being able to walk to school.

Yield: Student yield refers to the number of students attending a Catholic school within a given area divided by the total number of students living in that area. The board-wide student yield/apportionment is calculated by the Ministry of Education and based on the total number of students across the four publicly funded school boards within Board's jurisdiction.

4.0 LTAP Update Schedule

The following provides a framework of anticipated accommodation actions to be undertaken by the Board from 2019 to 2023 inclusive and includes proposed boundary changes, property acquisitions and dispositions, capital construction of new schools or additions, program conversions, accommodation reviews and associated consolidations or closures. For all actions that require approvals from the Board of Trustees, staff will prepare reports in accordance with the requirements of relevant Policies and Administrative Procedures for consideration by the Board of Trustees.

5.0 Ministry Approvals and Funding

All proposed actions listed within the LTAP that are subject to approval and/or funding from the Ministry of Education, require the Board to submit requests to, and receive approvals and funding from, the Ministry of Education. As such, the timing of the projects listed within the plan may be impacted by the timing of Ministry approvals and funding announcements.

6.0 Summary of Initiatives and Projects - Proposed Actions By Year

2018-19

- Submit business case supporting the recommendations of the Cobourg Catholic Elementary Schools Accommodation review completed in 2018 (new replacement school, or addition to Notre Dame.)
- Review feasibility and submit business case for a possible addition at St.Joseph, Douro for Accommodation Pressures
- Pursue land purchase/expropriation to expand St.Paul, Norwood site for future growth.
- Pursue land purchase/expropriation to expand St.Joseph, Bowmanville site.

2019-20

- French Immersion Program Review: Space and Boundary implications for St.Catherine, St.Anne, Holy Cross and St.Peter in Peterborough, and Bowmanville/Newcastle in Clarington
- Apply for funding for childcare retrofit/childcare addition at St.Alphonsus, as per community request.
- Boundary review of St.Joseph Douro, St.Paul Norwood, Monsignor O'Donoghue and St.Patrick given new residential developments and future accommodation (potential crowding) issues for Peterborough and Peterborough County
- Program study/grade configuration review in City of Kawartha Lakes and make recommendations as to space implications, and and feasibility of proceeding with a boundary review/accommodation review.
- Pending legislative changes, complete process for renewal of Clarington Education Development Charges Bylaw by July 2020. Feasibility study as to whether an EDC bylaw should be implemented for Peterborough/Peterborough County.

2020-21

- Boundary review or accommodation review in City of Kawartha Lakes, if recommended from 2019-20.
- Pursue feasibility of purchasing new school site in Bowmanville for accommodation pressures (Education Development Charges implications), or addition to St.Elizabeth (potential implications from French Immersion program review in 2019-20).
- Review feasibility and apply for funding for childcare addition at Good Shepherd, Courtice, as per community request.
- Determine feasibility of addition to St. Mary Grafton for accommodation pressures, and submit business case if warranted.

2021-22

- Prepare and submit business case for pupil accommodation to alleviate growth pressures in Bowmanville (new build or addition to existing school)
- Review feasibility, and pursue funding, for expansion of technical program spaces at Holy Trinity (i.e. addition, renovation, construction of technical building or other)
- Prepare and submit business case for accommodation pressures in Peterborough (purchase of land and new build in Peterborough for growth purposes, or alternatively purchase and retrofit of an existing school.)

2022-23

- Pursue feasibility and business case for pupil accommodation pressures in Newcastle (I.e. addition to St.Francis of Assisi for growth and possibly dual-track French Immersion to alleviate crowding in Bowmanville. Alternatively, pursue land purchase for future new build.)

7.0 Ministry Funding and Policy Framework

The Ministry of Education sets policies, guidelines, program initiatives, and funding. These Ministry directives provide the basis for decision making at the school board level.

School Board Efficiencies and Modernization (SBEM)

The Ministry of Education introduced the School Board Efficiencies and Modernization (SBEM) initiative in 2015 with the goal of reducing underutilized space in schools by revising top-up funding, encouraging school closures, and right-sizing schools. Measures were fully implemented by the end of the 2017-2018 school year and have on-going funding implications.

Pupil Accommodation Review Guideline

The Ministry of Education is currently reviewing the Pupil Accommodation Review Guideline (PARG). A new version of the Guideline was expected in fall 2018, however has not yet been released. After the Guideline is released, PVNCCDSB will be required to amend its own pupil accommodation review process. No school closure reviews can be initiated until the new Guideline and PVNCCDSB procedure are in place.

Partnerships and Community Hubs

The Province released the Community Hubs in Ontario Strategic Framework & Action Plan in August 2015. The document highlights schools as a key element in creating community hubs.

The Ministry of Education is currently reviewing its Community Planning and Partnership Guideline (CPPG). A new version of the Guideline is expected fall 2018

In 2017, the Ministry of Education updated O.Reg 444/98 Disposition of Surplus Real Property to align with the CPPG and the Community Hubs initiative.

Boards are encouraged to work with municipal and community stakeholders to identify and implement facility partnerships. Boards are expected to recover all costs related to partnerships and community hub initiatives (e.g. operating costs, capital costs, etc.).

The Board currently has limited facility partners operating in elementary and secondary schools including childcare centres, and EarlyON centres. In addition, some sites share playground space with municipalities and parking with adjacent Catholic parishes.

Child Care Centres

The Ministry of Education began assuming responsibility for child care beginning in 2010 with the implementation of full day kindergarten and the extended day program. The Ministry now provides funding for new child care construction, prioritizing the co-location of schools and childcare centres.

PVNCCDSB works closely with the four regional municipalities to review co-location and co-building opportunities prior to applying for Ministry funding.

Child and Family Centres

The Ontario government is in the process of consolidating three early years programs and creating one new delivery model called “EarlyON Child and Family Centres”. These centres will offer early years programs and support for parents. The Ministry of Education now provides funding for the construction of new EarlyON centres.

Community Partnership and Co-Build Opportunities

Developing cooperative and collaborative facility partnerships enables the Board to improve utilization of school buildings, reduce facility costs and improve educational opportunities as well as demonstrating a willingness to collaborate with designated Community partners.

Partnerships may involve co-building new facilities, or leases, licenses and joint use agreements to utilize part of an existing school or administrative facility specifically during school hours. Where a partnership is appropriate for the school setting and where it enhances student achievement, the Board is receptive to sharing facilities for the use of unoccupied space in existing schools. All planned new schools within the plan, which are yet to be approved and funded by the Ministry of Education, can be considered for potential partnership in accordance with the provisions of the Community Planning and Partnership Guidelines.

8.0 Capital Funding for Schools

Capital projects (new schools/additions) and land purchases have been identified in this plan. However, all of these will require funding approval from the Ministry of Education, which is not guaranteed.

Capital Priorities: This refers to funding that may be provided by the Ministry of Education. The current practice is for the Ministry to request business cases for project funding once per year. The timing of these requests varies from year to year.

Community Hubs Capital Funding: Specific funding is provided to renovate space (including accessibility projects) to support a new facility partner or to enable use by a broader range of community partners.

Education Development Charges (EDC): These are funds that are collected in accordance with the Board's Education Development Charges by-law. The intention of these charges is that new residential/non-residential growth pays for new schools that are needed as a result of this growth. These funds can only be used for the purchase of specified school sites identified in the EDC background study and some site development costs. They cannot be used for the construction of school buildings.

Ministry Application for Land: For non-EDC eligible land, the Board must apply for funding from the Ministry of Education. This can be done on a case by case basis.

Proceeds of Disposition (POD): When the board sells property, funds go into the Proceeds of Disposition Reserve. As of September 2015, these funds are to be used primarily for renewal projects.

School Condition Improvement (SCI): To be used at schools that are expected to remain open and operating for at least 5 years specifically to address health and safety, replacing and repairing building components, improving energy efficiency of schools, and improving accessibility, based on the Facility Condition Index (FCI) of the school.

School Renewal Funding: This funding is provided to address the costs of repairing and renovating schools.

9.0 Census Data and Population Trends

PVNCCDSB is comprised of 4 distinct regions – City of Kawartha Lakes, Peterborough City and County, Northumberland County, and the Municipality of Clarington. The population represented in those areas as well as some census/demographic information is represented in the attached charts.

General Population Trends

The Baby Boom generation, represented by those children born between 1946 and 1964, was responsible for significant school construction throughout the 1960's and is now contributing to Canada's aging population.

The Baby Boom was followed by the Boom Bust generation (those children born in the 1960's and 1970's), which was significantly smaller.

The second bulge on the population pyramid represents the children of the Baby Boomers - the Echo Boom (children born in the 1980's and 1990's) who range from their early 20s through mid-30s. This cohort was responsible for increasing enrolment and school construction through the 1990's.

The smallest generation – those ranging in age from birth to 19 years old on the population pyramid – are the children of the Boom Bust generation. This group was responsible for declining enrolment over the last 15 years.

The Echo Boom generation is in their child bearing years and the number of school aged children is projected to increase accordingly.

Student Yields/Apportionment

Student yields/apportionment refers to the share of the total student population that enrolls at PVNCCDSB schools compared to other publicly-funded school boards. The Ministry of Education is required to publish, for each common jurisdictional area, the proportion of enrolment between the school boards by municipality. These proportions, which are updated annually, are to be used by municipal clerks and treasurers to distribute taxes on business property, payments in lieu, or any other rateable property which does not have designated tax support to school boards. The adjacent table illustrates the Board-wide elementary and secondary student yields as calculated by the Ministry of Education.

Municipality	2018	2017	2016	2015	2014	2013
Kawartha Lakes	14.937	14.632	14.277	13.214	13.065	12.899
Clarington	28.925	28.471	27.877	27.554	27.381	27.275
Northumberland	28.925	28.471	27.877	27.554	27.381	27.275
Peterborough County	28.925	28.471	27.877	27.554	27.381	27.275

Historical trends in Elementary Enrolment

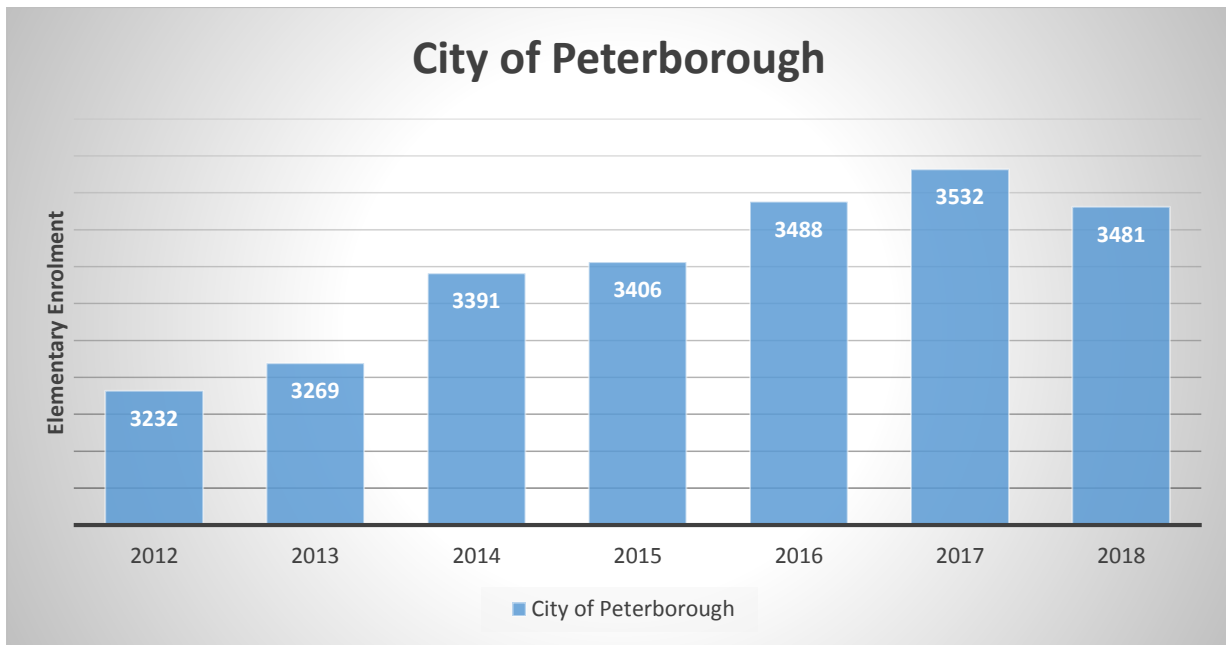
Trends on elementary enrolment are distinct to each region of the Board, and bring with it different issues related to the ability to accommodate pupils. The following charts summarize the historical elementary and secondary enrolment for the Board as a whole as well as elementary enrollment broken down by each region. Enrolment at October 31st has been used for the purposes of the tables and charts.

