



# Agenda

## COMMITTEE OF THE WHOLE OPEN MEETING

APRIL 8, 2024

Large Boardroom at 6:45 p.m.

IF YOU ARE UNABLE TO ATTEND IN PERSON, [CLICK HERE TO JOIN VIA VIDEO CONFERENCE](#)

**Chairperson: John Connolly**

Trustees/Members who are unable to attend the meeting are asked to please notify Sarah Barker, Administrative Assistant at [sbarker@pvnccdsb.on.ca](mailto:sbarker@pvnccdsb.on.ca) .

### A. Call to Order

1. Opening Prayer Superintendent Di Ianni
2. Land Acknowledgement Superintendent Heuchert
3. Approval of Agenda
4. Declarations of Conflict of Interest
5. Approval of the Minutes of the Meeting of Monday, March 18, 2024 Page 3
6. Business Arising from the Minutes

### B. Recommended Actions/Presentations

### C. Information Items

1. OCSTA: 2024 AGM Resolutions. C.1.a) 2024 AGM Resolutions Page 7  
C. 1.b) 2023 Resolutions Status Chart Page 53  
C. 1.c) OCSTA FYE 2023 2022-2023 Final Financial Report Page 55  
 Kevin MacKenzie, Board Chairperson
2. Interim Financial Report for February 2024. C. 2.a) Interim Report for February 2024 Page 75  
 Sean Heuchert, Superintendent
3. Pre-budget Benchmarks (If available).  
 Sean Heuchert, Superintendent

### D. Old Business



# Agenda

## **E. New Business**

1. Review and Discussion - SEAC Letter Response from Ministry of Education.

Stephen O'Sullivan, Director of Education

## **F. Next Meeting**

1. May 13, 2024, Large Boardroom, 6:30 p.m.

## **G. Conclusion**

1. Closing Prayer
2. Adjournment

Superintendent Di Ianni

The Minutes of the Committee of the Whole Open Meeting held on Monday, March 18, 2024 at 6:45 p.m. in the Large Boardroom and by Google meet. (\*)

PRESENT

Trustees: Chair Connolly (Committee Chairperson), Trustee MacKenzie (Board Chairperson), Trustee Martin, Trustee Durst, Trustee Tanguay, Trustee Leahy, Trustee Gaskell (Senior Student Trustee), Trustee Heitzner (Junior Student Trustee)(\*).

Absent/Regrets:

Administration: Director O'Sullivan, Superintendent Armstrong, Superintendent Di Ianni, Superintendent Heuchert, Superintendent Kahler, Superintendent Selby, Superintendent Piggott.

Guests:

Recorder: Mrs. Sarah Barker.

**A. Call to Order**

Trustee Connolly called the meeting to order at 7:21 pm.

1. Opening Prayer

Superintendent Selby led the Committee of the Whole in Opening Prayer.

2. Land Acknowledgment

Superintendent Heuchert respectfully acknowledged that the Committee of the Whole meeting is taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Approval of Agenda

**Motion:** Moved by Trustee Leahy, seconded by Board Chairperson MacKenzie, that the Committee of the Whole Open Agenda for Monday, March 18, 2024 be accepted.

Carried.

4. Declarations of Conflicts of Interest.

There were no conflicts of interest declared.

5. Approval of the Minutes of the Committee of the Whole Open Meeting on Monday, February 12, 2024.

**Motion:** Moved by Trustee Durst, seconded by Trustee Leahy, that the Committee of the Whole Open Meeting Minutes from Monday, February 12, 2024 be accepted.

Carried.

6. Business Arising from the Minutes

There was no business arising from the minutes.

## **B. Recommended Actions/Presentations:**

1. School Renewal Project Update

Superintendent Heuchert presented his School Renewal Project report. It was reminded to everyone our students need a healthy and safe place to learn, and there was reference to the PVNCCDSB mission/vision statement. The seven main categories of projects, and examples of ongoing and new projects for the 2023-2024 school year were discussed. It was explained that 70% of the school condition improvement needs to be spent on substructure, shell or services categories. It was also explained that projects have to follow the most up to date building codes, and this can adjust tenders and funding.

There were questions regarding a past commitment from the board regarding flag poles being installed at schools. Superintendent Heuchert was asked to bring back an update on how many schools still require the flag poles, and the remaining costs. He explained the poles are being installed while aligning with other projects to save on funding.

**Motion:** Moved by Trustee Leahy, seconded by Trustee Tanguay, that the Committee of the Whole recommend that the Board receive the School Renewal Report Update.

Carried.

**C. Information Items:**

There was no new information items.

**D. Old Business:**

Trustee Durst asked if there was an update on the new school project in the Bowmanville area. Superintendent Heuchert reported he had no update. Board Chairperson MacKenzie advised he had sent a letter to MPP McCarthy to advocate.

**E. New Business**

There was no old business items.

**F. Next Meeting:**

1. April 8, 2024, Large Boardroom, 6:45 p.m.

**G. Conclusion**

1. Closing Prayer

Superintendent Selby led the committee in closing prayer.

2. Adjournment

**Motion:** Moved by Board Chairperson MacKenzie, seconded by Trustee Martin, that the Committee of the Whole meeting be adjourned at 7:50 pm.

Carried.

John Connolly  
Committee Chairperson  
/sb

Sean Heuchert  
Superintendent of Business  
and Finance



Ontario Catholic School  
Trustees' Association

**2024 ANNUAL GENERAL MEETING**

**RESOLUTIONS**



## Ontario Catholic School Trustees' Association

### Our Mission

*Inspired by the Gospel, the Ontario Catholic School Trustees' Association provides the provincial voice, leadership and service for elected Catholic school trustees to promote and protect publicly funded Catholic education in Ontario.*

### Our Vision

*Ontario is enriched by a publicly funded Catholic education system governed by locally elected Catholic school trustees who serve with faith, commitment and compassion.*

The Association's **Strategic Priorities** are as follows:

#### **1. Enhance Political Advocacy for Catholic Education**

- a. Strengthen current advocacy platform by building positive new relationships and reinforcing existing ones with groups like OAPCE, OCSSOA, CWL, etc.
- b. Communicate and promote current messages about the value of Catholic education to our key target audiences: parents, students, politicians, teachers, alumni, parishioners, etc.

#### **2. Engage Trustees in an Enriched Development Program**

- a. Assess the current needs and interests of members to guide development of appropriate programming.
- b. Ensure OCSTA programming provides timely and relevant content to support trustees in their roles as advocates and spokespersons for Catholic education.

#### **3. Manage Human and Fiscal Resources to Effectively meet Changing Needs**

- a. Align the work of committees, staff and fiscal resources behind structures and initiatives that support the association's three key priorities.
- b. Ensure OCSTA is structurally aligned to successfully fulfill its role as the legislated Employer Bargaining Agent for all of Ontario's English Catholic District School Boards.



## ***Explanation of Committee Recommendations & Resolution Session Procedures***

Resolution sessions will be conducted using “**Robert’s Rules of Order**” and the provisions of the OCSTA Constitution. The chairperson of the session will ensure compliance with their rules.

### ***Explanation of Committee Recommendations***

The **Resolutions** Committee will study the resolutions and offer recommendations on the best way to meet their intent. The recommendations and their implications are:

- i. **Approve**  
The direction given in the “therefore be it resolved” section of the resolution will be carried out.
- ii. **Approve and refer to the ..... committee for appropriate implementation.**  
The resolution will be forwarded to the designated committee for implementation.
- iii. **Receive and refer to the ..... committee for study.**  
The resolution will be forwarded to the designated committee for study. Following the study and receipt of the committee’s recommendation, the Board of Directors will determine whether or not the resolution will be implemented.
- iv. **Not support**  
No action will be taken.
- v. **No recommendation**  
The committee is not making any recommendation with respect to the resolution.
- vi. **No action required**  
The intent of the resolution has been met. No further action will be taken.
- vii. **No action required – In Progress**  
OCSTA is actively working to meet the intent of the resolution.

### ***Resolution Session Procedures***

Delegates wishing to speak to a resolution must state their name and the name of the board they represent.

The mover of a resolution will have the opportunity to be the first and last to speak to that resolution. Other trustees may speak **once** to a resolution.

The chairperson may declare a motion out of order giving the reasons for doing so. The chairperson’s decision may be challenged by a majority vote of those voting delegates at the session when the vote is called.

Voting will be by a show of hands. Delegates carrying proxies must have and show the proxies they are carrying. Ballots will be provided in the event that a vote by ballot is called for.

**Note Re Quorum:** *Quorum for the transaction of business at any meeting of the Members shall require the presence in person or by proxy of not less than a total of forty (40) current Members.*

## ***Grouped Resolutions***

- a. the chair of the session will ask for a mover and seconder to approve the **grouping** of various related resolutions.
- b. the chair of the session will ask for movers and seconders for the committee recommendation for each group.
- c. delegates will vote on the committee recommendation for each group.

Delegates may request that any resolution(s) be removed from a “group” to be handled individually. These will be addressed when the group from which they have been removed has been dealt with.

## ***Resolutions Handled Individually***

*These will include resolutions removed from the groups and resolutions for which the committee has not made any recommendation.*

### **A. Resolutions with committee recommendations**

1. The chair of the session will announce the resolution number and the name of the sponsoring board:
  - the chair will call for the sponsoring board to move and second **the committee recommendation;**
  - delegates will speak to the committee recommendation;
  - delegates will vote on the committee recommendation.
2. If the sponsoring board does not move the committee recommendation from the floor:
  - the chair will call for the sponsoring board to move their **original resolution;**
  - delegates will speak to the resolution;
  - delegates will vote on the resolution.
3. If the original resolution is not moved by the sponsoring board, the resolution will be withdrawn.

### **B. Resolutions without committee recommendations**

1. These resolutions will be handled as follows:
  - the chair will call for the sponsoring board to move their **original resolution;**
  - delegates will speak to the resolution;
  - delegates will vote on the resolution.
2. If the original resolution is not moved by the sponsoring board, the resolution will be withdrawn.

### C. Amendments from the Floor

Amendments made on the floor relate to the “therefore be it resolved” section of the resolution and **must be written out** and handed to the chairperson. The chairperson will consider the amendment and, if necessary, discuss it with the parliamentarian or others to ensure that it is clearly understood.

- the chair will **read** the amendment;
- delegates will speak to the amendment;
- delegates will vote on the amendment;
- delegates will vote on the resolution as amended.

If the amendment is defeated:

- delegates will be asked to speak to the original resolution;
- delegates will vote on the original resolution.

### D. **Members’ Discussion Right**

Under Article 5.11 (*Members Discussion Right*), any Member entitled to vote at an Annual Meeting is entitled to raise for discussion at that meeting any matter with respect to which the Member would have been entitled to submit a proposal, subject to the conditions outlined in Sections 5.10.1 to 5.10.5<sup>8</sup>, and provided that:

- 5.11.1 if such Member continues such discussion for three minutes or more, the Chair of the meeting may interrupt the Member and permit others to speak to the discussion item, for up to three minutes per member; and
- 5.11.2 no discussion item shall be put to the membership for a vote at the meeting at which it was raised for discussion.

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<sup>8</sup>S.56(1)(b) of the ONCA

**MOTION TO DEAL WITH RESOLUTIONS IN GROUPS**

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**THAT:**                **the grouping of the Resolutions be approved.**

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**RESOLUTIONS # 1-4**

**APPROVE**

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**Moved by:** Marvin Duarte

**Halton CDSB**

**Seconded by:** Janet O’Hearn Czarnota

**Topic:** **Additional Funding to Equalize EI and CPP Federal Payments**

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**Whereas:** For each employee, Provincial Catholic school boards contribute to the federal Canada Pension Plan (CPP) and Employment Insurance (EI) programs to the Canada Revenue Agency (CRA).

**Whereas:** The rate at which CPP and EI are paid to school boards by the Ministry of Education is lower than the rate of remittance to the CRA.

**Whereas:** The difference in the amounts between what is received through the grants for CPP and EI is significant. This difference is thus funded from other areas of the Grants for Student Needs when available. This gap will continue to grow as the CPP and EI continue to increase.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA petition the Ministry of Education to increase its benefit benchmarks to align with the employer paid CPP and EI amounts remitted to the CRA, enabling boards to utilize grants for its intended purpose.

**Committee Recommendation**

Approve.

**Moved by:** Trustee Shawn Cooper **Simcoe Muskoka CDSB**

**Seconded by:** Trustee Michael D'Amelio

**Topic:** **School Condition Improvement (SCI) & School Renewal Allocation (SRA) Funding Shortfalls**

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**Whereas:** the Ministry is committed to supporting healthy and safe learning environments.

**Whereas:** the Ministry provides funding to school boards through two programs, namely, School Condition Improvement (SCI) and School Renewal Allocation (SRA).

