
Regular Board Meeting

Tuesday, November 26, 2024

Open Meeting – 6:30 P.M.-9:30 P.M.

Catholic Education Centre, 1355 Lansdowne Street W., Peterborough

and by Google Meet: <https://meet.google.com/pnk-mxar-qnb>

If you would like to join by telephone, please contact Michelle Kennedy
by email - mkennedy@pvnccdsb.on.ca or at 1-800-461-8009 ext. 1247
Arrangements to join by phone must be made prior to 5:30 p.m. on the day of the meeting

Chairperson: Kevin MacKenzie

Vice-chairperson: Jenny Leahy

Trustees who are unable to attend the meeting are asked to
please notify Michelle Kennedy (mkennedy@pvnccdsb.on.ca).

A. Call to Order of the Open Meeting – 6:30 p.m.:

1. Opening Prayer.
Loretta Durst, Trustee.
2. Land Acknowledgement.
Kevin MacKenzie, Board Chairperson.
3. National Anthem.
4. Approval of the Agenda.
5. Declarations of Conflicts of Interest.
6. Approval of the Minutes
 - a. Approval of the minutes of the October 29, 2024, Regular Board Meeting. **Page 5**
 - b. Approval of the minutes of the November 19, 2024, Annual Board Meeting. **Page 19**
7. Business Arising Out of the Minutes.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education, Stephen O’Sullivan.
2. Report from the Student Trustees.
Claire Heitzner, Senior Student Trustee and Carter Peios, Junior Student Trustee.
3. Report from the Manager of Communications, Galen Eagle.
Highlights of System Achievements.

C. Presentations:

1. Providing Excellence in Teaching and Learning: Deep Learning.
Sheila Piggott, Superintendent of Learning and
Frank Bradica, Principal of Information Technology.

D. Programs and Services:

1. R.A. Math Achievement Action Plan. **RA: Page 27**
Jeannie Armstrong, Superintendent of Learning. **Details: Page 28**

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees’ Association (OCSTA) Open Session Report.
Kevin MacKenzie, Board Chairperson.
2. R.A. Approval of Member Appointment to the Special Education Advisory Committee. **RA: Page 37**
Kathleen Tanguay, Trustee Representative on the Special Education Advisory Committee.
3. R.A. Recommended Actions from the Committee-of-the-Whole, November 11, 2024: **RA: Page 38**
2023-2024 Variance Report and 2023-2024 Accumulated Surplus/Deficit Report. **Report: Page 39**
John Connolly, Chairperson, Committee-of-the-Whole.
4. R.A. Recommended Action from the Audit Committee, November 14, 2024: Annual **RA: Page 43**
Report from the Audit Committee, Regional Audit Report, and Consolidated Financial **Reports:**
Statements. **Pages 44-80**
Loretta Durst, Trustee Representative on the Audit Committee.

F. Human Resources:

G. Policy Development:

H. Old Business:

I. New Business:

J. Bring Forward:

K. Information Items:

1. Chairperson's Report.
Kevin MacKenzie, Board Chairperson.
2. Committee Reports.
 - a. French as a Second Language Advisory Committee, November 5, 2024.
 - b. Audit Committee, November 14, 2024.
 - c. Special Education Advisory Committee, November 21, 2024.
 - d. Catholic Parent Engagement Committee, November 21, 2024.
3. Ontario Catholic School Trustees' Association and Ministry Information Items.
 - a. October 28, 2024 – OCSTA AGM Resolutions Information Package **Page 81**
 - b. October 29, 2024 - OCSTA Past President Patrick Daly Receives CEFO Award. **Page 92**
 - c. October 30, 2024 – Catholic Education Pilgrims of Hope Bulletin for November 2024. **Page 97**
 - d. November 6, 2024 – Continuing Professional Education for School Trustees – Research Initiative. **Page 105**
 - e. November 7, 2024 – OCSTA Catholic Education Leadership Speaker Series: A Return to Rome for Part II of the XVI Synod of Bishops – Reflections & Insight Presented by Linda Staudt, Canadian Lay Delegate, Diocese of London. **Page 107**
 - f. November 18, 2024 – Catholic Education Week Resources. **Page 109**