PVNC Elementary							
Grade	2012	2013	2014	2015	2016	2017	2018
JK	924	914	990	994	962	983	980
SK	916	978	960	1,024	1,012	1,021	987
1	943	943	984	993	1,039	1,028	1,029
2	928	986	975	1,020	1,015	1,065	1,028
3	907	949	1,018	985	1,053	1,033	1,088
4	912	937	976	1,028	1,024	1,083	1,053
5	897	941	972	986	1,054	1,039	1,077
6	1,027	919	977	1,003	1,012	1,055	1,040
7	924	1,039	963	1,007	1,008	1,022	1,040
8	989	928	1,041	956	1,025	1,012	1,013
Other	41	35	34	19	15	23	15
Total	9,408	9,569	9,890	10,015	10,219	10,364	10,349
Change +/-		+161	+361	+125	+204	+145	-15
% Change +/-		1.7%	3.6%	1.3%	2.0%	1.4%	-.14%

PVNC Secondary							
Grade	2012	2013	2014	2015	2016	2017	2018
9	1150	1086	1082	1184	1128	1185	1157
10	1148	1125	1088	1076	1199	1132	1166
11	1193	1132	1106	1075	1098	1181	1097
12	1453	1379	1289	1229	1211	1208	1263
Total	4944	4722	4565	4564	4636	4706	4689
Change +/-		-222	-157	-1	+72	+70	-17
% Change +/-		-4.4%	-3.32%	0.0%	1.6%	1.5%	-.4%

City of Peterborough: The elementary enrolment of the following schools has been accumulated in the following chart. Schools with the notation (P) are feeder schools for St. Peter Catholic Secondary School in Peterborough, and schools with the notation (H) are feeder schools for Holy Cross Catholic Secondary School in Peterborough. French Immersion students at St. Catherine continuing with French Immersion in secondary school attend St. Peter CSS.

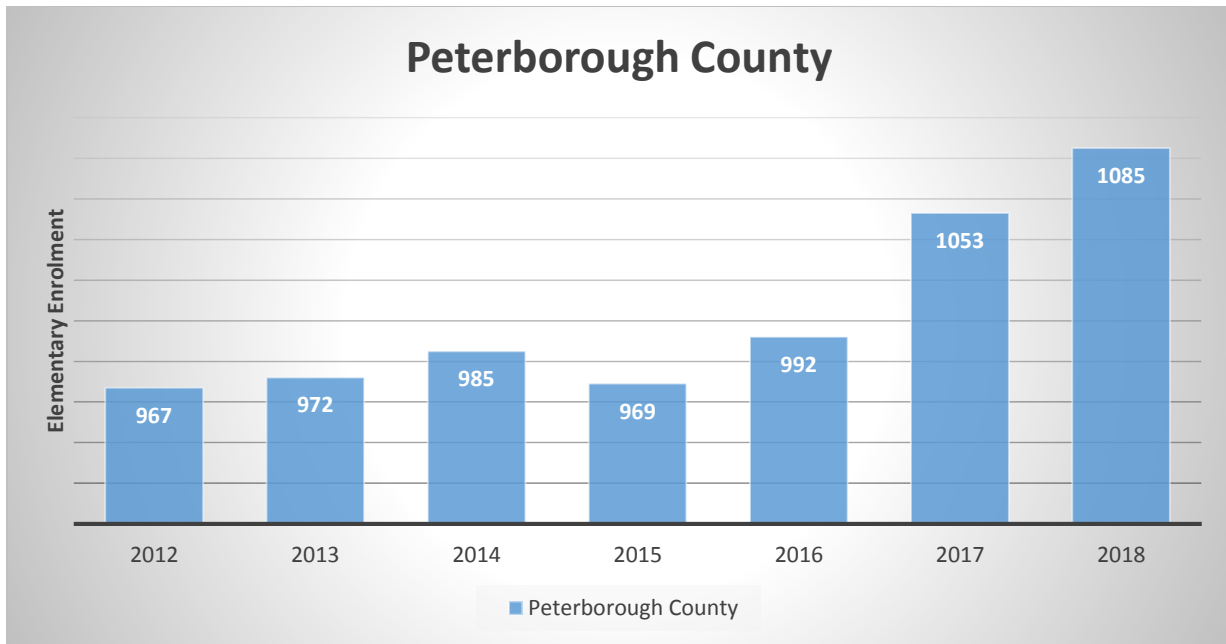
Immaculate Conception (P)	Monsignor O'Donoghue (H)	St. Alphonsus (H)
St. Anne (P)	St. Catherine (H)	St. John (H)
St. Patrick (H)	St. Paul (P)	St. Teresa (P)



Enrolment projections undertaken in 2016 show moderate, but steady growth into the future in conjunction with planned development in new subdivisions within the City of Peterborough. Timing of the developments will have an impact on the need for new pupil places.

Peterborough County: The elementary enrolment of the following schools has been accumulated in the chart below. Schools with the notation (P) are feeder schools for St. Peter Catholic Secondary School in Peterborough, and schools with the notation (H) are feeder schools for Holy Cross Catholic Secondary School in Peterborough.

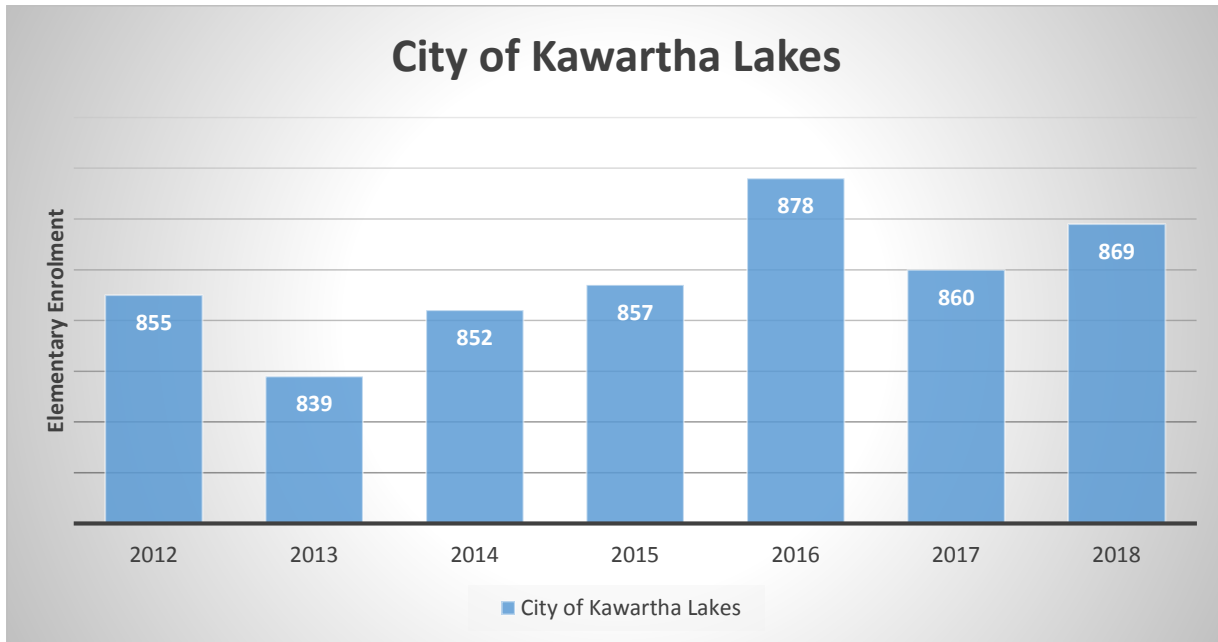
St. Joseph, Douro (P) St. Martin, Ennismore (P) St. Paul, Lakefield (P) St. Paul, Norwood (H)



Enrolment projections undertaken in 2016 show moderate, but steady growth into the near future in conjunction with planned development for new subdivisions in part of the County, particularly Norwood. Timing of the developments will have an impact on the need for new pupil places.

City of Kawartha Lakes: The elementary enrolment of the following schools has been accumulated in the chart below. These schools are feeder schools for St. Thomas Aquinas Catholic Secondary School

St. Luke (Downeyville) St. John Paul II (Lindsay) St. Dominic (Lindsay) St. Mary (Lindsay)

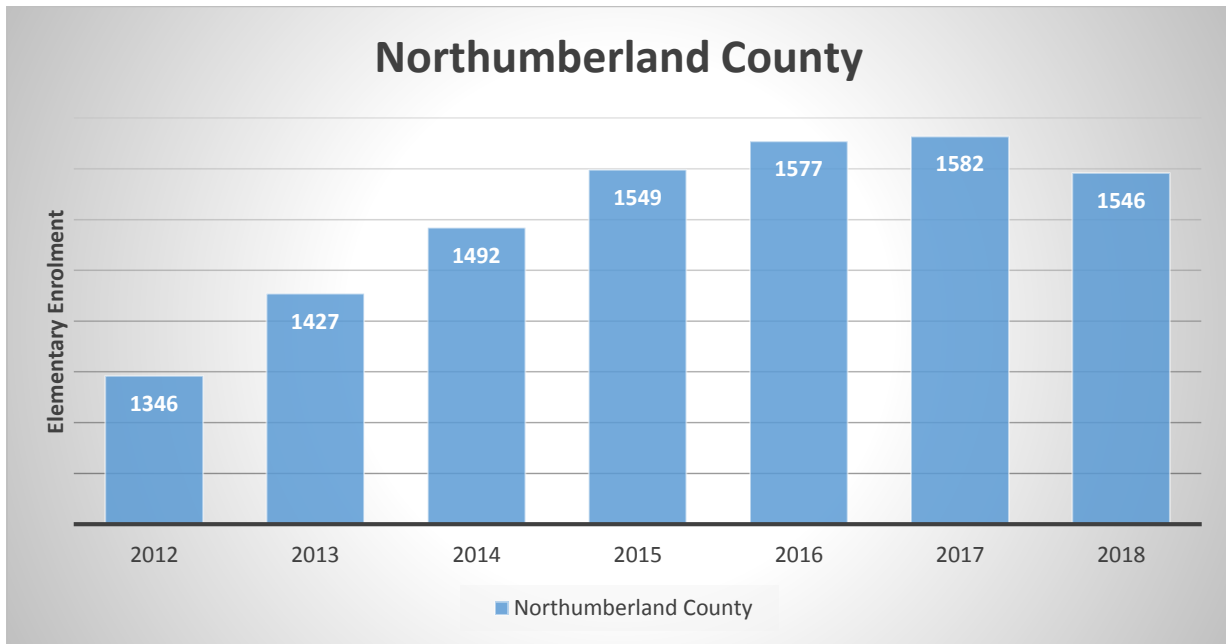


Enrolment has fluctuated over the past number of years, but overall has averaged approximately 860. In light of the significant enrolment decline experienced by the public school board in the region, projecting enrolment for City of Kawartha Lakes is complex, but will need to be formally completed in order to plan for long-term pupil accommodation.

Northumberland County: The elementary enrolment of the following schools has been accumulated in the chart below. These schools are feeder schools for St. Mary Catholic Secondary School in Cobourg.

St. Mary CES, Campbellford
St. Joseph CES, Cobourg
St. Mary CES, Grafton

Notre Dame CES, Cobourg
St. Michael CES, Cobourg
St. Anthony CES, Port Hope



Enrollment projections completed in 2017 indicated fairly stable enrolment going forward for the County as a whole.

Municipality of Clarington: The elementary enrolment of the following schools has been accumulated in the chart below. Schools with the notation (S) are feeder schools for St. Stephen Catholic Secondary School in Bowmanville, and schools with the notation (H) are feeder schools for Holy Trinity Catholic Secondary School in Courtice. French Immersion students at Good Shepherd continuing with French Immersion in secondary school attend St. Stephen CSS.

St. Elizabeth CES (S)

St. Joseph CES (S)

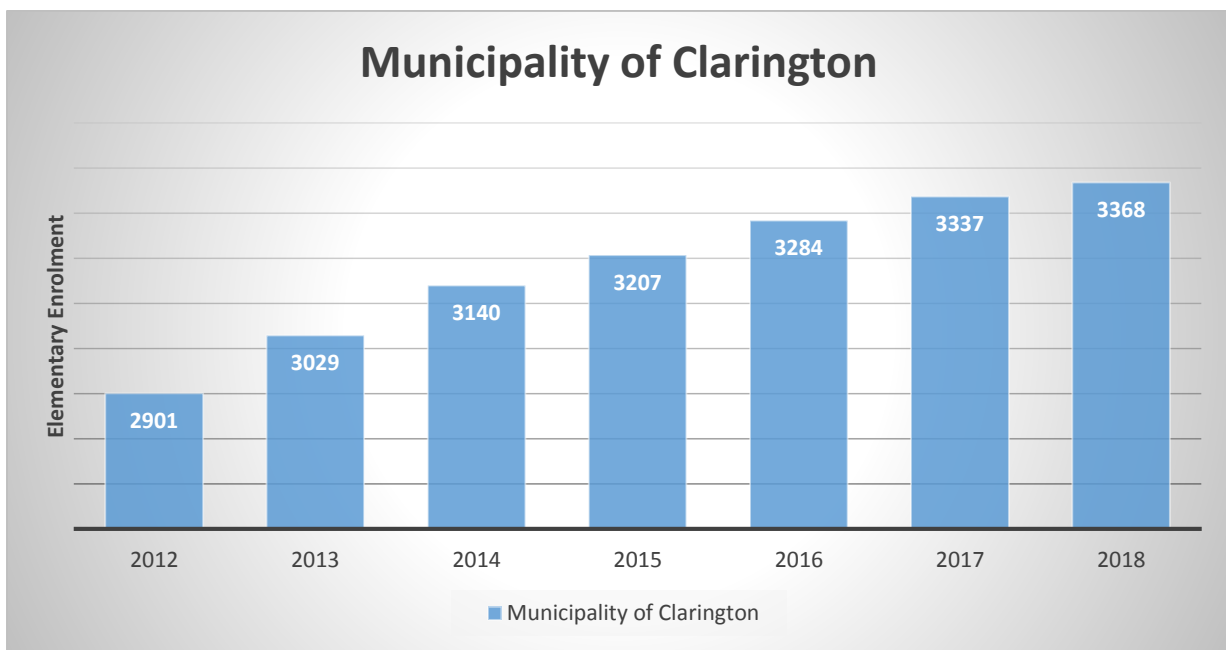
Holy Family CES (S)

St. Francis of Assisi CES (S)

Good Shepherd CES (H)

Monsignor Leo Cleary CES (H)

St. Mother Teresa CES (H)



Enrollment projections completed as part of the EDC bylaw background study of 2016 indicate long-term growth in Clarington, particularly Bowmanville, followed by Newcastle, which will require planning for new pupil accommodation as the new developments are being constructed.