**Whereas:** School Condition Improvement (SCI) is a capital renewal program that allows school boards to revitalize and renew aged building components that have exceeded or will exceed their useful life cycle. Items eligible for SCI funding are identified through the ministry's School Facility Condition Assessment Program. Projects must support the overall objective of addressing facility renewal needs (either assessed needs or on a proactive basis).

**Whereas:** as in prior years funding has been allocated in proportion to a school board's total assessed five-year renewal needs (relative to the provincial total).

**Whereas:** the School Renewal Allocation (SRA) allows school boards to revitalize and renew aged building systems and components. This includes roof replacement and replacing of aged HVAC systems. SRA funding also allows school boards to undertake capital improvements (e.g. add new ventilation systems to increase fresh air intake, address program related needs and invest in accessibility-related enhancements such as ramps, elevators, electronic door opening systems). SRA also allows school boards to address maintenance requirements such as painting, roof patching and pavement/parking repairs along with any other SCI improvements.

**Whereas:** many schools are approaching the 20 to 25-year window of major building component end of life span (e.g. roof, windows, asphalt, parking and hard surface play areas, exterior doors and frames).

**Whereas:** School Boards have not seen the SCI/SRA funding increases that keep up with the unprecedented construction price increases resulting in limited ability to address only those most "pressing projects" (e.g. roofing estimated upwards of \$2 Million for a Secondary school and between \$75-\$100 thousand for Elementary schools and HVAC equipment replacement projects with costing of \$750 thousand – \$1.2 million) leaving no funds for other facility components that are in need of replacement.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA petition the Ministry of Education to review and update the funding allocation formula for both School Condition Improvement (SCI) and School Renewal Allocation (SRA) to meet the unprecedented construction and replacement price increases.

**Committee Recommendation**

Approve.



**Moved by:** Trustee Tanya Da Silva **Simcoe Muskoka CDSB**

**Seconded by:** Trustee Janice Hutchison

**Topic:** **Trustee Honoraria**

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**Whereas:** *Ontario Regulation 357/06 Honoraria for Board Members* sets out the method for calculating the limits on honoraria paid to Board Members as prescribed by a set of finite criteria.

**Whereas:** in recognition of their duties and responsibilities, each Board Member shall receive an honorarium.

**Whereas:** as advocates for their constituents, trustees are integral to ensuring that schools and systems operate within parameters established by the provincial government maintaining a strong focus on student achievement and well-being, equity and fiduciary responsibilities through the development of a multi-year strategic plan and the performance appraisal of the Director of Education.

**Whereas:** trustees serve as the link between our communities and our schools to ensure that system-wide decision making continues to meet the diverse needs of all students and staff.

**Whereas:** a restraint on trustee honorarium was enacted through the passing of *Bill 16, the Public Sector Compensation Restraint to Protect Public Services Act, 2010 (the Restraint Act)* disallowing any increases to compensation from March 25, 2010 to March 31, 2012, but did permit for decreases, for example, as a result of declining enrolment.

**Whereas:** on March 28, 2014, the restraint period for the trustee honoraria was extended to November 30, 2014, with a further communication indicating a restraint on any increases until the end of the 2014-2018 term of office.

**Whereas:** in April 2018, *Ontario Regulation 357/06* was amended to include a \$400.00 increase in the base honoraria amount, effective at the start of the 2018-2022 term of office.

**Whereas:** the rising cost of living, reaching a year-over-year increase of 6.8% in April 2022, and other inflationary pressures have a direct negative impact on the trustee's ability to meet day-to-day expenses as well as to garner interest in running in a municipal election.

**Whereas:** the demands of trustees have increased exponentially responding to calls, email and queries from constituents; engaging with parents and communities to ensure their concerns and priorities are brought to the decision-making table; attending school council meetings, community events and school functions; and, advocating for public education and engaging with municipalities and other levels of government to support education priorities.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA petition the Ministry of Education to increase the trustee honoraria to reflect the ever-increasing demands of the role and the annual cost of living allowance to support current and future school board trustees.

**Committee Recommendation**

Approve.

**Moved by:** Trustee Maria Rizzo

**Toronto CDSB**

**Seconded by:** Trustee Kevin Morrison

**Topic:** **Free Menstrual Products in Schools**

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**Whereas:** Lack of access due to economic factors often impacts people who menstruate around the world and can be particularly damaging at puberty, when school interactions are crucial to a student’s development;

**Whereas:** One-third of people who menstruate under the age of 25 in Canada struggle to afford menstrual products, and 70 percent of people who menstruate say they have missed work or school due to their period;

**Whereas:** Inaccessibility is often compounded by social mores that view menstruation as a taboo topic and it is important for school boards to do their part in removing barriers to healthy, active, educational outcomes for children and young people;

**Whereas:** Menstrual hygiene products are not a luxury product, and are necessary and essential to menstrual health, comfort, and participation in work, school and society;

**Whereas:** School boards bear the responsibility to make sure that menstrual products be free of charge, protect privacy, barrier free, easily accessible, and are non-stigmatizing;

**Whereas:** The Province of Ontario launched “Free Menstrual Products in Schools” in October 2021;

**Whereas:** The three-year agreement with Shoppers Drug Mart through the Province to provide free menstrual products to school boards will expire in the next school year;

**Whereas:** This welcome program to provide free menstrual products to students must be continued; and

**Whereas:** Student trustees and more than half of the school boards across Ontario reported a need to address access to menstrual products.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA request the Minister of Education to enhance the program and ensure the continuity of Free Menstrual Products to serve students across the province.

**Committee Recommendation**

Approve.

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**RESOLUTIONS # 5-15**

**APPROVE & REFER TO  
POLITICAL ADVOCACY COMMITTEE**

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**Moved by:** Trustee Torrie-Racine **CDSB of Eastern Ontario**

**Seconded by:** Trustee Cooney

**Topic:** **Two-Year Bachelor of Education Degrees – Teacher Shortage**

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**Whereas:** The Province of Ontario Canada, including Eastern Ontario, is experiencing a shortage of qualified teachers; and

**Whereas:** Professional Development and Professional Learning, both critical aspects of teacher capacity building have been limited because of the availability of replacement staff; and

**Whereas:** Teachers have the potential to become vice-principals and principals, who, too, are experiencing staffing shortages; and

**Whereas:** The Degree Requirement of Bachelor of Education was recently extended to a two-year requirement before the pandemic; and

**Whereas:** This second year represents a cost that is prohibitive and exclusive for some new teachers who might otherwise enter the profession; and

**Whereas:** School boards are increasingly turning to unqualified teachers or teachers in faculties of education for temporary measures; and

**Whereas:** Retired teachers continue to be limited to 50 days of work a year permanently in keeping with their pension requirements;

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA petition the Ministry of Education to restore the Bachelor of Education requirement to one-year with the understanding that the second year would be apprenticed within school boards as the employer and facilitator of year-two teacher education.

**Committee Recommendation**

Approve and Refer to Political Advocacy Committee.

**Moved by:** Marvin Duarte

**Halton CDSB**

**Seconded by:** Brenda Agnew

**Topic:** **Additional Funding to Address Network Needs & Cybersecurity**

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**Whereas:** Cybersecurity incidents, such as data breaches or system disruptions, can hinder the smooth functioning of educational activities. Adequate funding for cybersecurity measures is essential to prevent disruptions in teaching, learning, and administrative processes.

**Whereas:** Catholic school boards handle vast amounts of sensitive information, including student records, personal data, and financial information. Ensuring the security of this information is crucial to maintaining the trust of students, parents, and staff.

**Whereas:** Catholic school boards recognize a shortage of qualified cybersecurity staff to address the escalating challenges posed by cyber threats. Insufficient staffing can impede the board's ability to implement robust cybersecurity measures and respond promptly to threats.

**Whereas:** Aging technology infrastructure may harbour vulnerabilities that can be exploited by cyber threats. Modernizing and upgrading infrastructure is essential to fortify the school board's cybersecurity defences and protect against potential breaches.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA petition the Ministry of Education for comprehensive funding and policy measures required to address the identified cybersecurity challenges faced by educational institutions, with a specific emphasis on the modernization and fortification of aging technology infrastructure, as well as the recruitment and training of qualified cybersecurity staff.

**Committee Recommendation**

Approve and Refer to Political Advocacy Committee.

**Moved by:** David Guerin

**Waterloo CDSB**

**Seconded by:** Linda Cuff

**Topic:** **Cyber Security Funding**

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**Whereas:** From public hospitals and the LCBO to the Toronto Public Library, 2023 saw government organizations across Ontario hit by a growing wave of separate cybersecurity incidents that took down or impacted some of their services; and

**Whereas:** Since 2018, 30% of Ontario school boards have made a claim to the Ontario School Boards' Insurance Exchange (OSBIE) in relation to a cyber-attack; and

**Whereas:** One particularly concerning emerging trend, according to Information and Privacy Commissioner Patricia Kosseim, is cyberattacks against municipalities, universities, school boards and hospitals; and

**Whereas:** Stolen information could include employee information such as: dependents, personal banking details, social insurance numbers, dates of birth, compensation information and more. Stolen information could also include student information such as: student name, address, date of birth, gender, custodial arrangements, health information, Ontario Education Number (OEN), grades, academic accommodations, and more; and

**Whereas:** The impact of cybersecurity attacks on school boards can include long term disruption to programs and services for students, theft of student and staff personally identifiable information (PII), disruption to accounting, payroll, life safety systems, and student information systems; and

**Whereas:** The impact of cybersecurity attacks can be financially devastating to school boards with ransom payments on average over \$1M, plus hundreds of thousands of dollars in payments to legal and cyber consultants to assist boards in managing the recovery; and

**Whereas:** Cyber attacks represent the highest operational risk for all Ontario school boards; and

**Whereas:** Experts say the trend in Canada and around the world suggests more of these attacks are on their way in 2024; and

**Whereas:** The province recognizes school boards' cyber posture does not meet the generally accepted cyber standards for large and complex organizations with tens of thousands of stakeholders, one such standard being the adoption a leading risk mitigation framework such as the NIST Cyber Security Framework; and

**Whereas:** The growing use of artificial intelligence by threat actors as part of their arsenal to gain access to school boards' networks requires boards to put forth a nimble and multi-formed proactive defense; and

**Whereas:** The Grants for Student Needs does not provide sufficient funding in the Board Administrative and Governance Grant to hire sufficient skilled professionals to implement effective cyber practices; and

**Whereas:** The Grants for Student Needs does not provide sufficient funding in the Board Administrative and Governance Grant or Classroom Computers Grant to allow boards to address security risks associated with outdated hardware such as wireless access points and firewalls, and modern endpoint detection software and identity management tools to ensure networks are properly protected;

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA petition the Ministry of Education to provide funding through the Grants for Student Needs (GSNs) for school boards to hire sufficient skilled cyber professionals, renew aged IT infrastructure, and purchase software to ensure networks are protected, and further ensure permanent funding to enable long-term, sustainable strategy to protect against phishing schemes, ransomware attacks, identity thefts, data breaches and financial losses.

**Committee Recommendation**

Approve and Refer to Political Advocacy Committee.



**Moved by:** Marvin Duarte

**Halton CDSB**

**Seconded by:** Janet O’Hearn Czarnota

**Topic:** **Increase Funding to the Temporary Accommodation Allocation**

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**Whereas:** Temporary Accommodation funding is a static amount distributed pro rata across the province based on each board’s temporary accommodation requirements.

**Whereas:** This allocated amount has not increased for several years, yet provincial needs have changed substantially due to: increased enrolment in high-development areas, delays in funding permanent structures, significant construction cost increases.

**Whereas:** Significant inflation has doubled the cost of temporary accommodations, such as portable classroom.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA petition the Ministry of Education to amend the provincial funding allocation for temporary accommodations to align with provincial changes in demand and the impact of inflation.

**Committee Recommendation**

Approve and refer to Political Advocacy Committee.

**Peterborough Victoria Northumberland & Clarington CDSB**

**Moved by:** John Connolly

**Seconded by:** Kathleen Tanguay

**Topic:** **Additional Ministry Funding to Adequately Fund Sick Leave Plan**

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**Whereas:** Our employees are necessary and vital for the effectiveness of Ontario Catholic School Boards; and

**Whereas:** All staff play an important role in ensuring Student Achievement and the Health and well-being of the students and staff in Ontario Catholic School Boards; and

**Whereas:** Catholic School Boards have had to utilize significant non-supply teacher GSN funding to cover supply teacher costs; and

**Whereas:** Budgetary pressures on Catholic School Boards continue to increase; and

**Whereas:** Increased staff absenteeism and inadequate funding have impacted student learning and faith formation; and

**Whereas:** Currently Board budgets are reflecting multi-million dollar shortfalls in this funding area.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA lobby the Ministry of Education for additional funding in the GSN to adequately fund Catholic School Boards as it relates to the negotiated sick leave plan.

**Committee Recommendation**

Approve and Refer to Political Advocacy Committee.