L. Future Meetings and Events:

1. Board Meetings:

- a. Regular Board Meeting Open Session, December 17, 2024, 6:30 p.m.
(In-camera Session, 6:00 p.m.)
2. Board Standing Committee Meetings: (Listed in chronological order.)
 - a. Chairperson's Committee, Monday, December 9, 2024, 5:30 p.m.
 - b. Committee-of-the-Whole, Monday, December 9, 2024, 6:30 p.m.
 - c. Policy Development Committee, January 21, 2025, 6:30 p.m.
3. Other Committee Meetings: (Listed in chronological order.)
 - a. First Nation Métis Inuit Advisory Committee, December 10, 2024, 6:30 p.m.
 - b. Special Education Advisory Committee, December 12, 2024, 1:00 p.m.
 - c. Student Council Liaison Committee, December 17, 2024, 4:15 p.m.
 - d. STSCO Governance Committee, January 8, 2025, 3:00 p.m.
 - e. Catholic Parent Engagement Committee, January 16, 2025, 6:30 p.m.
 - f. Faith and Equity Committee, February 13, 2025, 6:30 p.m.
 - g. Accessibility for All Committee, February 27, 2025, 1:00 p.m.
 - h. French as a Second Language Advisory Committee, April 1, 2025, 4:30 p.m.
 - i. Audit Committee, TBA.
 - j. SAL Committee, TBA.
4. Board Events: (Listed in chronological order.)
 - a. Ontario Catholic School Trustees' Association 2025 Catholic Trustees Seminar, Delta Hotels by Marriott, Toronto Airport & Conference Centre, Toronto.

M. Conclusion:

1. Report from the Regular Board Meeting, In-camera Session, November 26, 2024.
2. Closing Prayer.
Kathleen Tanguay, Trustee.
3. Adjournment.



Minutes

The Minutes of the Open Session of the Regular Board Meeting, held on Tuesday, October 29, 2024, at 6:30 p.m. at the Catholic Education Centre, 1355 Lansdowne Street West, Peterborough, and virtually, by Google Meet.

Present:

Trustees – John Connolly, Loretta Durst, Claire Heitzner (Senior Student Trustee), Jenny Leahy, Kevin MacKenzie (Chairperson) (online), Mary Ann Martin, Carter Peios (Junior Student Trustee), and Kathleen Tanguay.

Administration – Jeannie Armstrong, Jonathan Di Ianni, Galen Eagle, Sean Heuchert, Darren Kahler, Stephen O’Sullivan, Sheila Piggott, and Julie Selby.

Recorder – Michelle Kennedy

A. Call to Order of the Open Meeting:

The Board Chairperson Kevin MacKenzie joined the meeting online and deferred the position of chair to the Board Vice-chairperson, Jenny Leahy. Jenny Leahy called the meeting to order at 6:35 p.m. and welcomed guests in attendance in person and guests who were joining the meeting online by Google Meet.

The Vice-chairperson welcomed Sherri Slade-Brady, Principal at Notre Dame Catholic Elementary School, Lisa Diachenko, Vice-principal at St. Stephen Catholic Secondary School, and Nancy Jones, Principal at Holy Family Catholic Elementary School, attending the meeting as the principals’ representatives.

1. Examen and Opening Prayer

The Board Vice-chairperson, Jenny Leahy opened the meeting with prayer.

2. Land Acknowledgement

Jenny Leahy, Board Vice-chairperson gave a land acknowledgment to respectfully recognize that the land we gather on is the treaty and traditional territory of the Michi Saagiig Anishinaabeg.

3. Singing of the National Anthem

The National Anthem was sung.