10.0 Facilities

The PVNCCDSB currently operates 30 elementary schools, and 6 secondary schools, and 1 administrative site.

Facility Condition Index (FCI)

Facility condition assessments are completed every five years by the Ministry of Education to assess building components and systems. Systems include architectural, mechanical, electrical, and plumbing elements of a building. Each system has many components.

During the assessments, estimates are made in terms of the timing of replacement and replacement cost of each component. These replacement costs represent renewal needs and are captured in a Ministry database. As the Board completes projects at schools, the Ministry database is updated.

A facility condition index (FCI) can be calculated based on the five year renewal needs compared to the cost to replace the entire school. A high FCI indicates high renewal needs. The formula is:

$$\text{Facility Condition Index} = \frac{\text{5 Year Renewal Needs}}{\text{Building Replacement Cost}}$$

The FCIs included in this report are the original Ministry FCIs calculated based on most recent assessments and have not been updated based on work that has been completed at each school in the interim period.

Capacity

On-the-Ground (OTG) capacity is a number set by the Ministry of Education to quantify the number of students that can be accommodated within a school (permanent building only).

The Ministry assigns a room loading by instructional space. Different types of rooms have different loadings. The loadings of each room are added together to calculate the OTG of the school. The table below shows the loading of each type of room. This loading differs from the actual number of students that can be accommodated within the school based on pupil to teacher ratios.

Instructional Space Loading	Pupil Places
Kindergarten classroom	26
Elementary classroom	23
Special Education Room	9
Resource Room (over 400sq.ft.)	12
Secondary classroom	21

Portables

Portable classrooms are used for temporary accommodation when the number of students exceeds the capacity of the school. Some of the portables have been arranged in 'port-a-paks' with a single roof structure and/or corridor. The number of portables is expected to increase in the near future as enrolment outpaces the ability to add permanent capacity.

Administration Facilities

PVNCCDSB currently operates one administrative facility: the Catholic Education Centre (CEC) in Peterborough.

The Catholic Education Centre is co-located with Holy Cross Catholic Secondary School. The majority of parking for the CEC is located at the CEC, however an agreement with the adjacent property to the west (Calvary Church) allows for use of their parking lot to accommodate staff parking and for in-services/meetings at the CEC.

11.0 Accommodation Strategies & Capital Projects

A number of potential capital projects have been identified based on enrolment trends, functional space analysis and building condition data. In many instances these projects will be contingent upon Ministry funding and/or the completion of accommodation reviews to determine whether the project is required, what the scope of the project should be, and the timing for the project.

The information contained in the project summary contains a number of assumptions, all of which are subject to change:

- Timing of accommodation strategies – are dependent upon enrolment, discussions related to partnerships, availability of funding, and availability of land.
- Timing of Capital Projects – are dependent upon Ministry and Board approvals, the availability of funding, the availability of land, the successful completion of accommodation reviews.
- Land Costs – are based on the land valuations prepared for the 2016 Education Development Charges (EDC) background study or on recent appraisal of similar sites. All values are subject to change and should be considered as rough estimates only.
- Construction Costs – are based on Ministry benchmarks for new school construction and estimated local construction costs for major renovation projects. All construction cost estimates are based on current costs and have not been projected forward.

Land Acquisition

Proposed land acquisitions contain a number of assumptions.

For Clarington, land cost estimates are generally based on the land valuations prepared for the most recent Education Development Charges (EDC) background study. All future values are subject to negotiation at the time of purchase.

The acquisition year refers to the calendar year and will depend on the availability of land. Where a site is not 100% EDC eligible, the board must apply to the Ministry of Education for funding, which may also affect the timing of acquisition.

Renewal

As school buildings age, major repairs and renovations are required to ensure students are safe, and buildings continue to be welcoming, attractive, and efficient spaces. The Ministry of Education provides two sources of funding to support major repairs and renovations – School Renewal Funding and School Condition Improvement (SCI) funding. Both sources can be used for similar work, but there are several differences.

School Renewal Funding is provided to address the costs of repairing and renovating schools.

School Condition Improvement (SCI) Funding is provided to address needs at schools that are expected to remain open and operating for at least 5 years. It is earmarked to specifically address priorities including health and safety, replacing and repairing building components, improving energy efficiency of schools, and improving accessibility.

Funding is generated by the Ministry of Education using data collected from building condition assessments. Of the total funding provided, 80% is restricted to major building components, and 20% is considered unrestricted and can be used for Board identified renewal priorities that were also identified through the building condition assessment process. The following table provides greater clarity on how SCI funding can be used.

Categories	Restricted (80%)	Unrestricted (20%)
A. Substructure (foundations, basement walls)	Yes	Yes
B. Shell/Superstructure (roofs, exterior walls and windows)	Yes	Yes
C. Interiors (stairs, floor finishes, ceilings)	No	Yes
D. Services (plumbing, HVAC, fire protection and electrical)	Yes	Yes
E. Equipment and Furnishings	No	Yes
F. Special Construction and Demolition	No	Yes
G. Building Site Work (parking lot, site lighting)	No	Yes

Funding received through the SCI and School Renewal programs are not sufficient to meet all of the high and urgent work identified in the building condition assessments. Accordingly, work will be carried out based on the greatest needs in the system and the Facility Condition Information (FCI) data. Identified projects and funding may be deferred due to a number of factors including atypical tender results, changes to market conditions, availability of contractors, timing of work being carried out, or changes to the scope of a project. Any funding that is not used will be carried forward to subsequent years.

Census Profile 2016 Census			
	Municipality of Clarington	Peterborough City	City of Kawartha Lakes
Population and dwellings			
Population, 2016 Census data	92,013	81,032	75,423
Population, 2011 Census data	84,548	78,777	73,219
Population percentage change, 2011 to 2016	8.8	2.9	3.0
Population density per square kilometre	150.5	1,261.2	24.5
Land area in square kilometres	611.4	64.25	3,084.40
Age characteristics			
0 to 14 years	17,155	11,795	9,900
15 to 64 years	62,245	51,130	46,460
65 years and over	12,615	18,110	19,065
percentage of population 0 to 14	18.6	14.6	13.1
percentage of population 15 to 64	67.6	63.1	61.6
percentage of population 65 years and over	13.7	22.3	25.3
Average age of the population	38.9	43.5	46.7
Median age of the population	39.1	43.6	51.2
Language spoken most often at home 2016 Census language data			
English	87,700	76,070	72,585
French	465	270	170
Non-official languages	1,870	1,860	945
Immigrant status and period of immigration			
Non-immigrants Census data	79,890	70,750	67,500
Immigrants Census data	11,045	7,085	5,785
Aboriginal population			
Total - Aboriginal identity for the population in private households - 25% sample data	91,190	78,530	73,375
Aboriginal identity	2,330	3,275	1,995

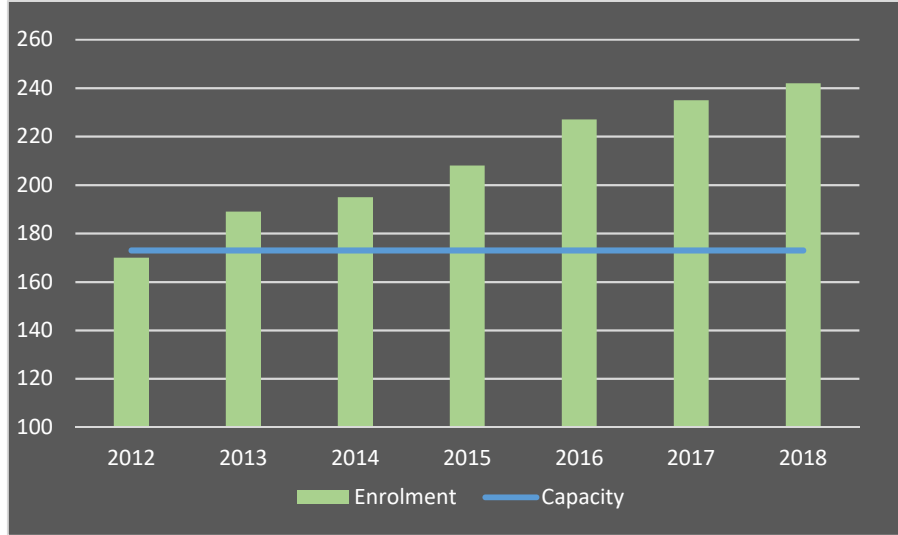
Census Profile 2016 Census	Peterborough County							
	Asphodel Norwood	Otonabee- South Monaghan	Cavan Monaghan	Selwyn	Douro- Dummer	Havelock Belmont- Methuen	North Kawartha	Trent Lakes
Population and dwellings								
Population, 2016 Census data	4,109	6,670	8,829	17,060	6,709	4,530	2,479	5,397
Population, 2011 Census data	4,041	6,581	8,601	16,846	6,805	4,523	2,289	5,100
Population percentage change, 2011 to 2016	1.7	1.4	2.7	1.3	-1.4	0.2	8.3	5.8
Population density per square kilometre	25.5	19.2	28.8	54.0	14.6	8.3	3.2	6.3
Land area in square kilometres	161.02	347.13	306.33	315.69	458.95	542.73	776.01	861.32
Age characteristics								
0 to 14 years	650	965	1,430	2,370	1,075	580	300	510
15 to 64 years	2,535	4,300	5,700	10,480	4,280	2,680	1,495	3,255
65 years and over	920	1,410	1,705	4,205	1,350	1,270	690	1,630
percentage of population 0 to 14	15.8	14.5	16.2	13.9	16.0	12.8	12.1	9.5
percentage of population 15 to 64	61.8	64.4	64.5	61.4	63.8	59.2	60.2	60.3
percentage of population 65 years and over	22.4	21.1	19.3	24.7	20.1	28.0	27.8	30.2
Average age of the population	44.60	44.80	43.10	46.40	43.50	48.70	49.20	51.40
Median age of the population	47.40	49.60	46.10	51.40	47.50	54.40	55.40	56.90
Language spoken most often at home 2016 Census language data								
English	3,945	6,530	8,470	16,700	6,605	4,465	2,440	5,290
French	-	15	20	25	10	-	-	10
Non-official languages	30	75	80	115	55	40	20	60
Immigrant status and period of immigration								
Non-immigrants Census data	3,690	6,205	8,030	15,380	6,245	4,225	2,235	4,755
Immigrants Census data	265	400	570	1,525	430	295	220	570
Aboriginal population								
Total - Aboriginal identity for the population in private households - 25% sample data	3,980	6,610	8,620	16,905	6,690	4,520	2,455	5,340
Aboriginal identity Census data	195	270	290	480	125	155	165	210

Census Profile 2016 Census	Northumberland County							
	Quinte-West	Brighton	Cramahe	Hamilton	Cobourg	Port Hope	Trent Hills	Alnwick-Haldimand
Population and dwellings								
Population, 2016 Census data	43,577	11,844	6,355	10,942	19,440	16,753	12,900	6,869
Population, 2011 Census data	43,086	10,928	6,073	10,702	18,519	16,214	12,604	6,617
Population percentage change, 2011 to 2016	1.1	8.4	4.6	2.2	5.0	3.3	2.3	3.8
Population density per square kilometre	88.2	53.2	31.4	42.7	869.3	60.1	25.2	17.2
Land area in square kilometres	494.02	222.71	202.16	256.08	22.40	278.87	511.95	398.45
Age characteristics								
0 to 14 years	6,985	1,480	920	1,495	2,440	2,180	1,720	1,020
15 to 64 years	28,110	6,910	4,195	7,280	10,900	10,350	7,575	4,455
65 years and over	8,490	3,455	1,245	2,165	6,100	4,220	3,605	1,390
percentage of population 0 to 14	16.0	12.5	14.5	13.7	12.6	13.0	13.3	14.9
percentage of population 15 to 64	64.5	58.3	66.0	66.5	56.1	61.8	58.7	64.9
percentage of population 65 years and over	19.5	29.2	19.6	19.8	31.4	25.2	27.9	20.2
Average age of the population	42.70	48.20	44.20	44.50	49.10	46.60	48.20	44.50
Median age of the population	44.80	52.80	48.40	49.10	53.50	50.60	53.50	48.60
Language spoken most often at home 2016 Census language data								
English	41,190	10,950	6,265	10,770	18,650	16,000	12,585	6,700
French	1,040	85	10	25	45	50	20	25
Non-official languages	535	95	40	80	265	200	105	90
Immigrant status and period of immigration								
Non-immigrants Census data	39,845	9,845	5,710	9,900	16,210	14,490	11,500	6,215
Immigrants Census	2,990	1,300	635	1,015	2,470	1,745	1,105	600
Aboriginal population								
Total - Aboriginal identity for the population in private households - 25% sample data	42,860	11,160	6,355	10,925	18,720	16,285	12,605	6,825
Aboriginal identity Census data	2,080	270	255	225	435	280	300	170