**Moved by:** Trustee Tanya Da Silva **Simcoe Muskoka CDSB**

**Seconded by:** Trustee Janice Hutchison

**Topic:** **Accessibility for Ontarians: Education Standards Development Committee Recommendations**

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**Whereas:** in 2017, the Education Standards Development Committee was established by the Minister responsible for Accessibility to develop recommendations for a proposed accessibility standard that address barriers in publicly funded K-12 education.

**Whereas:** the Education Standards Development Committee drafted 225 recommendations to address the multitude of accessibility issues existing in schools with a submission of its Final Report and recommendations to the Ministry for Seniors and Accessibility in 2022.

**Whereas:** the Education Standards Development Committee's recommendations covered a wide range of issues including funding for barriers, curriculum changes to make schools and learning more accessible for all, educator training standards, updating the current Individual Education Plan (IEP) and Identification Placement Review Committee (IPRC) process, long wait lists for assessments, mental health as a component of special education, transportation issues, the expansion of student work placements, safe schools issues and emergency preparedness resulting from the challenges and barriers experienced during COVID-19 to name a few.

**Whereas:** the *Ontario Human Rights Code* has recognized for some time that, despite a highly regulated and complex education framework designed to address the "special needs" of students, students with disabilities continue to face obstacles in their attempts to access educational services in Ontario.

**Whereas:** the *Accessibility for Ontarians Disability Act (AODA)* has a deadline of making Ontario fully accessible by January 1, 2025.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA petition the Ministry of Education to fully implement the K-12 recommendations as identified in the Final Report of the Education Standards Development Committee as an enforceable Education Accessibility Standard, enacted under the *Accessibility for Ontarians Disability Act*.

OCSTA petition the Ministry of Education for the provision of specific funding to support the K-12 recommendations in the Final Report of the Education Standards Development Committee.

**Committee Recommendation**

Approve and Refer to Political Advocacy Committee.

**Moved by:** Trustee Michael D'Amelio

**Simcoe Muskoka CDSB**

**Seconded by:** Trustee Shawn Cooper

**Topic:** **Inflexibility of GSN Funding**

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**Whereas:** On April 17, 2023, the government introduced *The Better Schools and Student Outcomes Act* by ensuring a renewed focus and commitment to student achievement.

**Whereas:** the government is focused on ensuring school boards deliver on provincial priorities on student achievement and increasing accountability and transparency on board performance and funding.

**Whereas:** School Boards are funded through the Grants for Student Needs (GSNs); a formulaic per student enrolment amount which determines the funding allocation for publicly funded school boards.

**Whereas:** the GSNs spending parameters are often complex, convoluted, cumbersome, restrictive and limiting, disallowing school boards to be strategic in their spending outside of the prescribed criteria.

**Whereas:** a “one-sized fits all” approach within the current parameters hamper the ability of school boards to meet the unique needs of students and school board.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA petition the Ministry of Education to provide more broad and open-ended parameters with the Grants for Student Needs funding allocations to better meet the diverse needs of each school board and the complex, wide-ranging and ever-changing needs of students.

**Committee Recommendation**

Approve and Refer to Political Advocacy Committee.

**Moved by:** Trustee Shawn Cooper **Simcoe Muskoka CDSB**

**Seconded by:** Trustee Janice Hutchison

**Topic:** **Safe Schools: Violence Threat Risk Assessment Training**

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**Whereas:** the Ministry is committed to supporting healthy and safe learning environments.

**Whereas:** the increase in school violence incidents as reported by the Ministry is disrupting learning and working resulting in a negative effect on students, staff, schools, and the broader community.

**Whereas:** the *Safe Schools Act*, 2000, S.O. 2000, c.12-Bill 81, in effect since June 23, 2000, is an *Act* to increase respect and responsibility, to set standards for safe learning and safe teaching in schools.

**Whereas:** schools must be places where everyone feels welcome, safe, and respected. *The Keeping Our Kids Safe at School Act*, in effect since February 1, 2010, affects how all school boards address incidents at school.

**Whereas:** students and staff need a safe and positive learning and working environment to fulfill their roles and responsibilities and reach their full potential.

**Whereas:** all school boards in Ontario must develop a violence prevention policy that meets the requirements of *the Safe Schools Act* defining responses to threats of harm, unsafe situations, and violence in a multidisciplinary manner using a multidisciplinary team of specially trained staff internal and external to school boards.

**Whereas:** a threat assessment and intervention process is used by school boards across the province and the country to respond to threats of targeted violence and is usually integrated with other emergency response procedures designed to address safety and well-being.

**Whereas:** school boards liaise with community partners to collaborate in the threat assessment and intervention response as these situations are usually complex and a collaborative assessment and intervention plan is important to reduce the risk of target violence in the short-term and prevent youth violence over time.

**Whereas:** a threat assessment and intervention process is important to ensure the safety of students, staff, parents/guardians/caregivers and other members of the community; ensure an effective and timely response when there is a threat of targeted violence; understand the factors that contribute to a situation where an individual makes threats to harm others; and, develop an intervention plan to reduce the risk of targeted violence.

**Whereas:** the benefits of a specialized trauma-informed framework and training are to implement a practical method to prevent violence, build a collaborative network that shares a set of coordinated and unified actions, a common language and concepts as well as a mutual vision for success, and ongoing meaningful sustainability.

**Whereas:** with any consistent process, ongoing and specialized trauma-informed training is important.

**Whereas:** the rising cost of specialized trauma-informed training is not manageable nor sustainable for schools given the increasing number of violent incidents and the number of personnel needing release time to be trained throughout the school system.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA petition the Ministry of Education to invest additional “safe schools” funds for the specialized trauma-informed training through release time to help reduce the risk of violence in schools and promote the safety of students and staff as a direct response to recent incidents of violence in schools that have increased concern and fear amongst students, staff, families and the broader community.

**Committee Recommendation**

Approve and Refer to Political Advocacy Committee.

**Moved by:** Trustee Janice Hutchison

**Simcoe Muskoka CDSB**

**Seconded by:** Trustee Jill Colin

**Topic:** Security Cameras (Video Surveillance)

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**Whereas:** the Ministry is committed to supporting healthy and safe learning environments.

**Whereas:** institutions are responsible for ensuring the safety of individuals and the security of equipment and property within the scope of the services they provide by monitoring internal and external facility security.

**Whereas:** the Office of the Information and Privacy Commissioner of Ontario (IPC) published updated guidelines for the use of video surveillance in public places in 2015.

**Whereas:** security cameras (video surveillance) can promote a safe and secure environment while upholding the essential and legislated rights of the privacy of individuals.

**Whereas:** security cameras (video surveillance) systems are a resource for assisting in the detection and deterrence of criminal activity and vandalism and may be used to assist in the investigation of an incident.

**Whereas:** law enforcement can partner with school boards in keeping our community safe in this age of connected security camera (video surveillance) technology through the registration of security cameras and through the establishment of community networks that will help protect our schools and board sites.

**Whereas:** the cost for the installation of a security camera (video surveillance) system in multiple school and board sites is an appropriate expenditure within the parameters of the School Renewal Allocation (SRA). However, the ongoing maintenance and annual subscription (licensing) costs are prohibitive for school boards.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA petition the Ministry of Education for the provision of specific funding to support the installation, maintenance and annual subscription (licensing) costs of surveillance cameras (video security) as an effective tool to support student and staff safety, facility and asset protection and security.

**Committee Recommendation**

Approve and Refer to Political Advocacy Committee.

**Moved by:** Marisa Phillips

**Waterloo CDSB**

**Seconded by:** Linda Cuff

**Topic:** **Speech & Language Pathologist Funding**

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**Whereas:** Data gathered from the Right to Read Inquiry shows an urgent need to improve reading and other student achievement outcomes in Ontario. Literacy specialists and teachers from across the province recognize the importance of speech and language assessments as outlined in the Inquiry; and

**Whereas:** For the past few years, and even more recently as a result of the recommendations in the OHRC Right to Read Inquiry, the Ontario Ministry of Education has provided temporary funding for professional assessments such as psycho- education assessments or assessments completed by a Speech and Language Pathologist; and

**Whereas:** The latter (Speech and Language Pathologists) for these crucial assessments are in particularly short supply; and

**Whereas:** Part of the difficulty in attracting these individuals to the education sector is a funding issue; currently the funding only allows for contracts of one-year LTO positions. As a result, many Speech and Language Pathologists prefer to remain in private practice where employment is more stable and secure.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA petition the Ministry of Education to provide funding. Our recommendation is that the temporary Priorities and Partnership Funding (PPF) for Speech and Language Pathologists professional assessments be moved to the GSN to allow schoolboards to hire full-time permanent positions (e.g., Speech & Language Pathologist). This option would give much more leverage to school boards to attract and retain these crucial support staff.

**Committee Recommendation**

Approve and Refer to Political Advocacy Committee.



**Moved by:** Trustee Maria Rizzo

**Toronto CDSB**

**Seconded by:** Trustee Garry Tanuan

**Topic:** **International Language Elementary Program**

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**Whereas:** The International Language Elementary (ILE) Program is taught to thousands of students at some school boards including the Toronto Catholic District School Board;

**Whereas:** This program has been operating for more than forty-five years at the Toronto Catholic District School Board;

**Whereas:** The cognitive benefits of learning languages include improved memory, critical thinking, problem-solving, enhanced concentration, ability to multitask, better listening skills, and better performance in other subject areas;

**Whereas:** In today's connected world, proficiency in other languages is a vital skill;

**Whereas:** Parents, educators, and advocates of International Language learning know that children need more, not fewer language skills to compete in a global marketplace;

**Whereas:** The Province of Ontario no longer funds the (ILE) International Language Elementary program;

**Whereas:** The Government of Ontario provided \$350,000 to a GTA Catholic District School Board last month to support their Italian program;

**Whereas:** No funding is being directed to the Toronto Catholic District School Board to date; and

**Whereas:** No funding was received by the Province of Ontario and the Government of Italy (due to change in policy) to fund ILE.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA requests the Government of Ontario to reinstate and fund International Language Elementary Programs in school boards that wish to provide ILE to students.

**Committee Recommendation**

Approve and Refer to Political Advocacy Committee.

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**RESOLUTIONS # 16-25**

**RECEIVE & REFER TO  
POLITICAL ADVOCACY COMMITTEE**

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**Moved by:** Tracey Weiler

**Waterloo CDSB**

**Seconded by:** Linda Cuff

**Topic:** **Transportation Funding Formula**

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**Whereas:** The province announced a new funding formula for transportation in April 2023; and

**Whereas:** There is significantly more money being flowed to the sector for home to school transportation. The new money flows through to operators in the form of: driver retention bonuses, driver wage enhancements, and increased fuel benchmarks; and

**Whereas:** Almost every board now has a deficit in transportation; and

**Whereas:** The funding formula does not contain a provision for boards who use passenger vehicles (taxis and minivans) for home to school transportation; and

**Whereas:** Ministry staff have indicated that a new ‘local priorities’ transportation amount should cover the costs of passenger vehicles, but it is insufficient; and

**Whereas:** The funding formula does provide funding for small buses; however, they are less efficient and less available than passenger vehicles. To ensure transportation does not continue to be a pressure for 2024-25 and beyond, boards may need to transition to small buses if that is what the province will fund; and

**Whereas:** The funding formula contains estimates of driver wages which are used to build out simulations for funding. The funding formula does not provide for the vacation percentage that must be paid to drivers on each pay (usually 4% of gross wages paid) or overtime paid to drivers; and

**Whereas:** To submit data for the province’s funding calculations, some boards used a tool created by a third-party vendor on behalf of the province. This tool contained a flaw in that it did not provide for slack time (the time spent by the driver between routes / fueling / cleaning / doing safety checks); and

**Whereas:** There is no account for change in CPI in the formulas used by the province. For calendar 2022, Consumer Price Index (CPI) increase by 5.8% and this drives annual contract increases for bus operators; and

**Whereas:** Funding was allocated to boards by the province based on ridership. Some boards split costing based on mileage as that is a better representation of the actual costs incurred by a board; and

**Whereas:** There was no time for boards to adjust to lower levels of funding as no information was offered in advance of the grant announcements in April. So, in order to balance the budget, some boards had to reduce other programs and services; and

**Whereas:** The province claims ‘transition’ funding was provided, but it was not offered to all boards to make them whole.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA petition the Ministry of Education to fund any transportation deficits for 2023/2024 and update the funding formula to include the gaps identified above, and ensure the funding model for future years covers all transportation costs, and ensure that critical education programs and services are not impacted.

**Committee Recommendation**

Receive and Refer to Political Advocacy Committee.