4. Approval of the Agenda

MOTION: Moved by John Connolly, seconded by Mary Ann Martin that the agenda be approved with the addition of H.1, Old Business, Approval of the Response Letter to the Ministry of Education from the Special Education Advisory Committee; and, that item D.1, Student Excursions, be moved up to before Section C, Presentations.

Carried.

5. Declarations of Conflicts of Interest

There were no conflicts of interest declared.

6. Approval of the minutes from the September 24, 2024, Regular Board Meeting.

MOTION: Moved by Loretta Durst, seconded by Mary Ann Martin that the minutes of the September 24, 2024, Regular Board Meeting be approved.

Carried.

7. Business Arising Out of the Minutes.

There was no business arising from the minutes.

B. Reports from the Office of the Director and Student Trustees:

1. Report from the Director of Education.

Stephen O'Sullivan, Director of Education, presented the Report from the Director of Education, which included the following points:

- October was the month of Mary and the month of thanksgiving at PVNC Catholic. The Director thanked the trustees for their ongoing support and commitment to the board.
- October 24th was the Faith Day Professional Development day across the board which brought a sense of gratitude and spirit of hope and an opportunity for staff to reflect on our core values and honour the unique contributions of each employee. Superintendent Julie Selby and Learning Consultant Jennifer Koch were thanked for their work to prepare the day for staff.
- A successful Math parent engagement evening was hosted in which approximately 70 parents engaged in activities to learn more about how students are learning Math.
- Math leaders from across the province gathered at PVNC Catholic to engage in learning and focus on year two of the Math Achievement Action Plan. Superintendent Jeannie Armstrong and her Math leadership team were thanked for their work to successfully host the event and demonstrate their strong commitment and capability in leading our board in Math initiatives.
- Jonathan Di Ianni, Superintendent of Special Education was thanked for leading his team in delivering professional development for Special Education Resource Teachers and CASA teams, ensuring that students with diverse needs are well supported.
- Superintendent Julie Selby and the Faith and Equity team were thanked for their Truth and Reconciliation Lunch and Learn activities in which staff took the opportunity to deepen their understanding of Indigenous culture and step toward their reconciliation journey.
- On October 10th skilled trades and Junior Achievement were showcased at St. Mary Catholic Secondary School with visitors from Junior Achievement Northern and Eastern Ontario and the Hon. David Piccini. Thank you to our guests and to Principal Jill Barker, and the Student Success department for their work to host the day and highlighting the need for diverse career paths.
- Priest Principal meeting last week – Oct 23 Bishop and Anne Jamieson for their presentations of Blessed and Beloved, the new Family Life Curriculum.
- Congratulations to the PVNC Catholic students who were winners of the CEFO Catholic Education Youth Awards given out on October 26th in Toronto: Grace Bishop from Holy Trinity Catholic Secondary School, Ethan Deryaw from St. Mary Catholic Secondary School, Michael Gomes from St. Stephen Catholic Secondary School, Holly Heuchert from Holy Cross Catholic Secondary School, Neave Alderson from St. Peter Catholic Secondary School, and Rachel Goodhand from St. Thomas Aquinas Catholic Secondary School.
- Former trustee, Joe Whibbs passed away on October 20th. The board honours his 23 years of service to the board and to Catholic Education as a trustee, Board

Chairperson and Board Vice-chairperson. We extend our condolences and offer prayers to his family in their grief.

Stephen O'Sullivan invited and answered questions from the trustees at the conclusion of the report.