INDEX OF SCHOOL PROFILES

Name	City/Town
102 - St. Joseph	Douro-Dummer
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105 - St. Paul	Lakefield
106 - Immaculate Conception	Peterborough
108 - St. Alphonsus	Peterborough
109 - St. Anne	Peterborough
110 - St. John	Peterborough
111 - St. Patrick	Peterborough
112 - St. Paul	Peterborough
114 - St. Francis of Assisi	Newcastle
115 - St. John Paul II	Lindsay
116 - St. Mother Teresa	Courtice
117 - St. Teresa	Peterborough
118 - St. Paul	Norwood
119 - St. Joseph	Bowmanville
120 - St. Mary	Campbellford
121 - St. Joseph	Cobourg
122 - St. Dominic	Lindsay
123 - St. Michael	Cobourg
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126 - St. Anthony	Port Hope
127 - Monsignor Leo Cleary	Courtice
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135 - Good Shepherd	Courtice
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251 - Holy Cross CSS	Peterborough
253 - St. Peter CSS	Peterborough
254 - St Thomas Aquinas CSS	Lindsay
255 - Holy Trinity CSS	Courtice
246 - St. Mary CSS	Cobourg
257 - St. Stephen CSS	Bowmanville

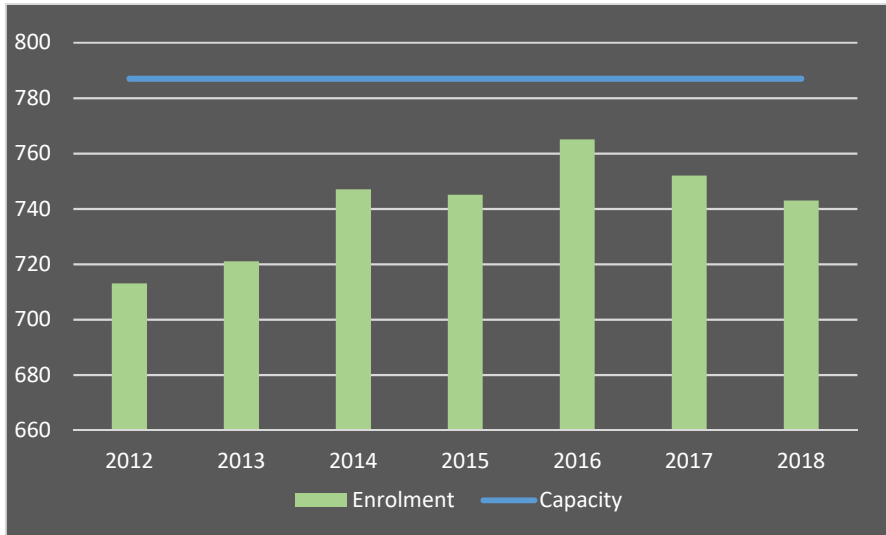
102 - St. Joseph 405 Douro 4th Line, Douro-Dummer



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
173	242	140%	4
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
9(4%)	194(80%)	10(4%)	0(0%)
Building Information			
Site Size	Built	Additions	FCI
3.83 hectares	1955	1982/1988	18% (2016)

103 - St. Catherine

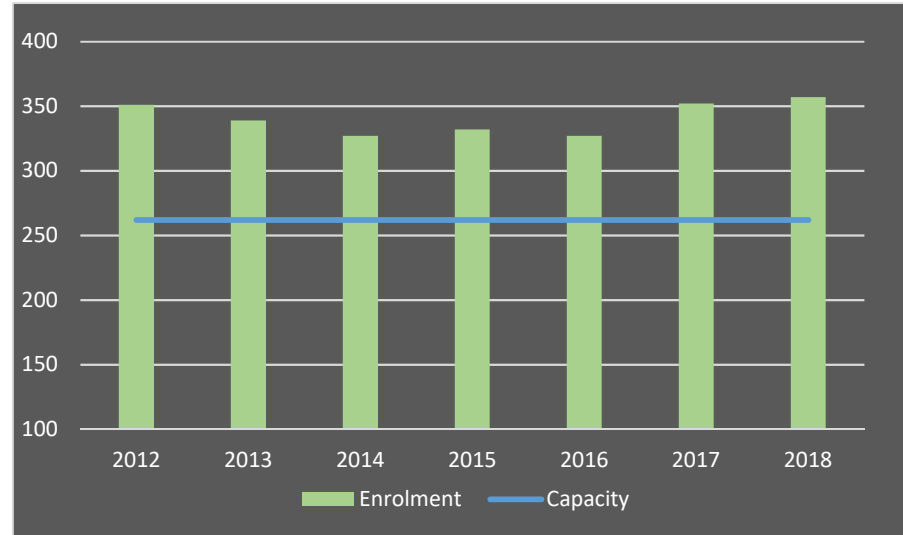
1575 Glenforest Blvd., Peterborough



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
787	743	94%	3
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
294(40%)	323(43%)	45(6%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
3.59 hectares	1993	2014	6% (2014)

104 - St. Martin

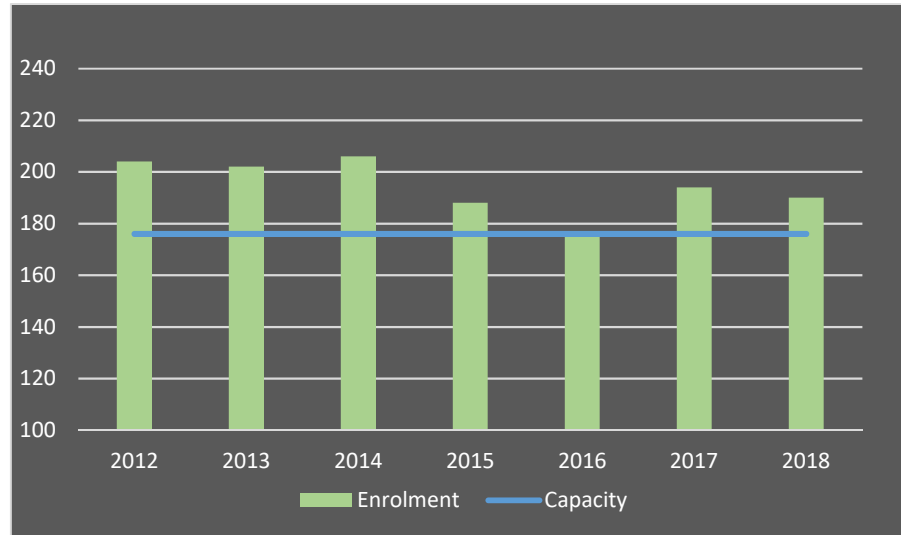
531 Ennis Road, Ennismore



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
262	357	136%	6
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
27(8%)	315(88%)	9(3%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
2.92 hectares	1963	1976/2001	13% (2016)

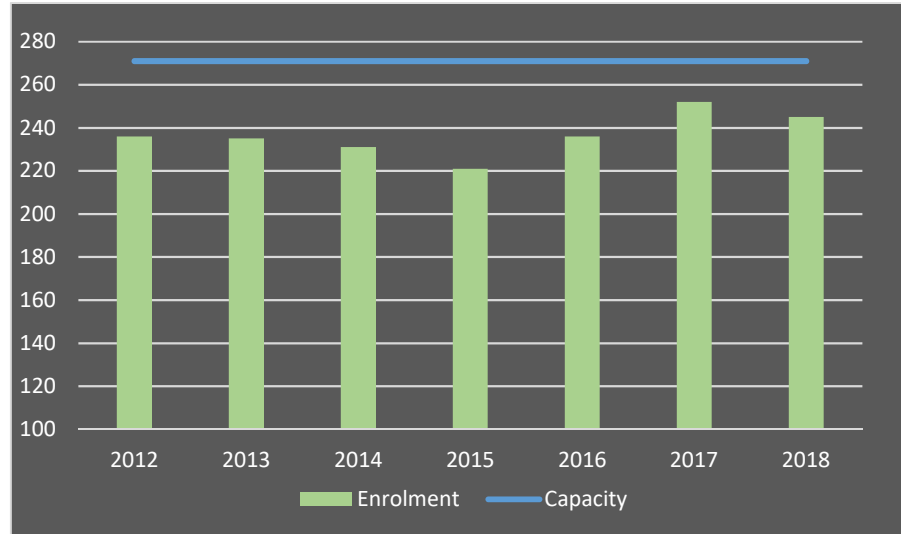
105 - St. Paul

P.O Box 370, 2 Grant Ave., Lakefield



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
176	190	108%	2
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
31(16%)	144(76%)	4(2%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
1.3 hectares	1957	1977/1944	11% (2016)

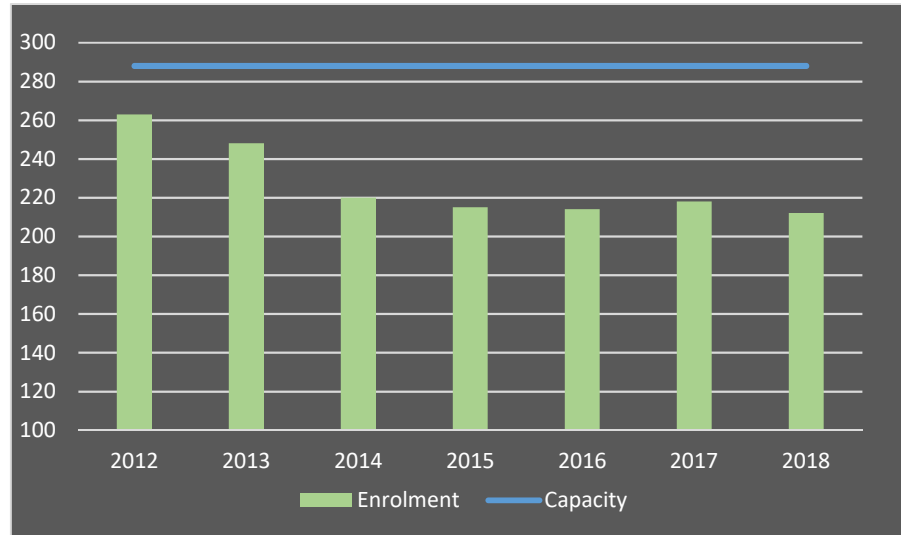
106 - Immaculate Conception 76 Robinson Street, Peterborough



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
271	245	90%	1
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
57(23%)	158(64%)	8(3%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
1.01 hectares	1956	1965/2000	20% (2016)

108 - St. Alphonsus

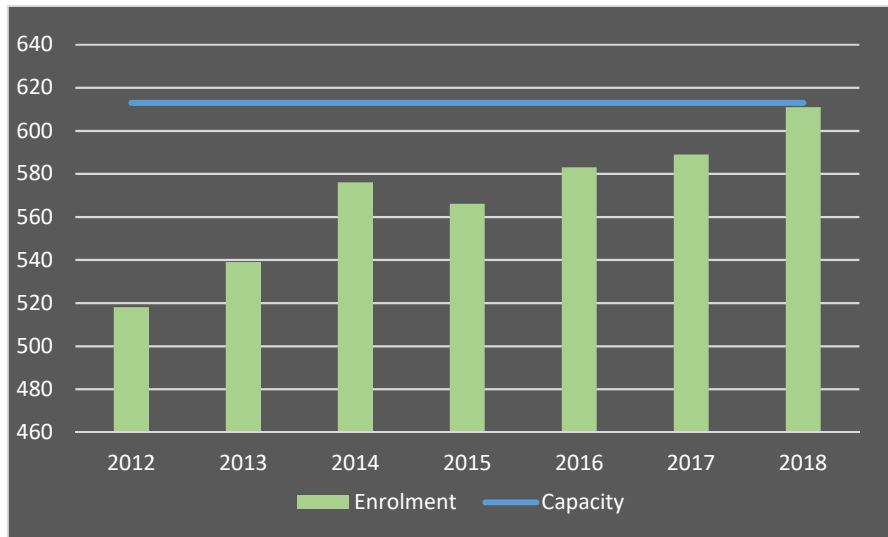
875 St. Mary's Street, Peterborough



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
288	212	74%	0
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
81(38%)	93(44%)	4(2%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
2.38 hectares	1949	1965/1990	23% (2016)

109 - St. Anne

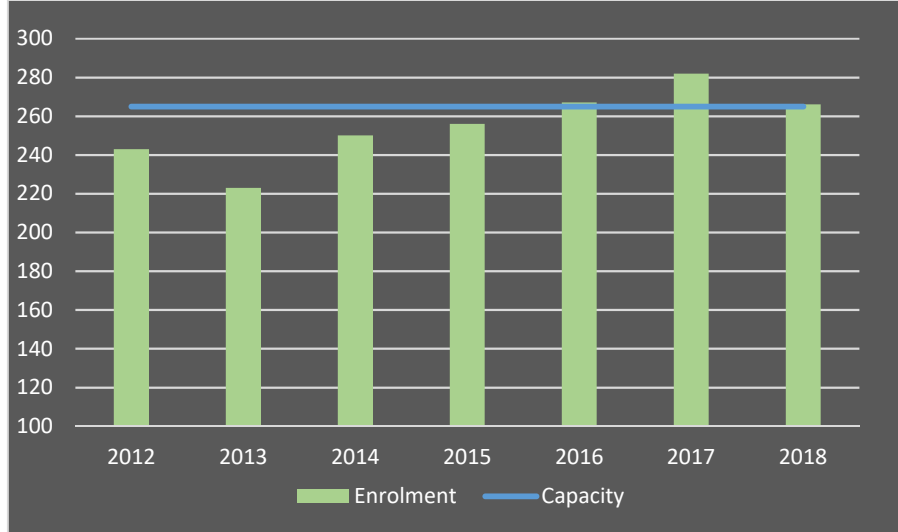
240 Bellevue Street, Peterborough



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
613	611	100%	1
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
136(22%)	429(70%)	17(3%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
1.41 hectares	1949	1958/1965/1972 /2012	14% (2014)