**Moved by:** Trustee Shawn Murphy

**Algonquin & Lakeshore CDSB**

**Seconded by:** Trustee Joanne Belanger

**Topic:** **School Safety Zones**

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**Whereas:** No designated governing body is responsible for addressing School Safety Zones; and

**Whereas:** Traffic mishaps and dangerous circumstances for students need to be acknowledged as an ongoing problem; and

**Whereas:** A proactive approach by stakeholder groups on School Safety Zones is required; and

**Whereas:** Some school zones are faced with many safety shortcomings; and

**Whereas:** Some school boards are still in the process of working with municipalities, and other stakeholder groups, on safety issues.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA will renew discussions with the Minister of Education to assure that both the Ministry of Education and the Ministry of Transportation make changes to the *Highway Traffic Act* and the Municipal Safety Standards that acknowledge and standardize safety regulations to address the unique safety challenges schools are left to mitigate on their own.

**Committee Recommendation**

Receive and Refer to Political Advocacy Committee.

**Moved by:** Trustee Sandra Moore **Ottawa CSB**

**Seconded by:** Trustee Cindy Simpson

**Topic:** **When Permissible by law, make Mandatory that Police and/or the Crown Inform the Employer in a Vulnerable Sector, such as a School Board, of any Employee Charged with a Criminal Offense**

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**Whereas:** if an employee of a School Board is charged with certain criminal code offenses (like child pornography) whether in the local municipality of the school board or elsewhere in the province there is no obligation of the police department or crown to inform the employer.

**Whereas:** it is the duty of the School Board to protect students from harm.

**Whereas:** there are policies in place at the School Board to protect students from harm by staff accused of certain indictable offenses.

**Whereas:** there are policies in place to protect the employee's rights to continued employment awaiting trial.

**Whereas:** an employee if convicted of certain indictable offenses may be terminated.

**Whereas:** the School Board as an employer may require all employees in contact with students to have a criminal record check for the vulnerable sector. Yearly thereafter a declaration must be made.

**Whereas:** if an employee is charged with certain indictable offenses there is no obligation for the police or crown to inform the employer. When the employer is in the vulnerable sector, such as a School Board, there is no obligation to inform.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA petition the Ministry of Education, the Solicitor General and the Ministry of the Attorney General to address the need to, when permissible by law, make mandatory that the police and/or the crown inform the employer in a vulnerable sector, such as a School Board, of any employee charged with a criminal offense, to ensure the protection of our students.

**Committee Recommendation**

Receive and Refer to Political Advocacy Committee.

**Peterborough Victoria Northumberland & Clarington CDSB****Moved by:** John Connolly**Seconded by:** Joshua Glover**Topic:** **Fair and Equitable Funding for Transportation of Students with Special Needs****Whereas:** students sometimes require Special Purpose Vehicles other than the regular school bus due to a variety of physical and mental health conditions and diagnoses; and**Whereas:** it is a question of equity that this transportation is funded as it is for students who do not have these physical and mental health concerns; and**Whereas:** all Catholic School Boards do not have equal access to these vehicles; and**Whereas:** it is much more cost effective for some Catholic School Boards that cover large geographical areas to transport students using “Special Purpose Vehicles”, e.g. cabs and vans; and**Whereas:** the current funding is inequitable as it puts the above-mentioned Boards at a significant disadvantage and costs these boards far more than they are granted by the Ministry of Education.**THEREFORE, BE IT RESOLVED THAT:**

OCSTA petition the Ministry of Education to increase student transportation funding so as to sufficiently support the provision of Special Purpose Vehicles ensuring that funding is more equitable and reflective of actual costs for all of Ontario’s Catholic School students and School Boards. This resolution reflects the interests of both the students and publicly funded Catholic School Boards.

**Staff Recommendation**

Receive and Refer to Political Advocacy Committee.

**Moved by:** Trustee Kevin Morrison

**Toronto CDSB**

**Seconded by:** Trustee Maria Rizzo

**Topic:** **Electric School Buses**

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**Whereas:** Approximately 20,000 school buses carry over 833,000 students to school every day in Ontario;

**Whereas:** Over 90% of these buses run on diesel fuel;

**Whereas:** Pollution Probe, The Delphi Group and Canadian Partnership for Children's Health and Environment (CPCHE), with the support of the Trottier Family Foundation, have released a new white paper on opportunities for accelerating school bus electrification in Ontario;

**Whereas:** In 2021, the Government of Canada launched the Zero Emission Transit Fund, investing \$2.75 billion to support public transit and school bus operators to transition to zero- emission vehicles, from planning to purchase vehicles and building infrastructure;

**Whereas:** Air pollution from diesel buses has been linked to serious health and educational impacts on the children they transport each and every day;

**Whereas:** The rapid deployment of electric school buses across Ontario's school boards would protect children's health, reduce carbon emissions; strengthen the province's automotive manufacturing industry;

**Whereas:** Beyond the numerous benefits electric school buses can provide, they offer a rich opportunity for community collaboration; and

**Whereas:** The time to get diesel school buses off the road is now.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA request the Province of Ontario to take the necessary actions to bring together school boards, school transportation providers, manufacturers across the supply chain, policymakers at the local, provincial, and national levels, and academia conducting research on the benefits and logistics of school bus electrification; and

OCSTA urge the Government of Ontario to accelerate the adoption of electric school buses in the province for the health of children and to contribute to the fight against climate change.

**Committee Recommendation**

Receive and Refer to Political Advocacy Committee.



**Moved by:** Trustee Maria Rizzo **Toronto CDSB**

**Seconded by:** Trustee Joseph Martino

**Topic:** **Addressing Rising Mental Health Crisis Facing Children and Youth in Ontario**

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**Whereas:** The COVID-19 pandemic has affected society in many ways, especially the most vulnerable in our communities; and

**Whereas:** Children and youth have been greatly affected by school closures, isolation from peers and other supports, disconnection from the community, and the ongoing changes to the way in which they attended school and as a result, we continue to witness the devastating impact that COVID-19 has placed on the health and well-being of children and youth; and

**Whereas:** According to the Children's Mental Health Association, approximately 70 percent of mental illnesses can be diagnosed before the age of 25. This makes adolescence a critical time for mental health promotion and prevention, including early identification, and effective treatment of mental disorders; and

**Whereas:** Mental illness is increasingly threatening the lives of our children; with Canada's youth suicide rate being the third highest in the industrialized world. According to data from Statistics Canada, suicide remains a leading cause of death among children and adolescents aged 10-14, and the second leading cause of death for youth aged 15 to 24. We know that for Black and Indigenous youth these numbers are far greater; and

**Whereas:** While it is acknowledged that the Government of Ontario has made some investments to address youth mental health more are desperately needed to deal with this urgent crisis.

1. Mandatory Mental Health Literacy in the Curriculum

**Whereas:** The Ministry of Education has committed to mandatory learning on mental health literacy for Grade 10 students to start in Fall 2024 and will include how to recognize signs of being overwhelmed or struggling, as well as where to find help locally when needed. This is needed throughout a child's academic journey and not just in Grade ten.

## 2. Additional Mental Health Support for Students

**Whereas:** The Government of Ontario provide additional funding for school mental health clinicians, and student support staff, such as mental health professionals, school psychologists, child and youth workers, social workers, nurses, guidance counsellors, and mental health crisis intervention workers. The current ratio of social worker/child and youth worker to student, school psychologist to student, guidance counsellor to student, and mental health worker to student exceeds the recommended average of 1:250, 1:700 and 1:375 respectively

## 3. Collection and Reporting of Data on Mental Health Supports and Services in Schools

**Whereas:** Currently, there is a lack of publicly available data, therefore, we are asking for a province-wide reporting system to track mental health support and services to ensure that students in need receive support in a timely manner.

## 4. School-based Culturally Appropriate Mental Health Screening for all Grades

**Whereas:** Culturally appropriate social-emotional screening should be utilized in schools and done throughout a students' educational journey; and

**Whereas:** The recommendations highlighted above have been researched, tested, and proven to improve students' mental health. These recommendations are interconnected, and so acting on one without acting on the other will be detrimental in the quest to improve student mental health in Ontario.

**Whereas:** Implementation of these recommendations must be done in consultation with students, teachers, education unions, children's mental health stakeholders, and other relevant partners; and

**Whereas:** It is acknowledged that the government recently took steps to commit to mandatory mental health training for educators and we thank them for listening to students' voices. It is essential that sufficient resources and funding be provided to school boards to ensure all staff recognize when a student needs mental health support and respond appropriately in urgent situations.

### **THEREFORE, BE IT RESOLVED THAT:**

OCSTA endorse and advocate to the Minister of Education to continue to build upon what has been done and go further by supporting students' mental health in Ontario by implementing the above.

### **Committee Recommendation**

Receive and Refer to Political Advocacy Committee

**Moved by:** Trustee Maria Rizzo **Toronto CDSB**

**Seconded by:** Trustee Nancy Crawford

**Topic:** **Mental Health and Well-Being and Enhanced Funding for New and Existing Active School Travel Initiatives**

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**Whereas:** Public health agencies have repeatedly stated the importance of being active for student health and well-being; and

**Whereas:** Reports from public health agencies have disclosed that ten percent or fewer of students get the recommended daily physical activity; and

**Whereas:** Due to transportation pressures, fewer Catholic schools and longer distances result in many more children being transported or driven to school; and

**Whereas:** Cars in school zones present a significant risk to student and staff safety and well-being, as well as increasing traffic congestion and pollution, especially in large urban centres; and

**Whereas:** The Ministry of Education, through school boards, now spends in excess of \$1 billion per year on motorized school transportation (i.e. bussing) that moves only 40 percent of students province-wide, yet there is little to no support for the other 60 percent of students' travel; and

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA write to the appropriate Provincial and Federal Ministries (Education, Health, Transport, etc.) to request proactive communication, education programs, and financial support for active school travel initiatives.

OCSTA encourage the Premier and Prime Minister to enhance funding for new and existing active school travel initiatives.

OCSTA invite other school boards and member associations to advocate to governments for support and partnerships.

**Committee Recommendation**

Receive and Refer to Political Advocacy Committee.

**Moved by:** Tracey Weiler

**Waterloo CDSB**

**Seconded by:** David Guerin

**Topic:** **Teacher Vacancies on School Boards**

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**Whereas:** Ontario's population continues to grow at an accelerated rate; and

**Whereas:** It is vital to focus on a fueling variety of creative methods to recruit and retain Catholic teachers; and

**Whereas:** It is imperative to ensure that our Catholic teachers are well-supported and motivated to continue contributing to the education sector; and

**Whereas:** Teacher education programs offered by Faculties of Education in Ontario are carefully designed to ensure that graduates are well-prepared and are competent teachers; and

**Whereas:** Faculties of Education across the province receive thousands of applications for an exceptionally limited number of spaces. These numbers reflect the teaching profession as a highly desirable vocation. However, the enrollment numbers do not reflect the needs of the education system; and

**Whereas:** Increased financial support to Faculties of Education would allow institutions to expand their capacity to admit and develop a higher number of teacher candidates annually; and

**Whereas:** Creating a supportive and empowering environment, especially for those new to the teaching profession, is paramount to ensure their satisfaction with their chosen vocation and retention in the education sector.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA petition the Ministry of Education to increase funding to Faculties of Education in Ontario. By doing so, we will tap into the potential of hundreds more dedicated individuals looking to pursue the profession.

**Committee Recommendation**

Receive and Refer to Political Advocacy Committee.

**Moved by:** Jennifer Wigston **York CDSB**

**Seconded by:** Carol Cotton

**Topic:** **Special Education Training for Teachers and Education Workers**

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**Whereas:** all students deserve to have their needs met in an inclusive classroom

**Whereas:** the number of students with diverse special education needs continues to increase

**Whereas:** understanding student profiles, assessments, Education law and human rights are integral to preparing teachers and education workers for the diverse learners in inclusive classrooms

**Whereas:** Regulation 347/02, Accreditation of Teacher Education Programs, requires that a program of professional education includes the policies, assessments and practices involved in responding to the needs and strengths of all students, including students identified as requiring special education supports (Regulation 347/02, Schedule 1, Pedagogical and Instructional Strategies Knowledge)

**Whereas:** there seems to be an inconsistent delivery in special education courses among post-secondary teacher and education worker accreditation programs

**Whereas:** ongoing professional development in special education for teachers and education workers is not mandated post-graduation

**Whereas:** there is a need to provide consistent provincial funding specifically for such training

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA petition the appropriate Ministries to:

1. Conduct a review of Accredited Teacher Education Programs to ensure that best practices are captured.
2. Engage all School Boards to review their New Teacher Induction Programs (NTIP) to establish an increased emphasis on special education, ensuring all new teachers have the tools to support the diverse needs of students.
3. Provide specific and systematic funding to ensure consistent and regular professional development in special education for all teachers and education workers.

**Committee Recommendation**

Receive and Refer to Political Advocacy Committee.