2. Report from the Student Trustees.

Senior Student Trustee, Claire Heitzner and Junior Student Trustee, Carter Peios, gave the Student Trustee report which included the following highlights:

- St. Stephen students showed their community spirit by hosting a blood donation drive, holding a Thanksgiving food drive and taking part in First Aid and CPR training. The drama production held auditions for this year's production of "You're a Good Man, Charlie Brown". The LINK crew will host a Gr 9 Halloween dance and costume contest.
- Holy Trinity students raised \$15,000 with their annual walk at Darlington Provincial Park. Fall sports are flourishing with the football team moving on to the OFSAA finals. The RISE (Respect, Inclusion, Social Justice and Equity) club was visited by the board's Equity Advisor to plan a quilt project. Chanie Wenjack was remembered during Secret Path Week with small shoes being placed to remember students who attended residential school and who did not come home.
- St. Mary Catholic Secondary School students participated in Terry Fox events. The girls' rugby team celebrated a successful season. The academic awards ceremony celebrated student achievement. LINK leaders are leading Gr. 9 trick or treating in the halls, costume contests and pumpkin carving.
- St. Peter Catholic Secondary students held their annual Service to Seniors and went out into the community to do yardwork and odd jobs for senior citizens in the neighbourhood. The Terry Fox 'Holy Bowl' raised funds and celebrated football at both St. Peter and Holy Cross. Students are taking part in university, college and SHSM presentations with the future in mind.
- St. Thomas hospice, school mass, school house tug of war.
- Holy Cross – Halloween dance tonight. Donating \$15,000 – staff camped out on the turf. .

Student trustees Claire Heitzner and Carter Peios invited questions and comments from the trustees at the conclusion of their report.

3. Report from the Communications Department.

Galen Eagle, Manager of Communications shared the following system highlights and

initiatives:

- Led by the Ministry of Education, Math Teams from boards from across the region gathered at the PVNC Catholic Education Centre to share information about their initiatives to improve student achievement in Math. The PVNC Catholic Math team has been recognized for their leadership and excellence in the province.
- The St. Peter chaplaincy leader team has once again led their senior students in giving back to the community through their service to seniors.
- The Catholic Education Foundation of Ontario gave out its annual awards at the Father Fogarty Awards dinner. A student from each Catholic secondary school in Ontario receives recognition for their Catholic leadership. PVNC Catholic had six recipients attend the dinner with their families.
- The board's United Way fundraising campaign has been launched with a goal of raising \$60,000 this year.
- The board took part in Faith Day activities. Images were shared of ways that different schools deepened their faith through activities held on the professional development day.

At the conclusion of the report, Galen Eagle invited questions and comments from the trustees.

D. Programs and Services:

1. Student Excursions.

There were no questions brought forward regarding the proposed excursions which were distributed to the trustees in the Board Meeting agenda package.

MOTION: Moved by Kathleen Tanguay, seconded by Loretta Durst

that items D.1 a) to D.1 c) be approved as presented:

- a) that the proposed St. Stephen Catholic Secondary School international excursion to Czechia, Austria, Slovenia, and Italy, March 12-21, 2026, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.
- b) that the proposed St. Stephen Catholic Secondary School

international excursion to Switzerland, Italy, France, and Spain, from March 10-20, 2027, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

- c) that the proposed St. Peter Catholic Secondary School international excursion to Spain and Portugal, from March 11-20, 2026, be approved in principle and that the trip will include mandatory insurance for all travelers. Such insurance must cover school board or principal rulings for cancellation of the trip.

Carried.

C. Presentations:

1. Delegation: Student Participation in an International Excursion Organized by a Different School Than Which They Attend.

Tania Harper was invited by Board Vice-chairperson, Jenny Leahy to come forward and give her ten-minute presentation to advocate for permission for her daughter, who is a student at St. Peter Catholic Secondary School, to participate in an international excursion to Greece being organized for Holy Cross Catholic Secondary School students taking place in March 2025. At the conclusion of the delegation, the trustees asked questions to clarify information given in the presentation. Vice-chairperson Leahy thanked Mrs. Harper for attending the meeting and presenting her delegation.

2. Presentation from EQAO (Education Quality and Accountability Office).

Superintendent of Learning, Jeannie Armstrong introduced guests from the Education Quality and Accountability Office (EQAO), Dan Koenig, Chief Executive Officer and Geordie Gibbon, Manager, School Support and Outreach.