110 - St. John

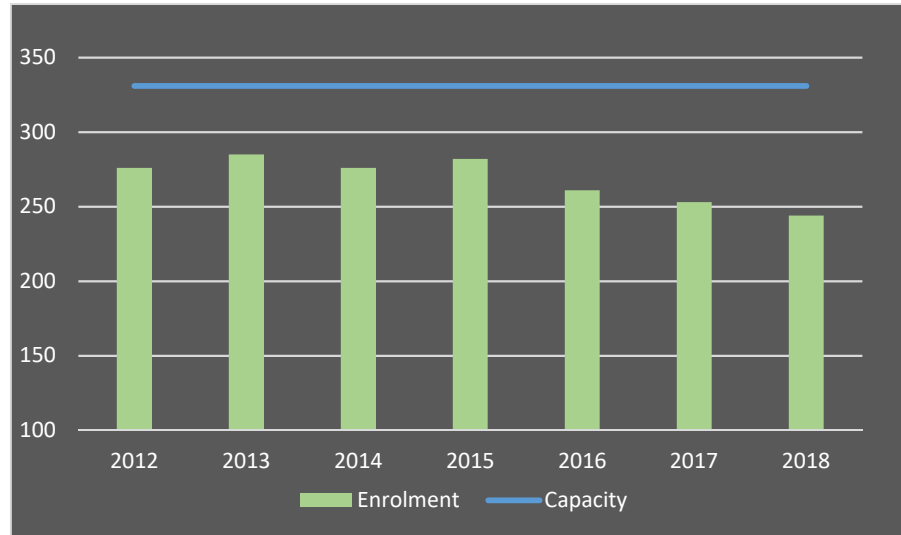
746 Park Street South, Peterborough



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
265	266	100%	1
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
180(68%)	44(17%)	(0%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
1.25 hectares	1927 (purchased in 2005 from KPRDSB)	1942/1948/1955 /1973/2005	26% (2013)

111 - St. Patrick

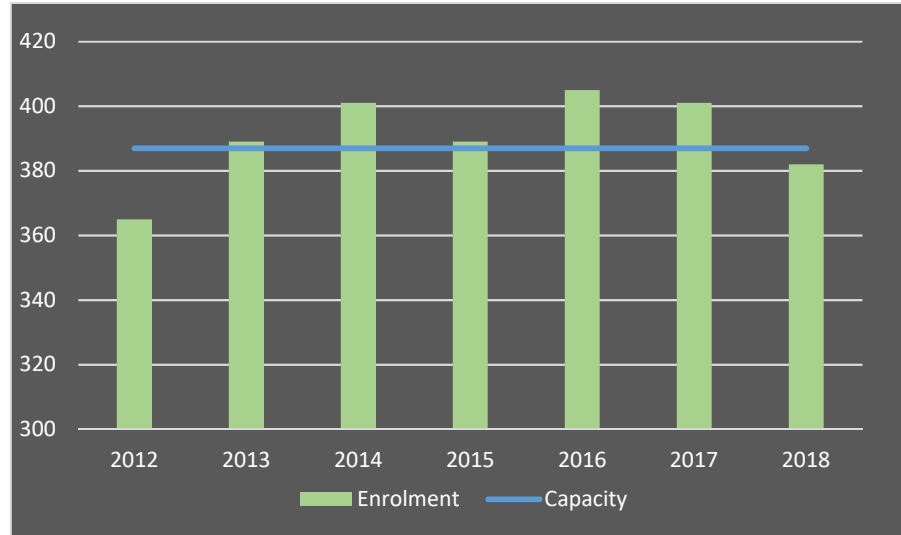
300 Otonabee Drive, Peterborough



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
331	244	74%	0
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
165(68%)	52(21%)	1(0%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
2.16 hectares	1990	2013	14% (2016)

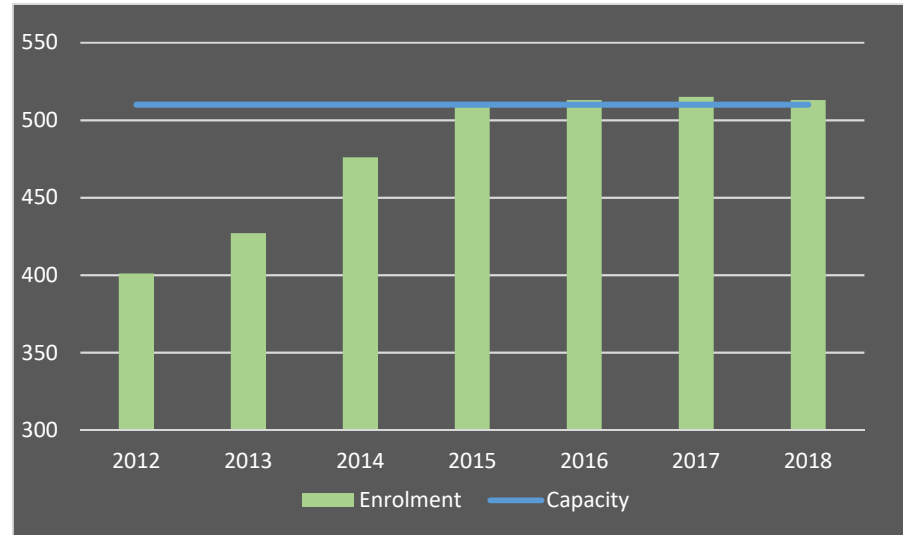
112 - St. Paul

1101 Hilliard Street, Peterborough



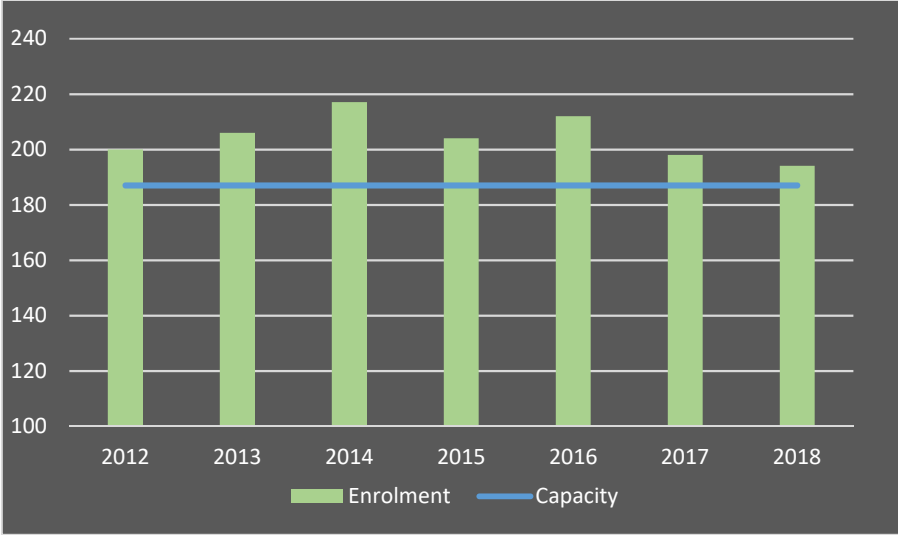
2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
387	382	99%	2
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
135(35%)	208(54%)	7(2%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
2.57 hectares	1964	1966/1972/2015	18 % (2013)

114 - St. Francis of Assisi 1774 Rudell Road, Newcastle



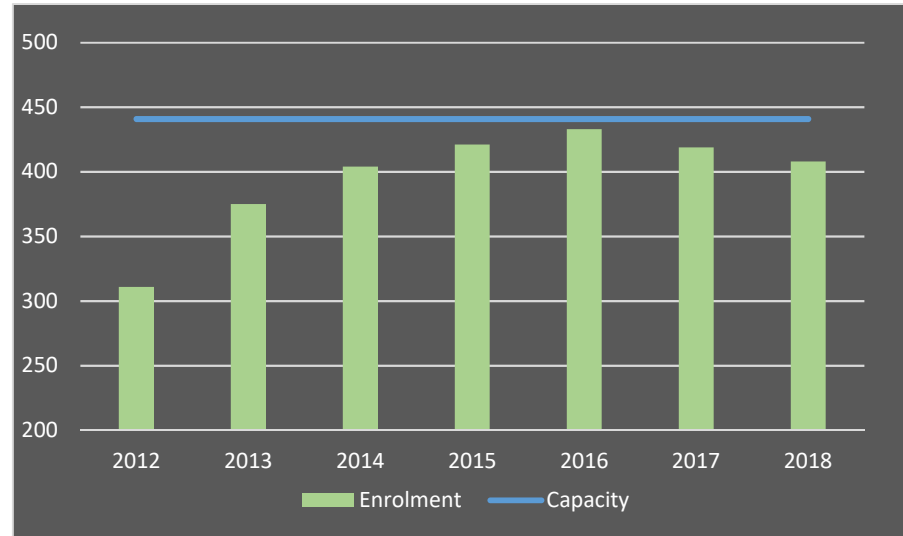
2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
510	513	101%	2
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
125(24%)	363(71%)	1(0%)	2(0%)
Building Information			
Site Size	Built	Additions	FCI
2.4 hectares	2002	0	4% (2014)

115 - St. John Paul II 130 Orchard Park Road, Lindsay



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
187	194	104%	4
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
99(51%)	65(34%)	2(1%)	1(1%)
Building Information			
Site Size	Built	Additions	FCI
1.33 hectares	1985	0	13% (2013)

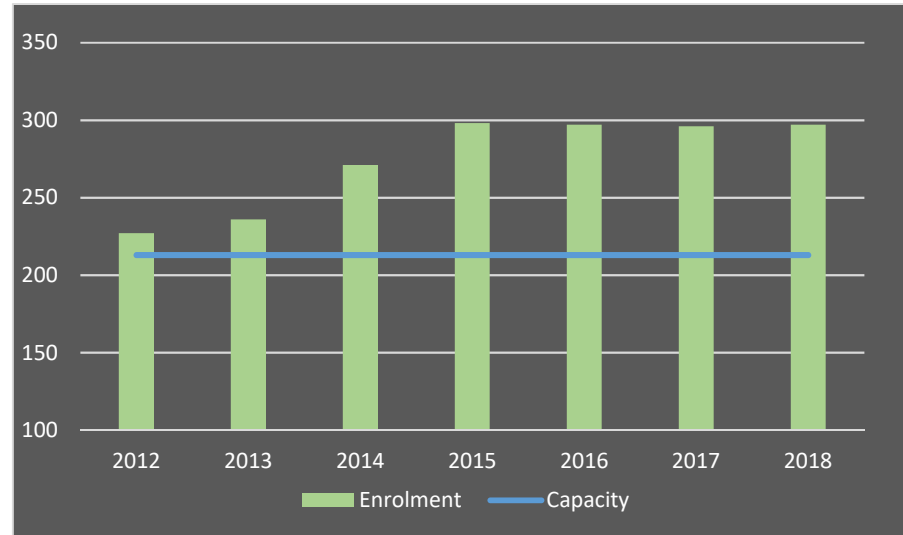
116 - St. Mother Teresa 78 Glenabbey Drive, Courtice



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
441	408	93%	0
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
232(57%)	101(25%)	8(2%)	12(3%)
Building Information			
Site Size	Built	Additions	FCI
1.7 hectares	1990	0	17% (2014)

117 - St. Teresa

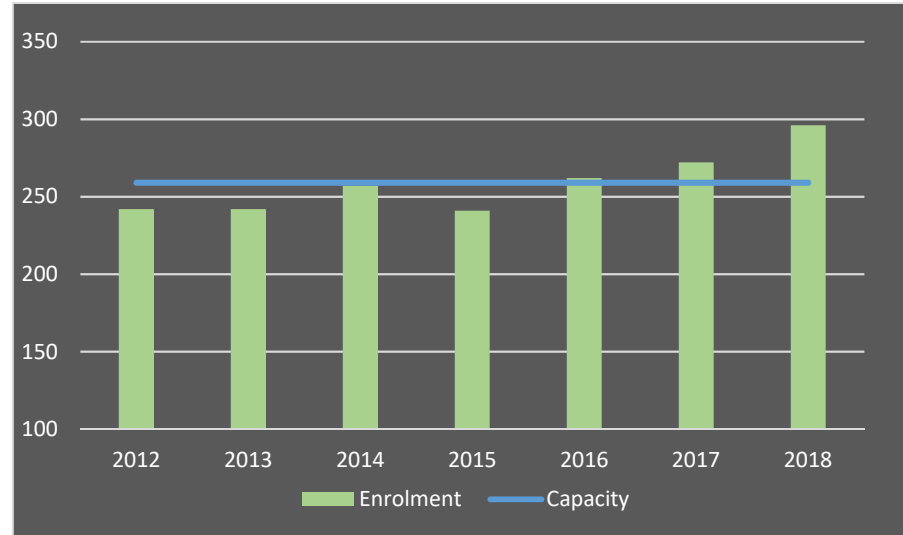
1525 Fairmount Blvd, Peterborough



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
213	297	139%	4
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
106(36%)	149(50%)	4(1%)	1(0%)
Building Information			
Site Size	Built	Additions	FCI
1.87 hectares	1960	1992	30% (2016)