**Moved by:** Trustee Markus de Domenico **Toronto CDSB**

**Seconded by:** Trustee Kevin Morrison

**Topic:** **Provincial Leadership Regarding the Use of Artificial Intelligence in Education**

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**Whereas:** Artificial Intelligence (AI) is a rapidly developing technology that is engaging in exponentially iterative learning;

**Whereas:** AI is quickly transforming interactions in business and education globally;

**Whereas:** The evolution and implications of AI are evolving so rapidly that the ramifications for educators, trustees, and education in general remain relatively unknown and difficult to quantify;

**Whereas:** School Boards do not have informed policies regarding the use of AI in the classroom;

**Whereas:** At a recent Ontario Catholic School Trustees' Association conference, Trustees and Directors of Education witnessed the phenomenal power both for good and bad of AI tools which are currently readily available to students and staff; and

**Whereas:** The Ministry of Education has the resources and obligation to assist Boards in understanding the implications and impact of AI in schools.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA send a letter to Minister Lecce, Ministry of Education, on behalf of all Catholic School Boards in Ontario, requesting a provincial strategy to support School Boards' understanding of and approach to the use of AI in the classroom which may include but is not limited to:

The establishment of a provincial committee focused on supporting school boards' understanding and best practices of AI in the classroom;

Hosting a provincial conference focusing on the significant issues and implications of AI on schools, school boards, teaching, and learning; and

Providing on-going support and strategies for educators and school boards regarding AI in schools.

**Committee Recommendation**

Receive and Refer to Political Advocacy Committee,

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**RESOLUTIONS # 26-28**

**RECEIVE & REFER TO  
POLITICAL ADVOCACY & CATHOLIC EDUCATION &  
TRUSTEE ENRICHMENT COMMITTEES**

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**Moved by:** Marvin Duarte

**Halton CDSB**

**Seconded by:** Brenda Agnew

**Topic:** **Special Education Dedicated Professional Activity Day**

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**Whereas:** The professional capacity of all staff needs to be continually encouraged, broadened, and refined.

**Whereas:** The goals of publicly funded education in Ontario can best be met by highly trained staff in research-based pedagogy.

**Whereas:** Students with exceptionalness are the most vulnerable and marginalized.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA petition the Ministry of Education to allocate a professional activity day solely for the purpose of special education.

**Committee Recommendation**

Receive and Refer to Political Advocacy and Catholic Education and Trustee Enrichment Committees.



**Moved by:** Trustee Angela Kennedy **Toronto CDSB**

**Seconded by:** Trustee Maria Rizzo

**Topic:** **Closing the Equity Gap in Before and After School Programs for Students with Special Needs**

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**Whereas:** Before and After school programs focus on recreational, child development and youth development;

**Whereas:** The success of students in more inclusive settings depends on meeting both their academic and social and emotional needs;

**Whereas:** Critical engagement around equity, diversity, and inclusion on the need for Before and After school programs for students with special needs is required;

**Whereas:** School boards must offer Before and After school programs for children 4 to 12 years where there is sufficient demand from parents and families;

**Whereas:** Before and After school programs may not be equipped or willing to include children with special needs in programs;

**Whereas:** Students with special needs should have access to Before and After-school programs that take place in school communities; and

**Whereas:** School boards must encourage reasonable accommodation to the highest degree possible.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA requests the Minister of Education to promote and level access and opportunities to students with special needs to address the gap in Before and After school programs; and

OCSTA requests the Minister of Education to provide adequate funding for Before and After school programs to adequately meet the need for staffing, equipment etc. to accommodate children with special needs in before and after school programs.

**Committee Recommendation**

Receive and Refer to Political Advocacy and Catholic Education and Trustee Enrichment Committees.

**Moved by:** Trustee Mario Pascucci

**Dufferin-Peel CDSB**

**Seconded by:** Trustee Shawn Xaviour

**Topic:** **Artificial Intelligence Funding**

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**Whereas:** Artificial intelligence (AI) is a tool that can support student learning and assist teachers both during school hours and beyond the classroom; and

**Whereas:** With its useful applications in the monitoring student assessments, offering personalized tutoring, detecting copyright, and streamlining administrative tasks for educators, AI offers a myriad of benefits; and

**Whereas:** Without artificial intelligence, teachers are at a higher risk of being overburdened with administrative tasks while students can unnecessarily fall behind in class due to a lack of personalized support outside of regular school hours; and

**Whereas:** As artificial intelligence becomes more prevalent in society, early exposure to the technology can better inform and support student and educator learning beyond the classroom.

**Whereas:** School boards do not have the source funding to integrate this technology into classrooms, devices and unnecessary professional development opportunities for educators.

**THEREFORE, BE IT RESOLVED THAT:**

OCSTA petition the Ministry of Education to ensure that ongoing and annual funding be provided to school boards so that artificial intelligence be implemented into classroom settings to assist educators and help with student learning.

**Committee Recommendation**

Receive and Refer to Political Advocacy and Catholic Education and Trustee Enrichment Committees.

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**RESOLUTION # 29**

**TO BE CONSIDERED INDIVIDUALLY**

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**Moved by:** Kathy Doherty-Masters

**Waterloo CDSB**

**Seconded by:** Renee Kraft

**Topic:** **Addressing the Voter Registration Default to English Public School Support**

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**Whereas:** Property owners in Ontario are required to support a school system, regardless of their child status; and

**Whereas:** School support designation helps property owners identify which school board they wish to support in a school board election; and

**Whereas:** As per legislation, school board support defaults to the English Public-School Board; and

**Whereas:** Property owners who want to support English/French separate (Catholic) schools must change their support on the MPAC (Municipal Property Assessment Corporation) portal, complete a paper application or fill out an “Application to Amend Voter’s List” form; and

**Whereas:** Registering Catholic school support ensures an accurate public record of the breadth of support for Catholic schools; and

**Whereas:** Registering Catholic school supports the board’s population projections, which affect funding for school expansions and new schools, and planning for special programs; and

**Whereas:** Even if a property owner has been a Separate School supporter in the past, the designation does not follow them when they relocate. Every time one moves, it is essential that the property owner re-declare as a Separate School supporter.

**THEREFORE, BE IT RESOLVED THAT:**

In addition to all of the advocacy work that OCSTA does with Members of Parliament and the Ministry of Education regarding this default feature, OCSTA engage in a marketing campaign to raise the awareness of the issue at the school board and community level. OCSTA would be the province-wide source for consistent messaging that Catholic Boards and other Catholic organizations such as the Dioceses, Parishes, Catholic Women’s League and the Knights of Columbus can use in their communications regarding school support designation.

**Committee Recommendation**

Approve and Refer to Political Advocacy and Catholic Education and Trustee Enrichment Committees.

	BOARD	TOPIC	AGM DECISION	ACTION TAKEN	STATUS
1.	Dufferin-Peel CDSB	Technology Funding	Approve	Included in the Annual Finance Brief	Complete
2.	Dufferin-Peel CDSB	Tutoring Funding	Approve	Included in the Annual Finance Brief	Complete
3.	Dufferin-Peel CDSB	Municipal Voting	Approve	Letter sent to MOE and MMAH June 8/23	Complete
4.	Simcoe Muskoka CDSB	Cyber Security	Approve & Refer to Political Advocacy Committee	<ul style="list-style-type: none"> <li>Included in the Annual Finance Brief and GSNs</li> <li>Letter to MOE Aug. 30/23 requesting funding</li> <li>Gov't Response-Dec 5/23-appreciated feedback to help inform GSN considerations for 24-25 school year and future years.</li> <li>Letter sent to board Dec 20/23</li> </ul>	Complete
5.	Simcoe Muskoka CDSB	Reinstating the Board Leadership Development Strategy	Approve & Refer to Political Advocacy Committee	<ul style="list-style-type: none"> <li>Letter to MOE asking to reinstate dev. strategy – 08/23/23</li> <li>Included in the GSNs</li> </ul>	Complete
6.	York CDSB	Funding to Support AODA Requirements	Approve & Refer to Political Advocacy Committee	<ul style="list-style-type: none"> <li>Included in the Annual Finance Brief, GSNs and Pre-Budget Submissions</li> <li>Letters sent &amp; response received from MOE-available funds in the GSN to deal with AODA requirements. Gov't receiving info from Ed Accessibility Working Group; developing a regulation related to accessibility. Will continue to advocate for additional funding.</li> <li>Letter sent to originating board Jan 29/24</li> </ul>	Complete
7.	Halton CDSB	Dedicated Capital Funding Stream to improve Accessibility in Schools	Approve & Refer to Political Advocacy Committee	<ul style="list-style-type: none"> <li>Included in the Annual Finance Brief, GSNs and Pre-Budget Submissions</li> <li>Letters sent and response received from MOE-available funds in the GSN to deal with AODA requirements.</li> <li>Letter sent to originating board. Jan 29, 2024. Follow-up Letter sent on Feb. 28, 2024</li> </ul>	Complete
8.	Halton CDSB	Additional Funding to Equalize EI and CPP Federal Payments	Approve & Refer to Political Advocacy Committee	<ul style="list-style-type: none"> <li>Included in the Annual Finance Brief, GSNs and Pre-Budget submission</li> <li>Letter to MOE asking to increase CP and EI benchmarks –08/30/23</li> </ul>	Complete

	BOARD	TOPIC	AGM DECISION	ACTION TAKEN	STATUS
				<ul style="list-style-type: none"> <li>Government response Dec 5/23-Issue to be considered by government within context of broader public sector</li> </ul>	
9.	Halton CDSB	Funding to Support Ontario’s Education Equity Action Plan in School Boards	Approve & Refer to Political Advocacy Committee	<ul style="list-style-type: none"> <li>Included in the Annual Finance Brief, GSN and Pre-Budget Submission</li> <li>OCSTA continues to raise issue in meetings with MPPs</li> <li>Letter sent to board Dec 20/23</li> </ul>	Complete
10.	Simcoe Muskoka CDSB	Capital Project Funding / Approval Process	Approve & Refer to Political Advocacy Committee	<ul style="list-style-type: none"> <li>Included in various Annual Finance Briefs, GSNs and Pre-Budget Submissions</li> <li>Letter sent to the MOE asking for expert panel of representatives to look at challenges with current process – sent Dec 20/23</li> </ul>	Complete
11.	Simcoe Muskoka CDSB	Human Rights and Equity Advisors and Equity Initiatives	Receive & Refer to Political Advocacy Committee	<ul style="list-style-type: none"> <li>Letter sent to originating board (Feb 6/24)</li> <li>Letter to Minister Lecce (March 19/24)</li> </ul>	Complete
12.	Algonquin & Lakeshore CDSB	School Safety Zone Liaison Committees	Receive & Refer to Political Advocacy Committee	<ul style="list-style-type: none"> <li>Letter sent to originating board (Feb 6/24)</li> <li>Letter to Minister Lecce (March 19/24)</li> </ul>	Complete
13.	Toronto CDSB	Misuse of Social Media Platforms re Harmful Challenges	Approve & Refer to Catholic Education & Trustee Enrichment Committee	<ul style="list-style-type: none"> <li>Letters to social media platforms, MOE and federal government requesting removal of student challenge posts – 09/18/23</li> <li>Government response-Dec 4/23-committed to putting new legislation in place to hold social media platforms in doing their part to address harmful content.</li> </ul>	Complete
14.	Halton CDSB	Additional Ministry Funding Support for Supply Staffing	Receive & Refer to Labour Relations Committee	<ul style="list-style-type: none"> <li>Included in the Annual Finance Brief</li> <li>Letter to Minister of Education in support of additional Ministry Funding support for supply teachers (07/10/23)</li> <li>Update letter to originating board (Feb 28)</li> </ul>	Complete

**ONTARIO CATHOLIC SCHOOL**  
**TRUSTEES' ASSOCIATION**  
(Incorporated under the  
Ontario Business Corporation Act)

**FINANCIAL STATEMENTS**  
**August 31, 2023**

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# Murphy & Chung

## Professional Corporation

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### INDEPENDENT AUDITOR'S REPORT

To the Members of  
Ontario Catholic School Trustees' Association

#### *Opinion*

We have audited the financial statements of Ontario Catholic School Trustees' Association (the Association), which comprise the statement of financial position as at August 31, 2023, and the statements of changes in net assets, operations and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at August 31, 2023, and the results of its operations and cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-for-profit Organizations (ASNPO).

#### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

(continues)



Independent Auditor's Report to the Members of Ontario Catholic School Trustees' Association (*continued*)

*Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**Murphy and Chung**  
**Professional Corporation**

Chartered Professional Accountants  
Authorized to practise public accounting by  
the Chartered Professional Accountants of Ontario

February 23, 2024  
Toronto, Ontario

**ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION**  
**(Incorporated under the Ontario Business Corporation Act)**

Exhibit 1

**STATEMENT OF FINANCIAL POSITION**

as at August 31, 2023

	<u>Capital Asset Fund</u>	<u>CVO Fund</u>	<u>Legal Fund</u>	<u>General Fund</u>	<u>2023</u>	<u>2022</u>
<b>Current Assets</b>						
Cash	\$ -	\$ 84,699	\$ -	\$ 423,367	\$ 508,066	\$ 637,421
Short-term investments (Note 4)	-	-	1,181,868	1,104,148	2,286,016	1,774,290
Accounts receivable	-	-	-	120,622	120,622	120,636
Ministry of Education - TPA (Note 5)	-	-	-	428,635	428,635	428,635
Ministry of Education - TPA (Note 6)	-	-	-	328,500	328,500	85,240
Government remittances receivable	-	-	-	13,469	13,469	866
Prepaid expenses	-	-	-	121,932	121,932	133,043
	<u>-</u>	<u>84,699</u>	<u>1,181,868</u>	<u>2,540,673</u>	<u>3,807,240</u>	<u>3,180,131</u>
<b>Long-term Investments (Note 7)</b>						
	-	-	-	393,813	393,813	725,900
<b>Capital Assets (Note 8)</b>	<u>6,793</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,793</u>	<u>2,365</u>
	<u>\$ 6,793</u>	<u>\$ 84,699</u>	<u>\$ 1,181,868</u>	<u>\$ 2,934,486</u>	<u>\$ 4,207,846</u>	<u>\$ 3,908,396</u>
<b>Current Liabilities</b>						
Accounts payable and liabilities (Note 9)	\$ -	\$ -	\$ -	\$ 375,020	\$ 375,020	\$ 344,218
Ministry of Education - Grant (Note 10)	-	-	-	54,296	54,296	80,972
Ministry of Education - TPAs (Note 11)	-	-	-	339,155	339,155	339,155
Ministry of Education - TPA (Note 12)	-	-	-	9,381	9,381	9,381
Ministry of Education - TPA (Note 13)	-	-	-	11	11	11
	<u>-</u>	<u>-</u>	<u>-</u>	<u>777,863</u>	<u>777,863</u>	<u>773,737</u>
<b>Net Assets</b>						
Invested in capital assets	6,793	-	-	-	6,793	2,365
Internally restricted for legal fund (Note 14)	-	84,699	1,181,868	-	1,266,567	861,350
Unrestricted	-	-	-	2,156,623	2,156,623	2,270,944
	<u>6,793</u>	<u>84,699</u>	<u>1,181,868</u>	<u>2,156,623</u>	<u>3,429,983</u>	<u>3,134,659</u>
	<u>\$ 6,793</u>	<u>\$ 84,699</u>	<u>\$ 1,181,868</u>	<u>\$ 2,934,486</u>	<u>\$ 4,207,846</u>	<u>\$ 3,908,396</u>

APPROVED ON BEHALF OF THE BOARD OF DIRECTORS

*Patrick Dault*

Director

*MARINO GAZZOLA*

Director

See notes to financial statements

**ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION**  
**(Incorporated under the Ontario Business Corporation Act)**

Exhibit 2

**STATEMENT OF CHANGES IN NET ASSETS**

for the year ended August 31, 2023

	<u>Capital Asset Fund</u>	<u>CVO Fund</u>	<u>Legal Fund</u>	<u>General Fund</u>	<u>2023</u>	<u>2022</u>
Balance, beginning of year	\$ 2,365	\$ -	\$ 861,350	\$ 2,270,944	\$ 3,134,659	\$ 2,970,593
Excess (deficiency) of revenue over expenditures - Exhibit 3	-1,511	84,699	4,099	208,037	295,324	164,066
Purchase of capital assets	5,939		-	(5,939)	-	-
Interfund transfers (Note 14)	-	-	316,419	-316,419	-	-
Balance, end of year	<u>\$ 6,793</u>	<u>\$ 84,699</u>	<u>\$ 1,181,868</u>	<u>\$ 2,156,623</u>	<u>\$ 3,429,983</u>	<u>\$ 3,134,659</u>

See notes to financial statements

**ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION**  
**(Incorporated under the Ontario Business Corporation Act)**

Exhibit 3

**STATEMENT OF OPERATIONS**

for the year ended August 31, 2023

	<u>Capital Asset Fund</u>	<u>CVO Fund</u>	<u>Legal Fund</u>	<u>General Fund</u>	<u>2023</u>	<u>2022</u>
<b>REVENUE</b>						
Fees	\$ -	\$ -	\$ -	\$ 1,856,916	\$ 1,856,916	\$ 1,858,848
Annual convention - net	-	-	-	30,703	30,703	32,452
Ministry of Education - Grant (Note 10)	-	-	-	26,676	26,676	11,964
Ministry of Education - TPA (Note 6)	-	1,003,500	-	-	1,003,500	853,480
CVO Fees	-	87,000	-	-	87,000	-
Collective bargaining agency fee (Note 15)	-	-	-	1,539,146	1,539,146	1,606,136
F.A.C.E. levy (Note 16)	-	-	-	75,504	75,504	50,213
Investment income (Note 17)	-	-	7,787	129,457	137,244	-121,709
Total Revenue	<u>-</u>	<u>1,090,500</u>	<u>7,787</u>	<u>3,658,402</u>	<u>4,756,689</u>	<u>4,291,384</u>
<b>EXPENDITURES</b>						
Schedule 1 - Projects, Meetings and Conventions	-	1,005,801	-	2,065,085	3,070,886	2,672,034
Schedule 2 - Administrative and Office	1,511	-	3,688	1,385,280	1,390,479	1,455,284
Total Expenditures	<u>1,511</u>	<u>1,005,801</u>	<u>3,688</u>	<u>3,450,365</u>	<u>4,461,365</u>	<u>4,127,318</u>
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES</b>						
	<u>\$ -1,511</u>	<u>\$ 84,699</u>	<u>\$ 4,099</u>	<u>\$ 208,037</u>	<u>\$ 295,324</u>	<u>\$ 164,066</u>

See notes to financial statements

**ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION**  
**(Incorporated under the Ontario Business Corporation Act)**

Exhibit 4

**STATEMENT OF CASH FLOWS**

for the year ended August 31, 2023

	<u>2023</u>	<u>2022</u>
<b><u>Cash flows from (used in) operating activities</u></b>		
Excess of revenue over expenditures	\$ 295,324	\$ 164,066
Non-cash items		
Depreciation	1,511	7,679
	<u>296,835</u>	<u>171,745</u>
Changes in non-cash working capital items:		
Accounts receivable	14	200,657
Ministry of Education - TPA	-243,260	-85,240
Government remittances receivable	-12,603	3,048
Prepaid expenses	11,111	-23,936
Accounts payable and liabilities	30,802	178,732
Ministry of Education - Grant	-26,676	(11,964)
	<u>-240,612</u>	<u>261,297</u>
Net cash from operating activities	<u>56,223</u>	<u>433,042</u>
<b><u>Cash flows used in investing and financing activities</u></b>		
Purchase of capital assets	-5,939	-1,709
Decrease in investments, net	-179,639	-337,036
Net cash used in investing and financing activities	<u>-185,578</u>	<u>-338,745</u>
Net cash increase (decrease) during the year	-129,355	94,297
Cash, beginning of year	<u>637,421</u>	<u>543,124</u>
Cash, end of year	<u>\$ 508,066</u>	<u>\$ 637,421</u>
<b><u>Cash consists of:</u></b>		
Cash	<u>\$ 508,066</u>	<u>\$ 637,421</u>

See notes to financial statements

**ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION**  
**(Incorporated under the Ontario Business Corporation Act)**

**NOTES TO FINANCIAL STATEMENTS**

**August 31, 2023**

**1. Basis of Presentation**

The financial statements were prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations (ASNPO).

**2. Purpose of the Association**

The Ontario Catholic School Trustees' Association (the Association) represents Roman Catholic Separate School Boards and their supporters. The Association works in the interests of Catholic education in Ontario and to maintain the rights of Catholic Education. The Association is incorporated under the Ontario Business Corporations Act as a non-profit organization without share capital and is not subject to income taxes.

**3. Significant Accounting Policies**

The Association has an elected Board of Directors who had these financial statements prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations within reasonable limits of materiality using the accounting policies summarized below:

a) Fund Accounting

The Association follows the restricted fund method of accounting for contributions.

The General Fund accounts for the Association's program delivery and administrative activities. This fund reports unrestricted resources.

The Capital Asset Fund reports the assets, liabilities, revenues and expenses related to the Association's capital assets.

The CVO Fund reports only restricted resources that are to be used for activities in the development and maintenance of content and resources made available on the Catholic Virtual Ontario online platform.

The Legal Fund reports only restricted resources that are to be used for legal purposes.

b) Depreciation

Depreciation is provided over the estimated useful life of the assets as follows:

Office equipment	4 years	
Computer equipment	4 years	
Computer software	4 years	
Leasehold improvements	10 years	(term of lease)

Depreciation expense is recorded in the Capital Asset Fund.

*(continues)*

**ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION**  
**(Incorporated under the Ontario Business Corporation Act)**

**NOTES TO FINANCIAL STATEMENTS**

**August 31, 2023**

**3. Significant Accounting Policies (continued)**

c) Revenue Recognition

Restricted contributions related to general operations are recognized as revenue of the General Fund in the year in which the related expenses are incurred.

Unrestricted contributions are recognized as revenue of the General Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Unrestricted investment income is recognized as revenue when earned.

Seminar fees are recognized as revenue of the General Fund when the seminars are held.

d) Investments

Investments for which there are quoted prices in an active market are carried at fair value. Unrealized gains or losses are reported as part of net income. Investments for which there is not an active market are carried at amortized cost except when it is established that their value is impaired. Impairment losses, or reversal of previously recognized impairment losses, are reported as part of net income.

e) Measurement Uncertainty

The preparation of financial statements in conformity with Canadian Accounting Standards for Not-for-Profit Organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Significant estimates and assumptions in these financial statements require the exercise of judgment and are used for, but not limited to, allowance for doubtful accounts, the estimated useful lives of capital assets and accrued expenses. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

f) Financial Instruments Policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. The transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Financial assets carried at amortized cost include cash, accounts receivable, government remittances receivable and other receivables. Financial liabilities carried at amortized cost include accounts payable and accrued liabilities and other payables.

**ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION**  
**(Incorporated under the Ontario Business Corporation Act)**

**NOTES TO FINANCIAL STATEMENTS**

**August 31, 2023**

**4. Short-term Investments**

Effort Trust GIC - Annual Due 10/12/2023 1.500%	\$ 35,465
General Bank of CDA GIC - Annual Due 10/12/2023 1.630%	98,906
Home Equity Bank GIC - Annual Due 10/12/2023 1.550%	98,837
Peoples Trust GIC - Annual Due 10/23/2023 1.650%	98,372
Versabank GIC - Annual Due 10/23/2023 1.600%	98,331
Manulife Bank Cda GIC - Annual Due 11/06/2023 1.250%	98,502
Manulife Trust Co GIC - Annual Due 11/06/2023 1.250%	98,502
Cdn Western Trust GIC - Annual Due 12/13/2023 2.130%	98,985
Royal Bank of Canada GIC - Annual Due 12/18/2023 5.25%	155,566
Bank of Montreal GIC - Annual Due 12/18/2023 5.250%	155,566
Nat'l Bank of Canada GIC - Annual Due 12/18/2023 5.300%	155,620
RBC Investment Savings Account SR F (2011) - 2,016.029 units	20,162
Ishares Core Canadian Short Term Corporate Bond Index ETF - 27,560 units	491,395
Ishares 1-5 Yr Laddered Govt Bd Index ETF - 19,225 units	317,213
BMO Solactive Equal Weight Canada Bnk Indx PP Dep - 300,000 units	264,594
	<u>\$ 2,286,016</u>

**5. Ministry of Education - Transfer Payment Agreement (TPA)**

The Ministry of Education allowed up to a maximum of \$418,772 annually in supplemental funding for fiscal years 2019-20 and 2020-21 to support the Association in building internal capacity to better participate in centralized education labour negotiations that occurred during the 2020 and 2021 fiscal years as described in Note 11. Of the allowed \$418,772 annual maximum supplemental funding, the Association incurred the following in eligible expenditures for which the Ministry of Education has approved payment, and is expected to be received subsequent to the audit report date.

Funds receivable from the Ministry of Education for fiscal year 2019-20	\$ 367,037
Funds receivable from the Ministry of Education for fiscal year 2020-21	61,598
	<u>\$ 428,635</u>

**6. Ministry of Education - Transfer Payment Agreement (TPA)**

On March 31, 2022, the Minister of Education agreed to provide the Association with funding to integrate Catholic content into online courses for use by Ontario's publicly funded Catholic school boards on its Catholic Virtual Ontario (CVO) online platform. There was a maximum of \$853,600 in funding for fiscal 2021-22 for phase 1 and 2 of the courses, with courses made available for use by August 31, 2022 and a maximum of \$1,003,500 in funding in fiscal 2022-23 for phase 3 to 6, with courses made available for use by August 31, 2023. As of August 31, 2023 the Association incurred \$853,480 in eligible expenditures for fiscal 2021-22 and \$1,003,500 for fiscal 2022-23 for which \$1,528,600 in transfer payments has been received to date. The Association expects to receive the remaining \$328,500 in approved funding subsequent to the audit report date.



**ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION**  
**(Incorporated under the Ontario Business Corporation Act)**

**NOTES TO FINANCIAL STATEMENTS**

**August 31, 2023**

**7. Long-term Investments**

Cdn Western Bank GIC - Annual Due 12/16/2024 5.140%	\$	98,452
Equitable Bank GIC - Annual Due 12/16/2024 5.150%		98,458
Home Trust Company GIC - Annual Due 12/16/2024 5.150%		98,458
ICICI Bank Canada GIC - Annual Due 12/16/2024 5.130%		98,445
	<b>\$</b>	<b><u>393,813</u></b>

**8. Capital Assets**

	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>Net Book Value</u>	
			<u>2023</u>	<u>2022</u>
Office equipment	\$ 129,455	\$ 129,455	\$ -	\$ -
Computer equipment	68,770	61,977	6,793	1,952
Computer software	2,547	2,547	-	-
Leasehold improvements	70,125	70,125	-	413
	<b>\$ <u>270,897</u></b>	<b>\$ <u>264,104</u></b>	<b>\$ <u>6,793</u></b>	<b>\$ <u>2,365</u></b>

**9. Accounts Payable and Liabilities**

Accounts payable and liabilities are represented by:

	<u>2023</u>	<u>2022</u>
Trades accounts payable	\$ 220,457	\$ 286,546
Wages, and accruals	154,563	57,672
	<b>\$ <u>375,020</u></b>	<b>\$ <u>344,218</u></b>

**10. Ministry of Education - Grant**

The Ministry of Education provided \$300,000 for the purpose of supporting the Association's participation in future provincial initiatives to support trustees. The types of expenditures that are eligible are as follows:

Costs incurred by the Association directly related to provincial initiatives to improve school board governance, provided the expenditures are necessary and prudent to achieve the purposes of the grant.

The following expenditures are not eligible: any expenses paid for by another funding source; direct operating costs; entertainment expenses, except for where directly related to event management; alcoholic beverages; taxes and fines; and, interest.

These restricted contributions for expenditures of future periods are deferred and recognized as revenue in the same period as the related expenses are recognized.

(continues)

**ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION**  
**(Incorporated under the Ontario Business Corporation Act)**

**NOTES TO FINANCIAL STATEMENTS**

**August 31, 2023**

**10. Ministry of Education - Grant (continued)**

The Association will need to provide a final report on how funds were used within three months of program completion or complete use of funds, with reference to how the desired outcomes were achieved.

The Province reserves the right to recover up to and including the amount of funds provided, if it is determined that the funds were not used, or will not be used, for the intended purposes.

The funds received from the Ministry have been internally restricted by the Association. As of August 31, 2023, the Association has made \$245,704 in expenditures with respect to the Grant.

<u>Opening balance - Ministry of Education - Grant</u>	\$ 80,972
Expenditures during the year	<u>(26,676)</u>
<u>Ending balance - Ministry of Education - Grant</u>	<u>\$ 54,296</u>

**11. Ministry of Education - Transfer Payment Agreements (TPAs)**

As of August 31, 2023, the Association incurred \$367,037 in eligible expenditures for fiscal 2019-20 and \$61,598 for fiscal 2020-21 for which the Ministry has approved supplemental funding to support the Association to build internal capacity to better participate in centralized education labour negotiations that occurred during the 2020 and 2021 fiscal years. The Association expects to receive the \$367,037 and \$61,598 transfer payments subsequent to the audit report date. These funds shall support the Association for expenses that occur as a direct result of capacity building for labour relations and participation in the central bargaining process. The types of expenditures that are eligible are as follows:

**Personnel:** to create new staff positions to strengthen organizational structure. Positions could include: Director of Labour Relations, Labour Relations Negotiator, Human Resources, Research, Finance, Administrative support, etc.

**Operational:** to support and accommodate new and existing staff positions. Operational expenses could include: office space, technology, insurance, office supplies, furniture, phones, translation services, communications, finance services, etc.

**Professional Services:** to provide advice on strategies for addressing the increased accountability associated with centralized bargaining. Professional services could include: legal advice, actuarial research, communication consultants, audit services, etc.

**Consultants:** to facilitate meetings and the engagement of constituent school boards in centralized bargaining. Consultation expenses could include travel/accommodations, meeting space, teleconference, etc.

**Professional Development:** to support personnel training in negotiations, contract maintenance and dispute resolution, etc.

(continues)

**ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION**  
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**NOTES TO FINANCIAL STATEMENTS**

**August 31, 2023**

**11. Ministry of Education - Transfer Payment Agreements (TPAs) (continued)**

These restricted contributions for expenditures of future periods are deferred and recognized as revenue in the same period as the related expenses are recognized.

As of August 31, 2023, the Association has received seven TPAs for labour bargaining. Expenditures for the seven TPAs must have been incurred between December 20, 2013 and December 31, 2014 (\$500,000 TPA); September 1, 2014 and August 31, 2015 (\$250,000 TPA); December 1, 2014 and August 31, 2015 (\$843,000 TPA); August 1, 2015 and August 31, 2016 (\$418,772 TPA); September 1, 2016 and August 31, 2017 (\$317,526 TPA); September 1, 2017 and August 31, 2018 (\$251,264 TPA) and September 1, 2018 and August 31, 2019 (\$251,264 TPA).

In fiscal 2020, an amended TPA agreement was entered into with the Ministry on November 8, 2019 to extend the eligible expenditure period on the \$251,264 TPA received for the fiscal year 2018-19 from August 31, 2019 to March 31, 2020. The agreement also amended the Project Scope to include eligible expenditures for the purpose of retaining an executive search consultant to assist the Province and the Association with the recruitment and selection of trustees to sit on the boards of the Employee Life and Health Trusts (ELHTs) which have been established in accordance with collective agreements negotiated under the School Board's Collective Bargaining Act. A total of \$49,704 in eligible expenditures was incurred to March 31, 2020 for these purposes.

The funds received from the Ministry have been internally restricted by the Association. As of August 31, 2023, the Association has made \$2,014,122 in eligible expenditures with respect to the TPAs and \$31,599 in non-eligible expenditures relating to additional labour relations charges.

<u>Opening balance - Ministry of Education - TPA</u>	\$ 339,155
Funds advanced during the year by the Ministry of Education under TPAs	-
Funds repaid during the year to the Ministry of Education under TPAs	-
<u>Ending balance - Ministry of Education - TPAs</u>	<u>\$ 339,155</u>

As per the Ministry of Education, any unspent funds from TPAs during fiscal years 2015-16; 2016-17 and 2018-19 are to be returned to the Ministry after the August 31, 2023 fiscal year end. Amounts are payable to the Ministry of Education as follows:

Funds owing to the Ministry of Education for fiscal year 2015-16	\$ 4,363
Funds owing to the Ministry of Education for fiscal year 2016-17	133,232
Funds owing to the Ministry of Education for fiscal year 2018-19	<u>201,560</u>
	<u>\$ 339,155</u>

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**NOTES TO FINANCIAL STATEMENTS**

**August 31, 2023**

**12. Ministry of Education - Transfer Payment Agreement (TPA)**

On October 20, 2014 the Minister of Education agreed to provide \$140,000 in funding to support the Ontario Catholic School Trustees' Association plan to hold a one-day trustee orientation event on January 15, 2015 as part of their already scheduled professional development conference. The orientation event focused on critical issues for new and returning trustees, including the renewed vision for education, aligning resources with priorities, and connecting student achievement and well-being.

Opening balance - Ministry of Education - TPA \$ 9,381

Any unspent funds were to be returned to the Province upon the expiry of the Agreement, March 16, 2015. As of the date of the audit report, the unspent funds have still not been returned to the Minister of Education.

**13. Ministry of Education - Transfer Payment Agreement (TPA)**

On February 20, 2015 the Minister of Education agreed to provide \$38,500 in funding to support the Ontario Catholic School Trustees' Association plan to update the Good Governance for School Boards Trustee Professional Development training program, by revising the existing modules and making them available

This Project contributes to the Ministry's long-term capacity building strategy to provide trustees with the knowledge and skills they need to effectively govern their boards in a manner that supports student achievement and builds public confidence.

Opening balance - Ministry of Education - TPA \$ 11

Any unspent funds were to be returned to the Province upon the expiry of the Agreement, March 31, 2015. As of the date of the audit report, the unspent funds have still not been returned to the Minister of Education.

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**NOTES TO FINANCIAL STATEMENTS**

**August 31, 2023**

**14. Restrictions on Net Assets**

CVO Fund

Beginning fiscal year 2022-23, the Association commenced collecting an annual CVO fee from each of its member school boards with the purpose of funding CVO related expenditures that exceed the amount currently being received from the Ministry of Education in the form of TPA payments as described in Note 6.

A CVO Fund was established in fiscal year 2022-23 to fund ongoing CVO activities. The net excess or deficiency of fees collected from the members over related CVO expenses not covered by TPA funding will be assigned to or charged against the CVO Fund annually.

The CVO Fund will remain in effect for the current and each subsequent year thereafter until it is rescinded with a Board of Directors resolution.

Legal Fund

The Board of Directors have established the Legal Fund to fund major legal actions the Association may be involved with in the future. The fund will also be used in any year to cover excess legal expenditures over the budgeted amount in the annual general operations budget. Conversely, any over spending in legal expenses in the general operation's account in excess of the budgeted amount will be removed from the Legal Fund.

The February 2007 resolution will remain in effect for the current and each subsequent year thereafter until it is rescinded with a Board of Directors resolution.

At the February 2, 2018 Board of Directors' meeting; the Board approved the process of periodically assigning general surplus (non-labour relations) funds to the Legal Fund.

*(continues)*

**ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION**  
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**NOTES TO FINANCIAL STATEMENTS**

**August 31, 2023**

**14. Restrictions on Net Assets (continued)**

Legal Fund (continued)

For fiscal year ended, August 31, 2023; the interfund transfers total is comprised of:

- August 31, 2023 Excess of Revenue over Expenditures-General Fund	\$ 208,037	
- Deduct: August 31, 2023 - Collective bargaining agency fee	-1,539,146	
- Add: August 31, 2023 - Labour relations - GSN	<u>1,585,216</u>	\$ 254,107
- Budgeted legal fees for fiscal year ended, August 31, 2023	\$ 75,000	
- Actual legal fees per Schedule 2 - Administrative and Office	<u>12,688</u>	<u>62,312</u>
		<u>\$ 316,419</u>

**15. Collective Bargaining Agency Fee**

Under the School Boards Collective Bargaining Act, 2014, an Ontario regulation was made requiring all Ontario school authorities and district school boards to pay a collective bargaining agency fee to their representative association for the 2022-2023 school board fiscal year. During the year, the Ontario Catholic School Trustees' Association received the regulated fee of \$53,074 from each of the 29 English-language Catholic separate school boards it represents. The purpose of the fees is to provide trustees' associations with annual funding to ensure that they have the financial capacity to fulfill their role as the statutory central employer bargaining agencies. Trustees' associations require funding each year for labour relations activities, including preparation for bargaining, central bargaining, and ongoing contract maintenance. School boards failing to remit the required fee forfeits their entitlement to participate in a vote in matters of collective bargaining.

**16. Friends and Advocates for Catholic Education (F.A.C.E.)**

The Board of Directors have approved for the Association to continue to support the Friends and Advocates for Catholic Education (F.A.C.E.) project, along with the Ontario English Catholic Teachers' Association and the Catholic dioceses of Ontario.

The purpose of F.A.C.E. is to strengthen and deepen support for publicly-funded Catholic education in Ontario and to ensure that the 160-year tradition of excellence in Catholic Education is maintained and enhanced now and in the future.

The Board of Directors approved at the February 4, 2022 board of directors' meeting a levy of up to \$0.14 per pupil be charged to each member board for the next two years commencing September 2022. The actual levy charged per pupil for fiscal year end 2023 was \$0.135.

For fiscal year end 2023, the Association has approved to further finance the F.A.C.E. project at \$75,000 for the year plus reimbursable expenses.

**ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION**  
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**NOTES TO FINANCIAL STATEMENTS**

**August 31, 2023**

**17. Investment Income**

The components of investment income are as follows:

	<b>2023</b>	<b>2022</b>
Realized	\$ 58,107	\$ 77,511
Unrealized	79,137	-199,220
	\$ 137,244	\$ -121,709

**18. Commitments**

The Association is committed to long-term operating leases for copiers and office premises (future rent on lease of premises is exclusive of property taxes and other occupancy charges). Minimum future rental payments under these leases for the next five years are as follows:

2024	\$	118,276
2025		20,171
2026		1,842
	\$	140,289

**19. Financial Instruments**

The Association is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Association's risk exposure and concentration as of August 31, 2023.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Association is exposed to credit risk from its members. In order to reduce credit risk, the Association conducts regular reviews of its existing members' payment history and outstanding amounts.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Association is exposed to this risk mainly in respect of its receipt of funds from its members and other related sources and accounts payable.