Dan Koenig and Geordie Gibbon gave a slide deck presentation about the 2023-2024 EQAO Results for PVNC Catholic. The presentation included trends in data and how the testing data can be used to apply priority focus for improvement in student achievement. The Math Action Plan and the Student Achievement Plan was reviewed and an overview of the PVNC Catholic results was given, noting significant increases in some results. The goals will be to gain as much insight as possible from the data to inform next steps to making further improvements in the coming year.

At the conclusion of the presentation, the trustees were given the opportunity to have their questions about EQAO answered by Mr. Koenig and Mr. Gibbon.

3. Providing Excellence in Teaching and Learning: Catholic Board Improvement Plan for Student Achievement and Well-being.

Superintendent of Learning, Jeannie Armstrong and Jennifer Minnie, Learning Consultant, gave a presentation about the Catholic Board Improvement Plan for Student Achievement and Well-being. The presentation included information about the process for the development of the plan, and the alignment with the Student Achievement Plan and noted the alignment with the Catholic Graduate Expectations. The plan aligns with the three pillars of the strategic priorities: Being Well, Being Creative, and Being Community. Under each strategic priority, the plan assesses needs and uses targeted strategies in the areas of pedagogical practices, leveraging digital, learning partnerships and learning environments for goal-setting and identifies key performance indicators from which to monitor progress.

At the conclusion of the presentation, the trustees were invited to ask questions which were answered by the presenters.

D. Programs and Services:

2. Approval of School Level Identification, Placement and Review Committees, 2024-2025.

MOTION: Moved by Kathleen Tanguay, seconded by Mary Ann Martin
that the Board approve the Identification, Placement and Review
Committees as listed, for the 2024-2025 school year.

Carried.

E. Business, Finance and Governance:

1. Ontario Catholic School Trustees' Association (OCSTA) Open Session Report.

Jenny Leahy, Board Vice-chairperson, delivered Chairperson Kevin MacKenzie's report on his behalf. It was reported that the OCSTA has begun its consultation process regarding the 2025-2026 Core Funding. The trustees were reminded about the upcoming OCSTA Trustees' Seminar in January. It was also noted that OCSTA distributed information about submissions for motions for the Annual General Meeting in the spring. More discussions will happen at a later meeting regarding a submission from PVNCCDSB.

2. STSCO Governance Committee Meeting, October 9, 2024, Open Session Report.

Through the Board Vice-chairperson Jenny Leahy, the Board Chairperson, Kevin MacKenzie reported that the following items were discussed at the STSCO Governance Committee Meeting on October 9, 2024: an overview of the start-up activities, safety training update, and a compliance update. It was also reported that there continues to be a bus driver shortage for many transportation providers. Recruitment ideas and suggestions were discussed.

3. Approval of Member Appointment to the Special Education Advisory Committee.

MOTION: Moved by Kathleen Tanguay, seconded by Kevin MacKenzie that Stephanie Powers, Interim Executive Director at the Down Syndrome Association, be approved as a member of the Special Education Advisory Committee for the remaining term of November 15, 2022, to November 14, 2026.

Carried.

4. Recommended Actions from the Committee-of-the-Whole, October 21, 2024: 2024-2025 Trustee Honoraria, Trustee Expenses for the Fiscal Period 2023-2024, Enrollment Update, and 2024-2025 Staffing Report.

a. **MOTION:** Moved by John Connolly, seconded by Mary Ann Martin that the Honoraria for Board members as outlined in the report for the period November 15, 2024, to November 14, 2025, be accepted.

Carried.

b. **MOTION:** Moved by John Connolly, seconded by Kathleen Tanguay that the Trustee Expenses for the Fiscal Period 2023-2024 be accepted and posted to the Board website.

Carried.

c. **MOTION:** Moved by John Connolly, seconded by Loretta Durst that the Enrollment Update – October 8, 2024, be accepted.

Carried.