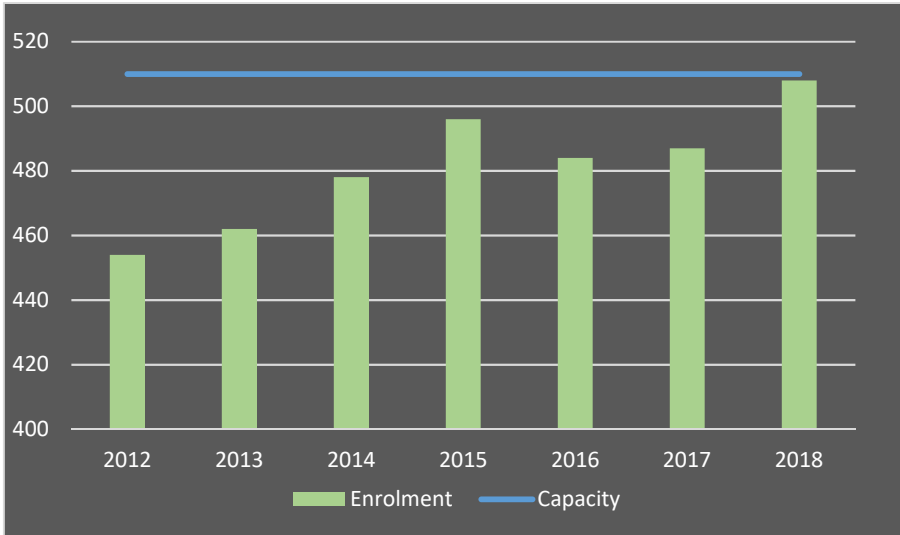
118 - St. Paul

P.O. Box 310, 55 Oak Street, Norwood



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
259	296	114%	1
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
40(14%)	237(80%)	5(2%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
.81 hectares	1980	2013	2% (2015)

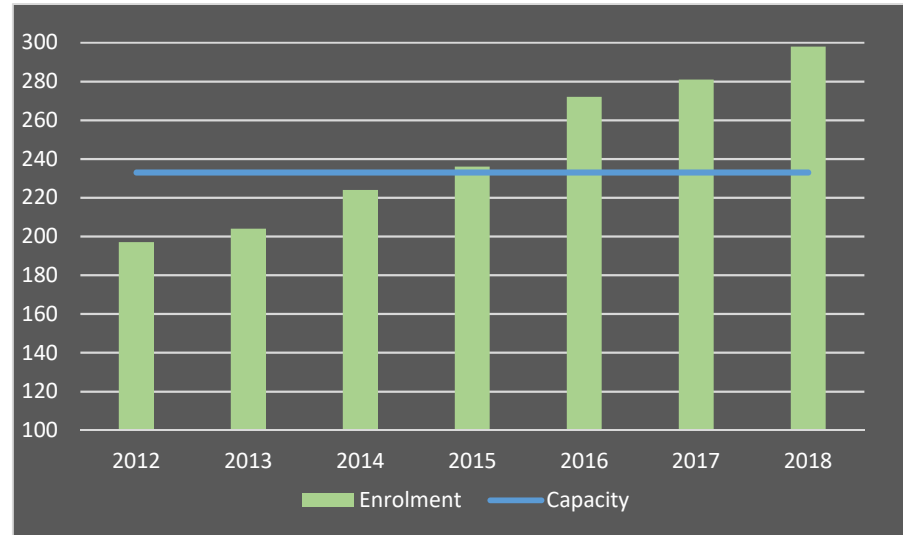
119 - St. Joseph 90 Parkway Cres., Bowmanville



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
510	508	100%	2
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
69(14%)	436(86%)	(0%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
.92 hectares	1962	1964/1966/2000 /2014	11% (2015)

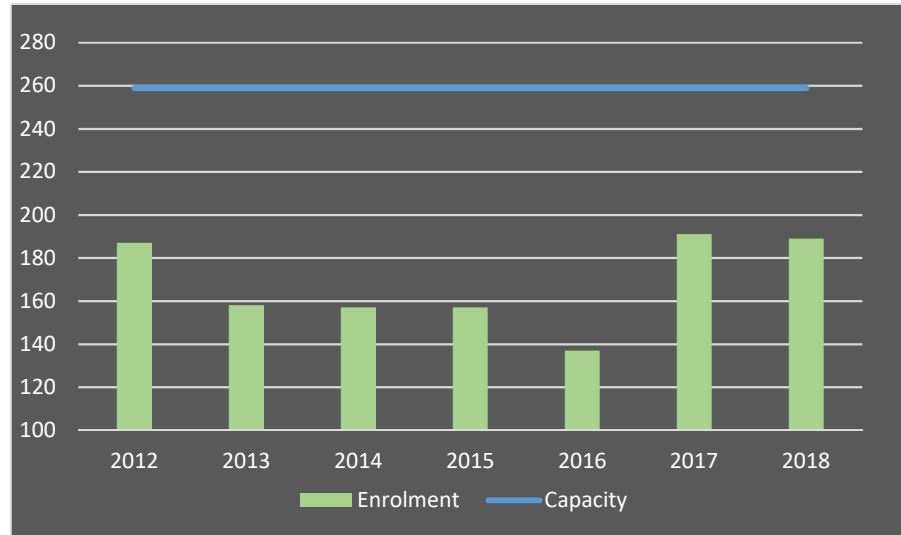
120 - St. Mary

P.O. Box 1120, 35 Centre St., Campbellford



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
233	298	128%	3
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
47(16%)	235(79%)	6(2%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
.7 hectares	1956	1965/1970	24% (2013)

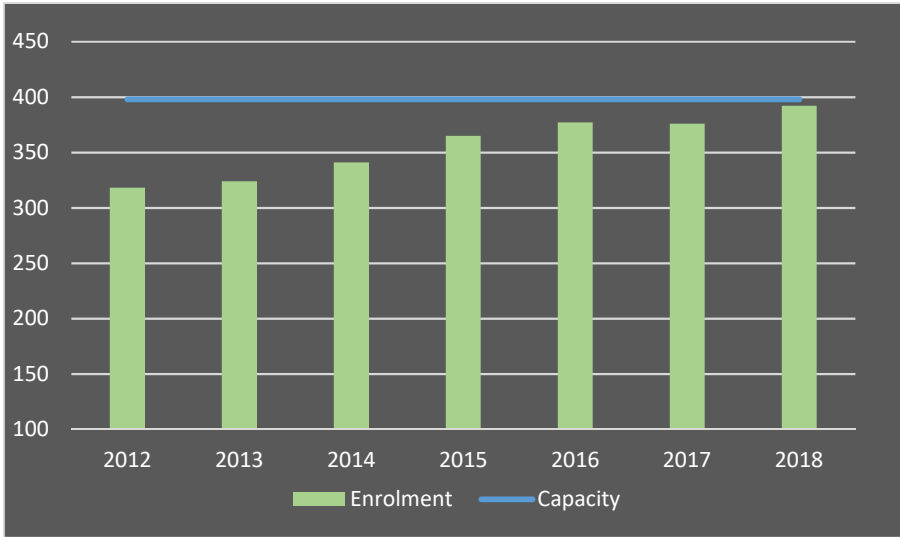
121 - St. Joseph 919 D'Arcy Street North, Cobourg



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
259	189	73%	0
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
41(22%)	136(72%)	1(1%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
1.87 hectares	1960	1991	13% (2013)

122 - St. Dominic

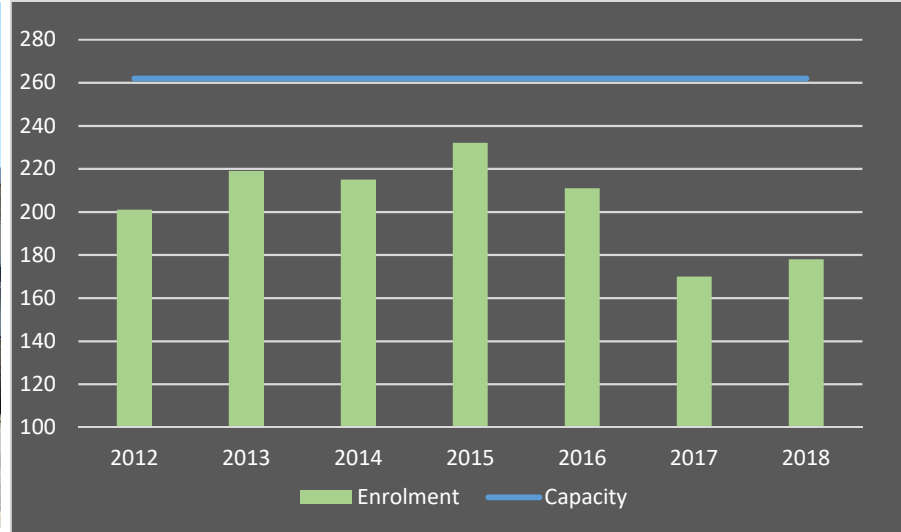
320 Mary Street West, Lindsay



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
398	392	98%	2
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
51(13%)	206(53%)	21(5%)	44(11%)
Building Information			
Site Size	Built	Additions	FCI
2.77 hectares	1994	0	8% (2014)

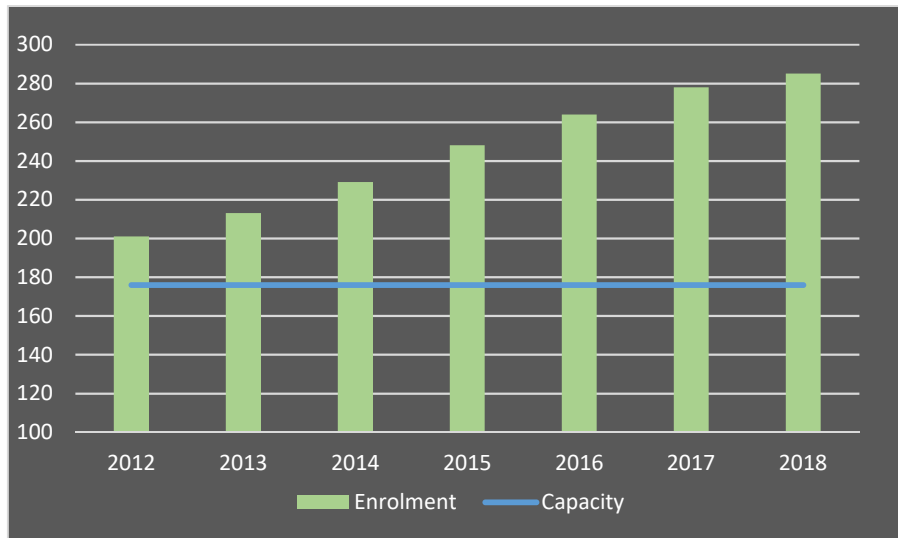
123 - St. Michael

23 University Ave. West, Cobourg



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
262	178	68%	0
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
29(16%)	140(79%)	4(2%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
.59 hectares	1905	1953	23% (2013)

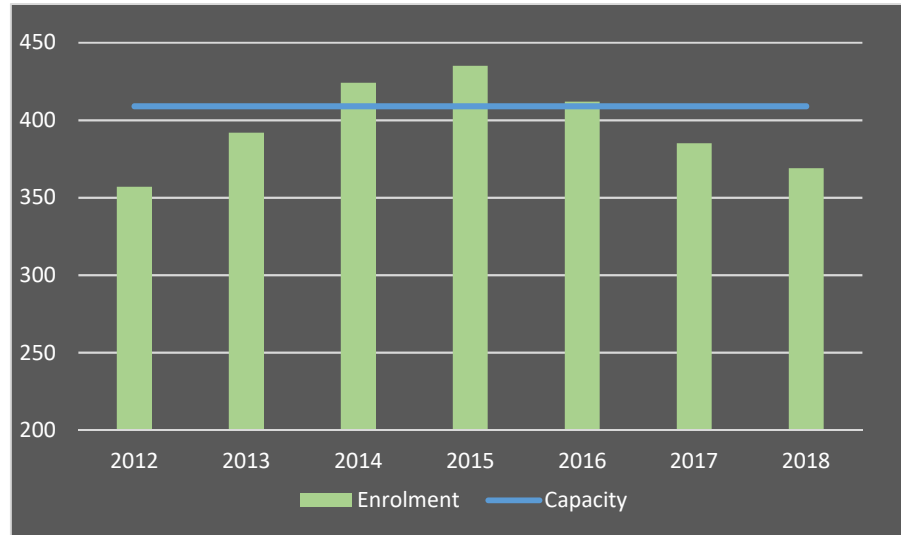
124 - St. Mary Box 40, Grafton



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
176	285	162%	4
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
6(2%)	252(88%)	9(3%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
1.22 hectares	1964	1985/2013	14% (2013)

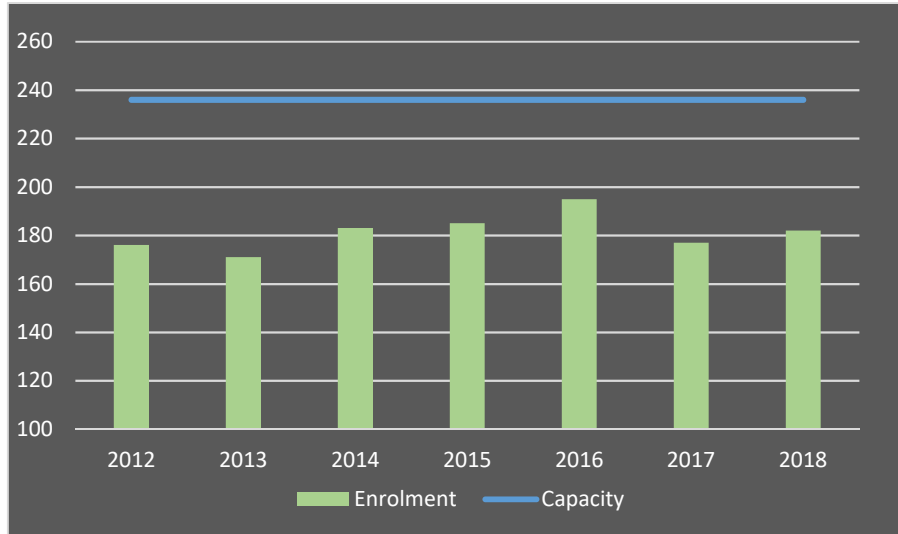
126 - St. Anthony

74 Toronto Road, Port Hope



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
409	369	90%	0
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
46(12%)	303(82%)	4(1%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
1.4 hectares	1960	1955/2009	6% (2014)

