

The Minutes of the Committee of the Whole Open Meeting held on Monday, January 15, 2024 at 6:45 p.m. in the Large Boardroom and by Google meet. (*)

PRESENT

Trustees: Chair Connolly (Committee Chairperson), Trustee MacKenzie (Board Chairperson), Trustee Martin, Trustee Durst, Trustee Glover, Trustee Tanguay, Trustee Leahy, Trustee Gaskell (Senior Student Trustee), Trustee Heitzner (Junior Student Trustee)*.

Absent/Regrets:

Administration: Director O'Sullivan, Superintendent Armstrong, Superintendent Di Ianni, Superintendent Heuchert, Superintendent Kahler, Superintendent Selby, Superintendent Piggott, Executive Assistant Kennedy.

Guests:

Recorder: Mrs. Barker.

1. **Call to Order**

Trustee Connolly called the meeting to order at 6:45 pm.

a. Opening Prayer

Superintendent Piggott led the Committee-of-the-Whole in Opening Prayer.

b. Land Acknowledgment

Superintendent Heuchert respectfully acknowledged that the Committee of the Whole meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

c. Approval of Agenda

Motion: Moved by Trustee Martin, seconded by Trustee McKenzie, that the Agenda be approved with the addition 2 c) and d) Resolutions for OCSTA Annual General meeting; Fair and Equitable Transportation of Students with Special Needs and Additional Ministry Funding to Adequately Fund the Sick Leave Plan.

Carried.

d. Declarations of Conflicts of Interest.

There were no conflicts of interest declared.

e. Approval of the Minutes of the Committee of the Whole Open Meeting on Monday, December 11, 2023.

Motion: Moved by Trustee Durst, seconded by Trustee Leahy, that the Committee of the Whole Open Meeting Minutes from Monday, December 11, 2023 be approved.

Carried.

f. Business Arising from the Minutes

There was no business arising from the minutes.

Superintendent Piggott advised that new software was purchased to help monitor cyber attacks and the issues that were experienced in December that prevented the posting of minutes to the website has now been resolved.

2. Recommended Actions/Presentations:

a) Interim Financial Statements - Nov 30

Superintendent Heuchert presented the financial statements for the first quarter and the percentages of spending up to November 30. He explained that enrollment was lower than anticipated in the secondary panel and elementary enrollment increased slightly. The net effect of enrollment decline resulted in a decrease in the per-student funding from the Ministry.

Superintendent Heuchert reviewed the consolidated expenses noting that there currently is a deficit of \$1,279,241. There were further discussions about the contributing factors to the deficit and actions that will be taken to counter the negative position.

Motion: Moved by Trustee Tanguay, seconded by Trustee Leahy, that the report on the Interim Financial Statements be received.

Carried.

b) Revised Estimates

Superintendent Heuchert advised the estimates that were made in June were based on projected enrollments, and are revised after the October 31 enrollment submission with actual enrollment numbers. The revised estimates are projecting a \$1,279,241 deficit. The board can have a deficit of up to 1% of its total budget, carried for up to two years without requiring Ministry approval. The plans for reducing the deficit include the Opt In Program for Transportation, the reinstatement of the Employee Sick Leave Program and the reduction of school budgets, if required.

Superintendent Heuchert answered questions from the Trustees.

Motion: Moved by Trustee Leahy, seconded by Trustee McKenzie, that the Committee of the Whole recommend that the Board receive the Revised Estimates Update Report for the 2023-2024 budget, as at November 30, 2023.

Carried.

Motion: Moved by Trustee Leahy, seconded by Trustee Durst, that the Committee of the Whole recommend that the board receive the “ In Year Deficit Elimination Plan” as described in the Revised Estimates Update Report for the 2023-2024 budget.

Carried.

Superintendent Heuchert noted that the ministry reporting requires Board approval for the deficit plan.

Motion: Moved by Trustee Tanguay, seconded by Trustee Glover, that the following motion be rescinded:

that the Committee of the Whole recommend that the Board receive the “ In Year Deficit Elimination Plan” as described in the Revised Estimates Update Report for the 2023-2024 budget.

Carried.

Motion: Moved by Trustee Leahy, seconded by Trustee Durst, that the Committee of the Whole recommend that the Board approve the “ In Year Deficit Elimination Plan” as described in the Revised Estimates Update Report for the 2023-2024 budget.

Carried.

c) Fair and Equitable Transportation Resolution

Trustee Tanguay presented the Fair and Equitable Funding for Transportation Resolution, which with Board approval, will be sent for inclusion in the OCSTA AGM package.

Motion: Moved by Trustee Martin, seconded by Trustee Leahy, that the Trustees attending the OCSTA meeting on Thursday, January 18, 2024, receive and share the draft Fair and Equitable Funding for Transportation Resolution with the other boards Trustees attending.

Carried.

Motion: Moved by Trustee Tanguay, seconded by Board Chairperson McKenzie, that the Committee of the Whole recommend that the Board approve the resolution on the topic of Fair and Equitable Transportation, and it be sent to the OCSTA for inclusion in the meeting package, for consideration by the membership at the Annual General Meeting in May, 2024.

Carried.

d) Additional Ministry Funding to Adequately Fund the Sick Leave Plan

Director O’Sullivan presented the draft resolution and gave rationale for its benefit. There was a discussion about the wording of the document.

Motion: Moved by Trustee Leahy, seconded by Trustee Glover, that the Committee of the Whole recommend to the Board the Resolution for Additional Ministry Funding to Adequately Fund the Sick Leave Plan.

Carried.

3. Information Items:

a) Clarington New School Update (Standing Item)

Superintendent Heuchert had no new information to report.

b) Northumberland Capital Priority Plans (Standing Item)

Superintendent Heuchert had no new information to report.

Superintendent Heuchert reported that he will be meeting with Trillium Lakelands District School Board personnel about City of Kawartha Lakes Schools in the coming weeks.

4. Old Business:

5. New Business

6. Next Meeting:

- a) February 12, 2024, Large Boardroom, 6:30 p.m.

7. Conclusion

a) Adjournment

Motion: Moved by Trustee Glover, seconded by Trustee Tanguay, that the Committee-of-the-Whole meeting be adjourned at 8:14 pm.

Carried.

b) Closing Prayer

Superintendent Piggott led the committee in closing prayer.

Trustee Connolly offered a welcome to Mrs. Barker, as she has just joined the Administrative Assistant role.

John Connolly
Committee Chairperson
/sb

Sean Heuchert
Superintendent of Business
and Finance