- d. **MOTION:** Moved by John Connolly, seconded by Kathleen Tanguay
that the 2024-2025 Staffing Report be accepted.

Carried.

F. Human Resources:

G. Policy Development:

1. Recommended Action from the Policy Development Committee, October 15, 2024.

MOTION: Moved by Loretta Durst, seconded by John Connolly
that the Board receive the report and recommendations from the
Policy Development Committee meeting dated October 15, 2024,
for publication and implementation.

Carried.

H. Old Business:

1. Approval of the Response Letter to the Ministry of Education from the Special Education
Advisory Committee.

Trustee Kathleen Tanguay read the draft letter addressed to the Ministry of Education
aloud to the trustees. The letter of response was prompted by correspondence received
in July, which was in response to the Special Education Advisory Committee's letter to
the Ministry, which was sent in June 2024.

MOTION: Moved by Kathleen, seconded by Mary Ann Martin
that the letter written in response be approved and sent to the
Ministry of Education from the Special Education Advisory
Committee and the Board Chairperson.

Carried.

I. New Business:**J. Bring Forward:****K. Information Items:**1. Chairperson's Report.

Jenny Leahy, Board Vice-chairperson, read the report from the Board Chairperson, Kevin MacKenzie. It was reported that the new Education Minister, Jill Dunlop, has not kept up the teleconferences with School Board Chairpersons from across the province, which had become a regular practice with the former Education Minister in the last four years.

It was reported that a letter from the Minister was received regarding political biases and the importance of keeping schools as places that are free from biases. The message was sent in anticipation of the one-year anniversary of the October 7 Hamas-led attack on Israel.

The Chairperson encouraged all to solemnly reflect and remember those lost and injured in military conflict on Remembrance Day, November 11th.

God's blessings were wished upon the students and staff of PVNC Catholic.

2. Report from Trustee Attendance at 'When Faith Meets Pedagogy Conference'.

Trustee Mary Ann Martin reported on her attendance at the 'When Faith Meets Pedagogy' Conference from October 24-26, 2024. Trustee Martin acknowledged the work of Learning Consultant Jennifer Eaton-Koch who organizes the attendees from PVNC Catholic and assisted with the conference.

Mary Ann Martin noted that the keynote speaker was a spiritual motivational speaker who awakened the audience to the endless love of Jesus Christ. Mrs. Martin acknowledged our blessing of Catholic Education and encouraged other trustees to attend the conference in the future. In addition to the conference, Mary Ann Martin was present at the Catholic Education Foundation of Ontario's Father Fogarty awards dinner with the award recipients from each of the PVNC Catholic secondary schools.

3. Committee Reports:

- a. Catholic Parent Engagement Committee, October 2, 2024.

The Board Chairperson's report was given by Vice-chairperson Jenny Leahy on Kevin MacKenzie's behalf. It was reported that there was new member in attendance, but no chairperson appointed as no one put themselves forward as a candidate. The Math Team reported to the committee on the Math Achievement Action Plan for the year. Kerri Riel gave a presentation about outdoor spaces. Funding information for the committee for the 2024-2025 school year was provided to the committee.

b. Audit Committee, October 3, 2024.

Trustee Loretta Durst reported on the open session of the Audit Committee meeting which included a presentation from the board auditors from Baker Tilly, who presented their plan for the year. The regional school board auditors also presented their plan for the upcoming year which will include an audit of Educational Assistant staffing allocation. In addition, risk management principles will be introduced to principals.

c. Accessibility for All Committee, October 10, 2024.

Trustee Kathleen Tanguay reported that the Accessibility for All committee is a large committee with representatives from many departments who share the responsibility for the standards of which we must be compliant. A plan is developed each year with the participation of all departments. PVNCCDSB passed the province's desk audit of the board. Accessibility Week activities celebrated in May 2024 and the accessibility features of the new school plans in Clarington were reviewed. The updated accessibility multi-year plan has been shared on the website, which meets legislated requirements.

d. Faith and Equity Advisory Committee, October 10, 2024.