*(continues)*

**ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION**  
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**NOTES TO FINANCIAL STATEMENTS**

**August 31, 2023**

**19. Financial Instruments (continued)**

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk. The Association is mainly exposed to interest rate risk and other price risk.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Association manages exposure through its normal operating and financing activities. The Association is exposed to interest rate risk primarily due to the fact that it holds investments in GIC's and Debentures.

Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those rising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Association is exposed to other price risk through its investment in quoted shares.

Unless otherwise noted, it is management's opinion that the Association is not exposed to significant other price risks arising from these financial instruments.



**ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION**  
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Schedule 1

**PROJECTS, MEETINGS AND CONVENTIONS**

for the year ended August 31, 2023

	<u>Capital Asset Fund</u>	<u>CVO Fund</u>	<u>Legal Fund</u>	<u>General Fund</u>	<u>2023</u>	<u>2022</u>
Conferences	\$ -	\$ -	\$ -	\$ 525	\$ 525	\$ 525
Catholic eLearning - CVO (Note 6)	-	1,005,801	-	-	1,005,801	853,480
Labour relations - GSN (Note 15)	-	-	-	1,585,216	1,585,216	1,439,592
Meetings						
- General and directors	-	-	-	47,195	47,195	24,262
- Committee and special	-	-	-	20,849	20,849	30,758
Partnerships						
- Association fees	-	-	-	930	930	297
- Fees - C.C.S.T.A.	-	-	-	124,029	124,029	124,771
- Fees - I.C.E.	-	-	-	87,946	87,946	87,946
- Student rep project	-	-	-	2	2	5
- Trustee training	-	-	-	26,676	26,676	11,964
Political advocacy						
- Catholic education	-	-	-	31,917	31,917	6,693
- Executive director representation and travel	-	-	-	16,276	16,276	3,010
- Research, consultation and lobbying	-	-	-	42,098	42,098	57,332
- F.A.C.E. (Note 16)	-	-	-	75,590	75,590	50,000
Sundry - seminars and workshops, net	-	-	-	5,836	5,836	-18,076
	<u>\$ -</u>	<u>\$ 1,005,801</u>	<u>\$ -</u>	<u>\$ 2,065,085</u>	<u>\$ 3,070,886</u>	<u>\$ 2,672,559</u>

See notes to financial statements

**ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION**  
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Schedule 2

**ADMINISTRATIVE AND OFFICE**

for the year ended August 31, 2023

	<u>Capital Asset Fund</u>	<u>CVO Fund</u>	<u>Legal Fund</u>	<u>General Fund</u>	<u>2023</u>	<u>2022</u>
Audit	\$ -	\$ -	\$ -	\$ 12,402	\$ 12,402	\$ 11,808
Communications, public and media relations						
- Communications	-	-	-	29,617	29,617	30,686
- Public relations	-	-	-	2,500	2,500	1,458
- Advertising	-	-	-	6,321	6,321	13,474
Depreciation	1,511	-	-	-	1,511	7,679
Human resources						
- Salaries and compensation	-	-	-	832,090	832,090	820,339
- Employee benefits	-	-	-	169,739	169,739	173,910
- Professional development	-	-	-	3,910	3,910	3,440
Insurance	-	-	-	9,974	9,974	9,041
Investment advisor fees	-	-	3,688	11,232	14,920	16,041
Legal (Note 14)	-	-	-	12,688	12,688	73,991
Office supplies and general	-	-	-	56,937	56,937	49,189
Postage and courier	-	-	-	5,397	5,397	6,007
Rental and maintenance	-	-	-	215,987	215,987	219,808
Sundry	-	-	-	677	677	436
Telephone	-	-	-	15,809	15,809	17,977
	<u>\$ 1,511</u>	<u>\$ -</u>	<u>\$ 3,688</u>	<u>\$ 1,385,280</u>	<u>\$ 1,390,479</u>	<u>\$ 1,455,284</u>

See notes to financial statements

**Peterborough Victoria Northumberland and Clarington Catholic District School Board  
Summary of Revenues**

	Revised 2023/24	Budget 2023/24	Actual 2022/23	Increase (Decrease) Revised from Budget
<b>General Operating Grants and Transfers from Deferred Revenue</b>				
Pupil Foundation	85,880,412	86,247,273	84,181,466	-366,861
School Foundation	12,135,030	12,153,719	11,918,144	-18,689
Special Education	27,094,864	26,905,475	24,832,885	189,389
Language	3,457,227	3,393,466	3,166,483	63,761
Supported Schools	14,485	17,983	15,555	-3,498
Remote & Rural	627,482	610,268	660,603	17,214
Rural and Northern Education	365,360	365,360	361,137	0
Learning Opportunities	2,944,240	2,759,782	2,113,173	184,458
Continuing Education	539,835	453,059	552,614	86,776
Cost Adjustment and Teacher Qualification	15,608,885	16,359,662	15,479,110	-750,777
New Teacher Induction Program	154,756	154,756	163,540	0
ECE Q&E	924,165	1,001,846	951,845	-77,681
Transportation	13,386,288	13,304,046	13,362,212	82,242
Administration and Governance	5,298,408	5,309,183	5,165,064	-10,775
School Operations	16,369,720	16,473,778	15,924,813	-104,058
Community Use of Schools	205,026	205,026	207,517	0
Indigenous Education	1,072,916	1,082,661	1,824,264	-9,745
Mental Health and Well-Being	1,182,561	1,145,545	1,099,173	37,016
Supports for Students	1,740,421	1,740,421	1,742,575	0
Program Leadership	1,004,957	1,008,207	1,002,180	-3,250
One-Time Realignment Mitigation fund	375,257	375,257	-	0
COVID-19 Learning Recovery Fund	-	-	2,526,713	0
Less Transferred to Deferred Capital for Minor TCA	(845,843)	(823,843)	(1,454,891)	-22,000
<b>Subtotal</b>	<b>189,536,452</b>	<b>190,242,930</b>	<b>185,796,175</b>	<b>(706,478)</b>
<b>Capital Grants used for Operating Expenses</b>				
Temporary Accommodation	85,898	85,898	59,617	0
Renewal	-	-	230,891	0
COVID - 19 Resilience Infrastructure Stream	-	-	17,866	0
Interest on Capital	1,559,661	1,340,061	1,613,569	219,600
<b>Subtotal</b>	<b>1,645,559</b>	<b>1,425,959</b>	<b>1,921,943</b>	<b>219,600</b>
<b>Other Revenues</b>				
Other Provincial Grants	3,341,215	2,871,048	4,205,936	470,167
School Generated Funds	4,932,752	4,650,759	4,742,536	281,993
Investment Income	800,000	480,000	820,662	320,000
Federal Fees - Tuition	269,642	258,192	271,668	11,450
Fees and Revenues from Other Sources	975,534	994,382	1,514,853	-18,848
Education Development Charges for Land	5,141,389	-	-	5,141,389
Amortization of Deferred Capital Contributions	10,257,689	10,000,365	9,753,335	257,324
<b>Subtotal</b>	<b>25,718,221</b>	<b>19,254,746</b>	<b>21,308,990</b>	<b>6,463,475</b>
<b>Total Revenue</b>	<b>216,900,232</b>	<b>210,923,635</b>	<b>209,027,108</b>	<b>5,976,597</b>

**Peterborough Victoria Northumberland and Clarington Catholic District School Board  
Budget - Summary of Consolidated Expenses - Review of Year to Date Spending**

	Revised 2023/24		Budget 2023/24		Actual 2022/23		February 2024 % of Revised Spent to Date	February 2023 % of Actual Spent to Date
	\$	%	\$	%	\$	%	%	%
<b>INSTRUCTION</b>								
Classroom Teachers	96,091,816	45.0%	97,083,151	46.0%	94,847,099	45.0%	49.34%	49.50%
Supply Teachers, Teacher Assistants and RECE	5,343,482	2.5%	4,991,599	2.4%	5,595,269	2.7%	57.19%	54.82%
Teacher Assistants	17,074,001	8.0%	16,760,696	7.9%	17,151,612	8.1%	54.72%	55.84%
Early Childhood Educators	4,051,574	1.9%	4,049,918	1.9%	3,811,745	1.8%	55.03%	55.54%
Textbooks/Supplies	5,566,817	2.6%	5,322,548	2.5%	4,730,872	2.2%	41.21%	51.25%
Computers	787,419	0.4%	787,419	0.4%	973,967	0.5%	73.74%	50.13%
Professionals, Paraprofessionals	5,066,560	2.4%	4,860,413	2.3%	4,536,932	2.2%	45.88%	51.97%
Library and Guidance	3,388,338	1.6%	3,344,969	1.6%	3,197,588	1.5%	51.97%	51.96%
Staff Development	1,242,568	0.6%	1,541,299	0.7%	953,885	0.5%	50.24%	35.55%
Department Heads	288,201	0.1%	281,820	0.1%	276,658	0.1%	49.11%	50.32%
Principals and Vice-Principals	7,852,456	3.7%	7,817,136	3.7%	7,972,744	3.8%	49.86%	48.87%
School Office - Secretarial and Supplies	4,635,998	2.2%	4,602,760	2.2%	4,548,344	2.2%	56.25%	55.15%
Coordinators and Consultants	3,546,950	1.7%	3,374,931	1.6%	4,155,031	2.0%	48.56%	48.49%
Continuing Education	446,900	0.2%	263,925	0.1%	627,268	0.3%	9.13%	7.53%
Amortization	1,079,682	0.5%	1,041,017	0.5%	1,033,052	0.5%		
<b>TOTAL INSTRUCTION</b>	<b>156,462,762</b>	<b>73.3%</b>	<b>156,123,601</b>	<b>73.9%</b>	<b>154,412,066</b>	<b>73.3%</b>	<b>49.88%</b>	<b>50.25%</b>
<b>ADMINISTRATION</b>								
Trustees	149,355	0.1%	148,458	0.1%	135,205	0.1%	41.81%	42.55%
Director and Supervisory Officers	1,043,444	0.5%	1,020,020	0.5%	1,369,656	0.7%	50.52%	39.75%
Board Administration	4,582,365	2.1%	4,569,718	2.2%	4,416,197	2.1%	51.66%	54.61%
Amortization	184,879	0.1%	172,445	0.1%	69,326	0.0%		
<b>TOTAL ADMINISTRATION</b>	<b>5,960,043</b>	<b>2.8%</b>	<b>5,910,641</b>	<b>2.8%</b>	<b>5,990,384</b>	<b>2.8%</b>	<b>49.61%</b>	<b>50.31%</b>
<b>TRANSPORTATION</b>								
Pupil Transportation	15,100,959	7.1%	14,437,370	6.8%	14,208,098	6.7%	48.20%	52.14%
<b>TOTAL TRANSPORTATION</b>	<b>15,100,959</b>	<b>7.1%</b>	<b>14,437,370</b>	<b>6.8%</b>	<b>14,208,098</b>	<b>6.7%</b>	<b>48.20%</b>	<b>52.14%</b>
<b>PUPIL ACCOMODATION</b>								
School Operations and Maintenance	17,476,929	8.2%	17,151,813	8.1%	17,444,432	8.3%	50.63%	49.83%
School Renewal - non-capital	-	0.0%	-	0.0%	230,891	0.1%		
Other Pupil Accommodation	1,535,786	0.7%	1,286,186	0.6%	1,552,748	0.7%	56.26%	52.18%
Amortization	9,591,448	4.5%	9,276,172	4.4%	9,200,148	4.4%		
<b>TOTAL PUPIL ACCOMODATION</b>	<b>28,604,163</b>	<b>13.4%</b>	<b>27,714,171</b>	<b>13.1%</b>	<b>28,428,219</b>	<b>13.5%</b>	<b>33.95%</b>	<b>33.42%</b>
<b>OTHER</b>								
School Generated Funds	4,932,752	2.3%	4,650,759	2.2%	4,783,031	2.3%		
Other non-Operating	245,000	0.1%	100,000	0.0%	1,234,529	0.6%		
Provision for Contingencies	2,175,724	1.0%	2,321,358	1.1%	1,495,732	0.7%		
<b>TOTAL OTHER</b>	<b>7,353,476</b>	<b>3.4%</b>	<b>7,072,117</b>	<b>3.3%</b>	<b>7,513,292</b>	<b>3.6%</b>	<b>0.00%</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>213,481,403</b>	<b>100.0%</b>	<b>211,257,900</b>	<b>100.0%</b>	<b>210,552,059</b>	<b>100.0%</b>	<b>45.90%</b>	<b>46.31%</b>