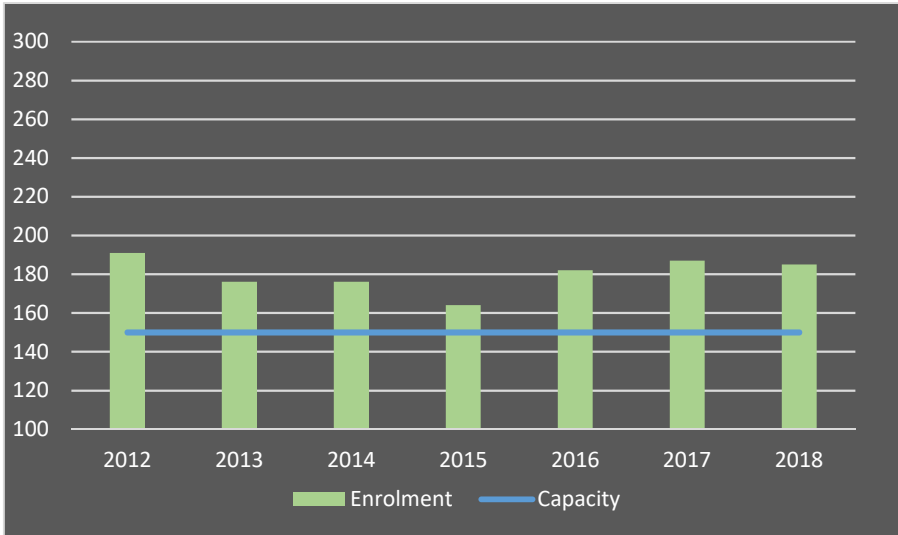
127 - Monsignor Leo Cleary 3820 Courtice Road North, Courtice



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
236	182	77%	0
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
4(2%)	124(68%)	6(3%)	6(3%)
Building Information			
Site Size	Built	Additions	FCI
2.74 hectares	1988	2015	14% (2014)

130 - St. Luke

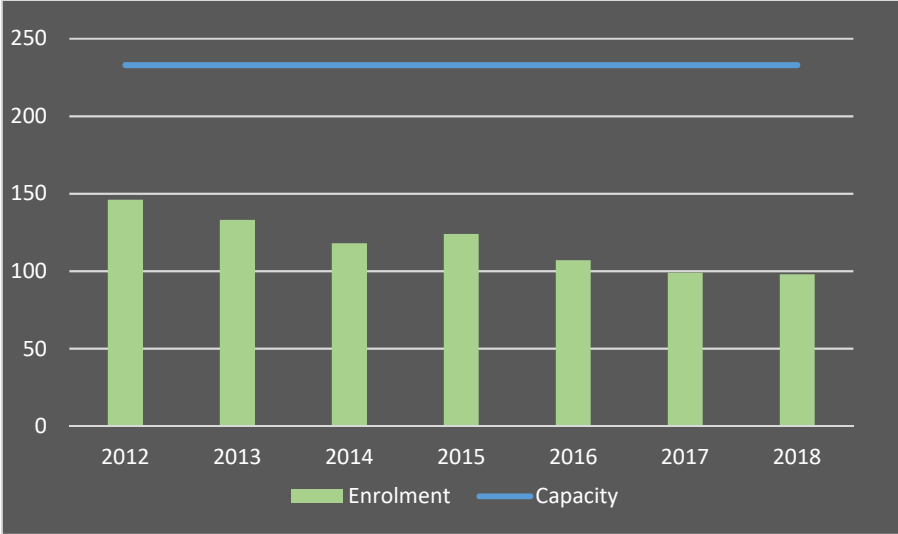
335 St. Luke's Road, Lindsay



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
150	185	123%	3
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
7(4%)	157(85%)	4(2%)	11(6%)
Building Information			
Site Size	Built	Additions	FCI
1.46 hectares	1970	1986	22% (2013)

131 - St. Mary

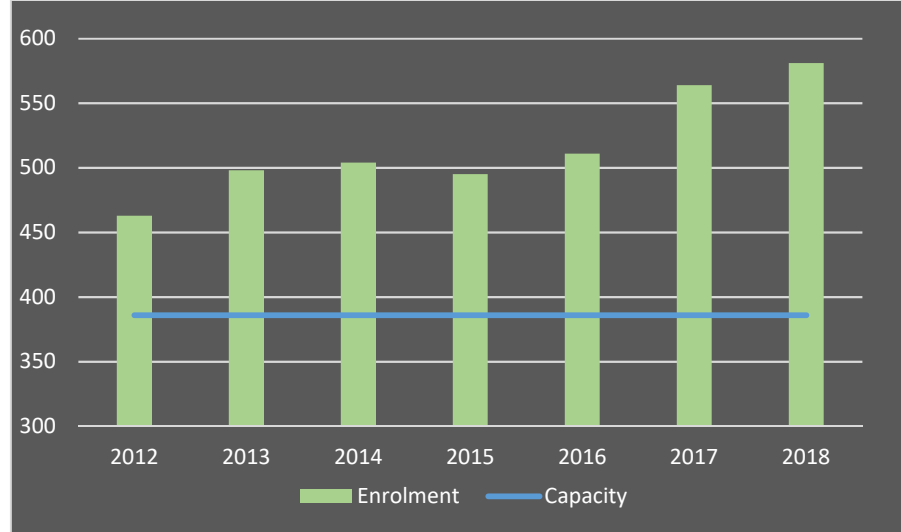
16 St. Lawrence Street, Lindsay



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
233	98	42%	0
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
49(50%)	37(38%)	0(0%)	1(1%)
Building Information			
Site Size	Built	Additions	FCI
.42 hectares	1953	0	30% (2013)

132 - St. Elizabeth

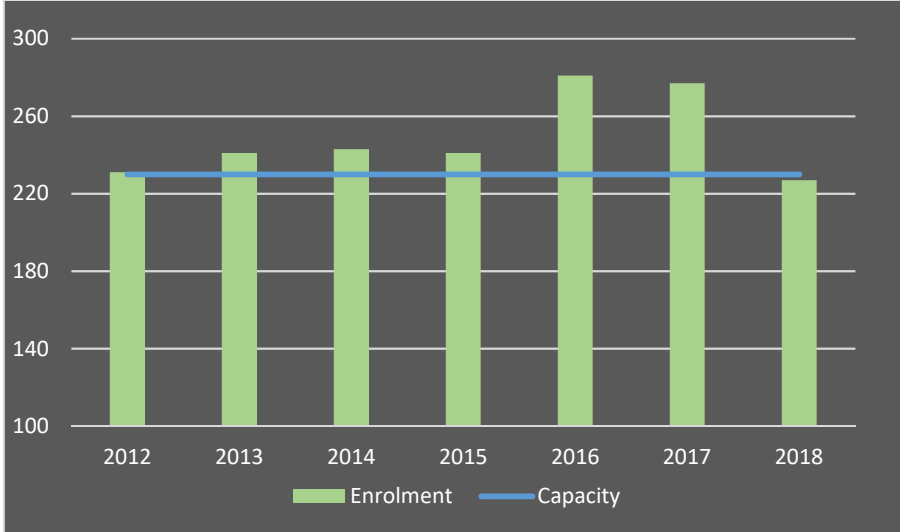
610 Longworth Ave, Bowmanville



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
386	581	151%	8
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
405(70%)	146(25%)	5(1%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
1.83 hectares	1988	0	11% (2014)

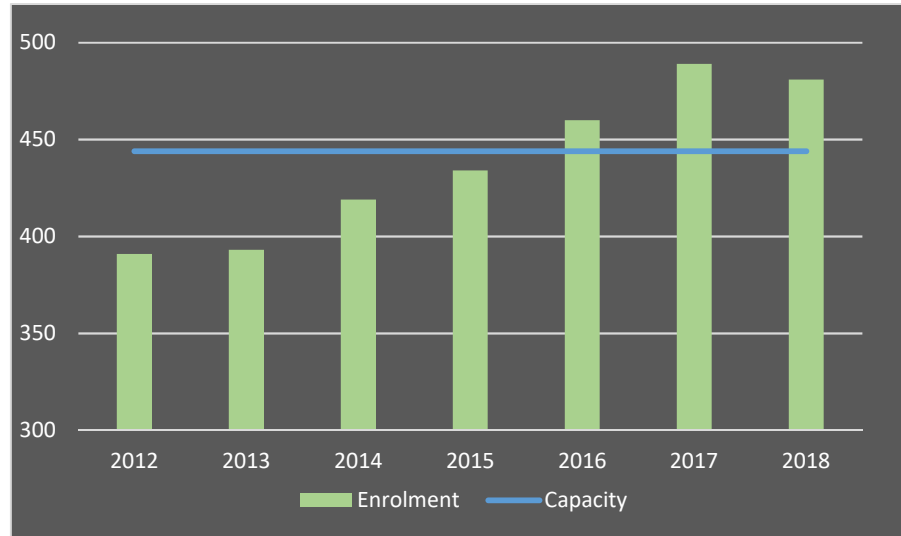
133 - Notre Dame

760 Burnham Street, Cobourg



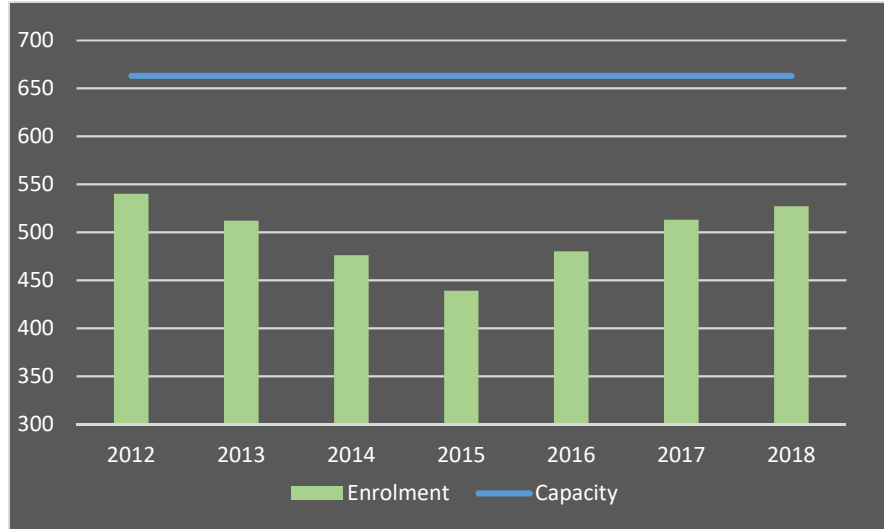
2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
230	227	99%	6
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
70(31%)	42(19%)	50(22%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
2.51 hectares	1962	1967	11% (2013)

134 - Monsignor O`Donoghue 2400 Marsdale Drive, Peterborough



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
444	481	108%	2
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
183(38%)	209(43%)	20(4%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
2.41 hectares	2000	2014	4% (2015)

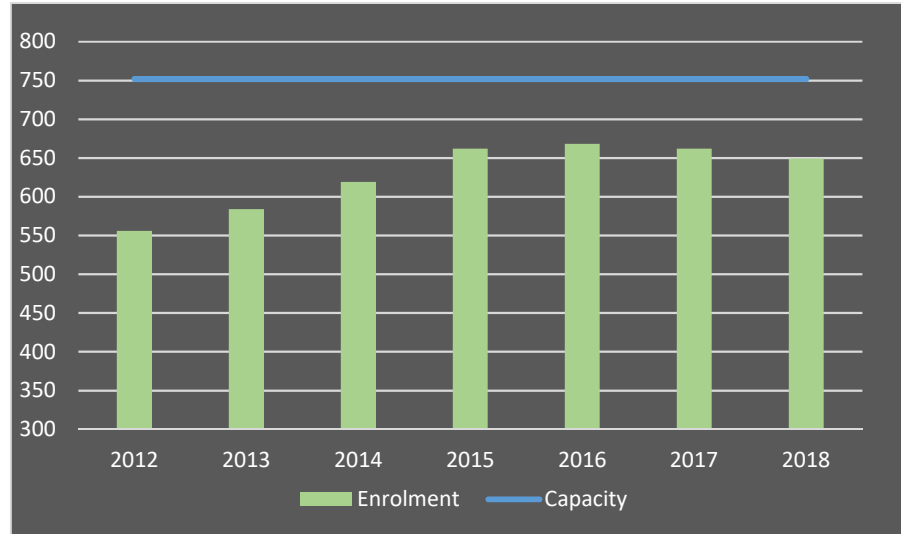
135 - Good Shepherd 20 Farmington Drive, Courtice



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
663	527	79%	0
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
158(30%)	297(56%)	15(3%)	11(2%)
Building Information			
Site Size	Built	Additions	FCI
3.09 hectares	2000	0	4% (2015)