Trustee Loretta Durst reported that Special Education Consultant Jeff Hockett gave a presentation on the tiers of support for inclusion and belonging that are engaged by the Special Education Department. Bart Scollard, PVNC OECTA Unit President noted the upcoming Mass of Remembrance that will take place at the Cathedral on November 13. Take Your Kids to work day will be supported by the New Canadians Centre by arranging a special bus to visit workplaces for Grade 9 students of newcomers.

e. Special Education Advisory Committee, September 26 and October 17, 2024.

Vice-chairperson, Jenny Leahy reported on the meeting held on September 26 – which featured a report about the work that staff from different departments engage in as well as the work that happened in the summer programs.

Trustee Kathleen Tanguay also reported on the October 17 meeting which welcomed a new committee member and included a review of the Special Education plan for

the year and the planned action towards the goals that have been set. The plans for committee meetings were also set.

4. Ontario Catholic School Trustees' Association Information Items:

- a. September 25, 2024 – Ministry of Education Safe and Inclusive Schools
- b. September 26, 2024 – OCSTA Memo, Catholic Education Week Together in Faith Bulletin.
- c. October 7, 2024 –OCSTA Catholic Education Leadership Speaker Series: Pilgrims of Hope
- d. October 8, 2024 – OCSTA Memo, Local Government Week
- e. October 8, 2024 – OCSTA Memo, Pope Francis Elevates Archbishop Francis Leo to the College of Cardinals.
- f. October 18, 2024 – OCSTA Memo, 2024 Annual Finance Brief Submission.

L. Future Meetings and Events:

1. Board Meetings:

- a. Annual Board Meeting, November 19, 2024, 4:00 p.m.
- b. Regular Board Meeting Open Session, November 26, 2024, 6:30 p.m.
(In-camera Session, 6:00 p.m.)

2. Board Standing Committee Meetings: (Listed in chronological order.)

- a. Chairperson's Committee Meeting, November 11, 2024, 5:30 p.m.
- b. Committee-of-the-Whole Meeting, November 11, 2024, 6:30 p.m.
- c. Policy Development Committee Meeting, January 21, 2025, 6:30 p.m.

3. Other Committee Meetings: (Listed in chronological order.):

- a. French as a Second Language Advisory Committee, November 5, 2024, 4:30 p.m.
- b. Audit Committee, November 14, 2024, 6:30 p.m.
- c. Special Education Advisory Committee, November 21, 2024, 1:00 p.m.
- d. Catholic Parent Engagement Committee, November 21, 2024, 6:30 p.m.
- e. First Nation Métis Inuit Advisory Committee, December 10, 2024, 6:30 p.m.

- f. STSCO Governance Committee, January 8, 2025, 3:00 p.m.
- g. Faith and Equity Advisory Committee, February 13, 2025, 6:30 p.m.
- h. Accessibility for All Committee, February 27, 2025, 1:00 p.m.
- i. Supervised Alternative Learning Committee, TBA

4. Board Events:

- a. Board Retirement Dinner, Friday, November 8, 2024, Regency Ballroom, Holiday Inn Waterfront, Peterborough.
- b. Mass for Deceased PVNC Catholic Community Members, November 13, 2024, at 4:00 p.m., St. Peter-in-Chains Cathedral, Peterborough.
- c. Ontario Catholic School Trustees' Association 2025 Catholic Trustees Seminar, Delta Hotels by Marriott, Toronto Airport & Conference Centre, Toronto.

M. Conclusion:

MOTION: Moved by Kathleen Tanguay, seconded by John Connolly that the meeting move into in-camera session at 9:08 pm.

Carried.

Open session reconvened at 9:50 p.m.