137 - Holy Family

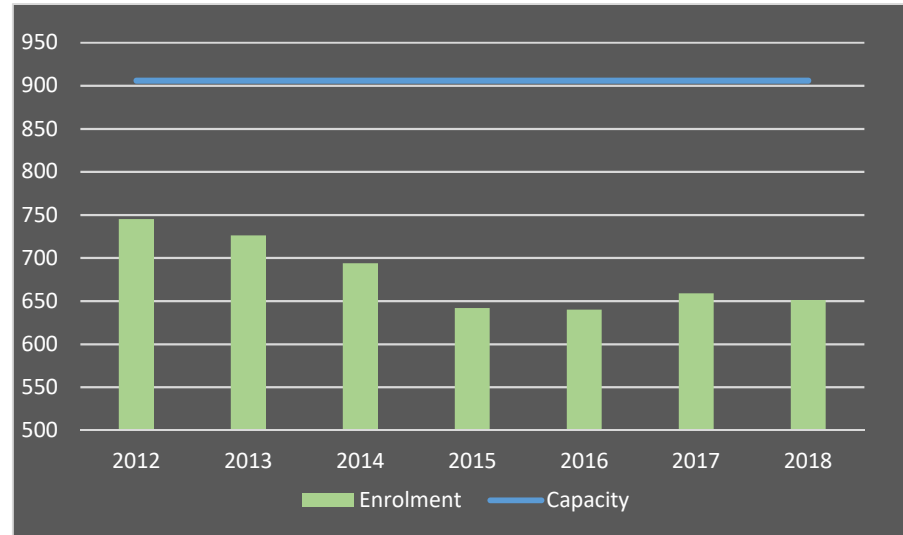
125 Aspen Springs Drive, Bowmanville



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
752	649	86%	0
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
285(44%)	310(48%)	4(1%)	7(1%)
Building Information			
Site Size	Built	Additions	FCI
1.99 hectares	2006	0	2% (2015)

251 - Holy Cross CSS

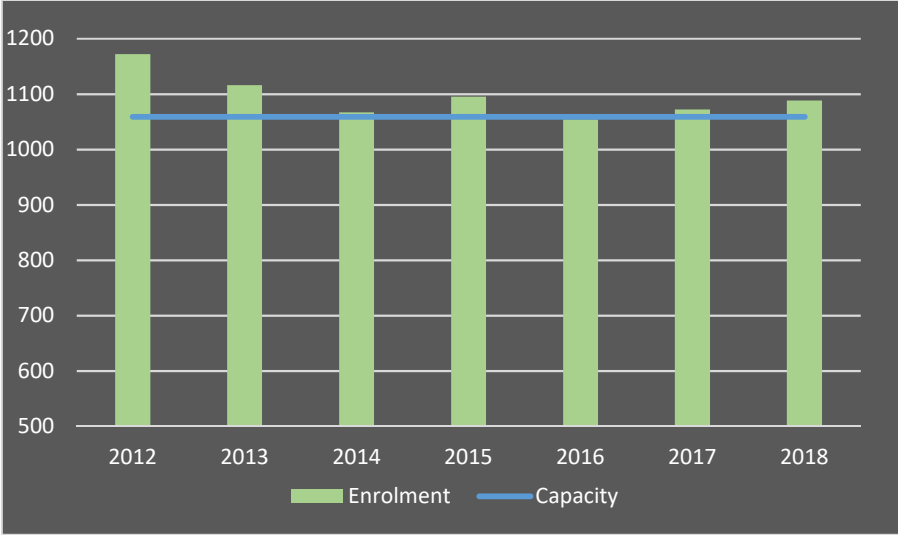
1355 Lansdowne St. West, Peterborough



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
906	651	72%	6
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
161(25%)	424(65%)	7(1%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
9.83 hectares	1998 (purchased)	2010	6% (2015)

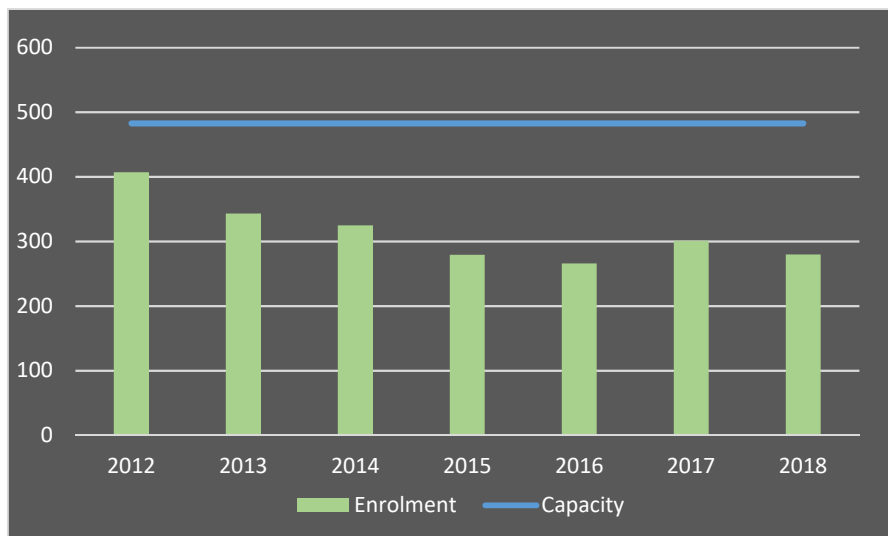
253 - St. Peter CSS

730 Medical drive, Peterborough



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
1059	1088	103%	14
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
295(27%)	686(63%)	42(4%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
7.56 hectares	1992	0	9% (2016)

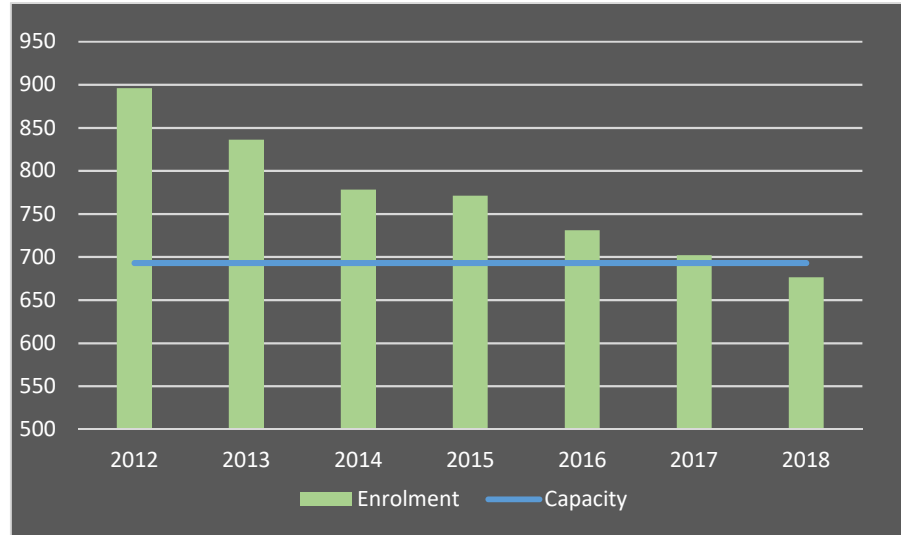
254 - St Thomas Aquinas CSS
 260 Angeline Street South, Lindsay



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
483	279.5	58%	6
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
55(20%)	212(76%)	7(3%)	1(0%)
Building Information			
Site Size	Built	Additions	FCI
8.09 hectares	2001	2012	2% (2014)

255 - Holy Trinity CSS

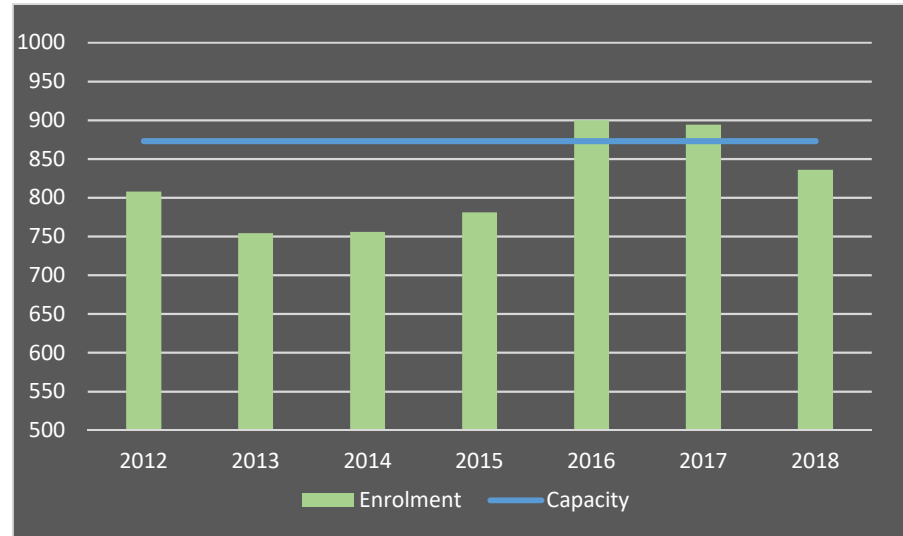
2260 Courtice Road, Courtice



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
693	676.25	98%	19
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
477(71%)	148(22%)	8(1%)	10(1%)
Building Information			
Site Size	Built	Additions	FCI
6.475 hectares	2003	0	2% (2015)

246 - St. Mary CSS

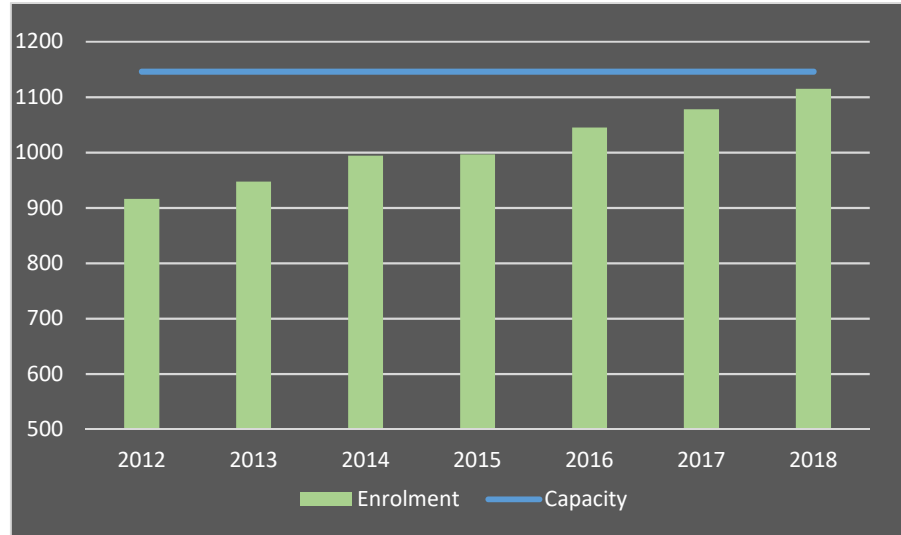
1050 Birchwood Trail, Cobourg



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
873	836	96%	6
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
107(13%)	731(87%)	9(1%)	(0%)
Building Information			
Site Size	Built	Additions	FCI
6.89 hectares	1998	2014	3% (2015)

257 - St. Stephen CSS

300 Scugog Street, Bowmanville



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables
1146	1115	97%	8
Transportation Eligibility			
Walkers	Bussed	Bussed due to Exception	Out of Boundary
458(41%)	622(56%)	13(1%)	6(1%)
Building Information			
Site Size	Built	Additions	FCI
8.51 hectares	1998	2009	3% (2015)

Recommended Actions from the Policy Committee Meeting, February 5, 2019.

Mover: David Bernier

Seconder:

1. R.A.
that the Director of Education be considered the head of the Board for the purposes of MFIPPA.

Mover: David Bernier

Seconder:

2. R.A.
that Policy and Administrative Procedure – **#308 – Freedom of Information** be deleted and the revised, newly formatted, Administrative Procedure – **#1207 – Freedom of Information**, be received and posted as amended under Directional Policy – **#1200 – Records and Information**;
and,
that Policy and Administrative Procedure – **#306 – Protection of Privacy** be deleted and the revised, newly formatted, Administrative Procedure – **#1202 – Protection of Privacy**, be received and posted as amended under Directional Policy – **#1200 – Records and Information**;
and,
that new Administrative Procedure – **#619 – Playground Equipment Installation and Maintenance**, be received and posted under Directional Policy – **#600 – Stewardship of Resources**;
and,
that new Administrative Procedure – **#510 – Conflicts of Interest**, be received and posted under Directional Policy – **#500 – Employee Relations**.
and,
that new Administrative Procedure – **#518 – Scent Awareness**, be received and posted under Directional Policy – **#500 – Employee Relations**.

Mover: David Bernier

Seconder:

3. R.A.
that new Directional Policy – **#800 – Healthy Schools and Workplaces**, be received and posted for public consultation.

continued.../2

Recommended Actions from the Policy Committee Meeting, February 5, 2019.
(continued)

Mover: David Bernier

Seconder:

4. R.A.

that Administrative Procedures – **#508 – Workplace Harassment Prevention** and – **#509 – Workplace Violence Prevention** be received and posted under Directional Policy – **#500 – Employee Relations;**

and,

that Board Administrative Procedure – **#512 – Occupational Health and Safety**, be deleted and the revised, newly formatted Administrative Procedure – **#809 – Occupational Health and Safety**, be received and posted under new Directional Policy – **#800 – Healthy Schools and Workplaces.**