1. Report from the Regular Board Meeting, In-camera Session, held October 29, 2024.

MOTION: Moved by Kevin MacKenzie, seconded by Mary Ann Martin that the Board approve the actions and the discussions arising from the Regular Board Meeting, In-camera session, held on October 29, 2024, as follows:

- A. Call to Order:
 - 1. Opening Prayer.
 - 2. Motion for the Approval of agenda.
 - 3. No conflicts of interest were declared.
 - 4. Approval of the minutes of the September 24, 2024, Regular Board Meeting, In-camera session.
- B. Presentations:
 - 1. Delegation.
- D. Business, Finance and Governance:
 - 1. OCSTA In-camera Report.

2. STSCO Governance Committee, October 9, 2024, In-camera Report.
3. Approval of the Recommended Actions from the In-camera Session of the Committee-of-the-Whole meeting, October 21, 2024.

E. Human Resources:

1. Staffing – item was deferred to a future meeting.

I. Conclusion:

1. Closing Prayer.
2. Motion to convene in open session.

In-camera session resumed.

B. Presentations:

1. Delegation – Approval of motions regarding the Delegations heard on October 29, 2024, including “that the board uphold Administrative Procedure 305, Out of School Activities stating, “that children who are not students of the school, are not permitted to participate in Category 3, 4 or 5 Out of School Activities.””

Motion to convene in open session.

Carried.

2. Closing Prayer.

The Board Vice-chairperson, Jenny Leahy, invited Trustee Loretta Durst to lead the closing prayer to end the meeting.

3. Adjournment

MOTION: Moved by John Connolly, seconded by Mary Ann Martin that the open session meeting be adjourned at 9:55 p.m.

Carried.

Kevin MacKenzie
Board Chairperson

Stephen O’Sullivan
Director of Education, Secretary-Treasurer
per M.K.

Minutes

The minutes of the Annual meeting of the Board of Trustees held Tuesday, November 19, 2024, at 4:00 p.m. at The Peter L. Roach Catholic Education Centre, 1355 Lansdowne Street West, Peterborough, ON, and online by Google Meet.

PRESENT:

Trustees – John Connolly(online), Loretta Durst, Claire Heitzner (Student Trustee), Jenny Leahy, Kevin MacKenzie, Mary Ann Martin, Carter Peios (Student Trustee)(online), and Kathleen Tanguay.

Administration - Jeannie Armstrong, Jonathan Di Ianni, Galen Eagle, Sean Heuchert, Darren Kahler, Dawn Michie, Stephen O’Sullivan, Sheila Piggott, and Julie Selby.

Recorder – Michelle Kennedy.

A. Call to Order:

The meeting was called to order at 4:00 p.m. Stephen O’Sullivan, Director of Education, welcomed the trustees, senior administration, school administration, public and media who were in attendance in the boardroom and online.

In accordance with the Education Act and the Board By-Laws, the Director of Education, Stephen O’Sullivan, presided as Chairperson of the meeting until the Chairperson of the Board was elected.

1. Opening Prayer.

Dawn Michie, Board Chaplain and Faith Animator, was invited to begin the meeting with prayer.

2. Land Acknowledgement.

Stephen O’Sullivan gave a land acknowledgement which respectfully acknowledged that the Annual Board Meeting was taking place on the treaty and traditional territory of the Mississauga Anishinaabeg.

3. Singing of the National Anthem.

The National Anthem was played.

B. Order of Business:

1. Approval of the Agenda.

MOTION: Moved by Loretta Durst, seconded by Mary Ann Martin
that the agenda be approved.

Carried.

2. Declarations of Conflicts of Interest.

There were no declarations of conflicts of interest.

3. Director's Remarks.

The Director of Education, Stephen O'Sullivan addressed the trustees thanking them for their support and service to the Peterborough Victoria Northumberland and Clarington Catholic District School Board and to Catholic Education, and for ensuring our schools are places where faith is alive, hope thrives, and love abounds. Stephen O'Sullivan also thanked the superintendents, administration and supporting personnel staff who demonstrate principles of integrity and excellence and whose contributions are vital to the success of Catholic education in our community. At the beginning of the new year for the board, the Director offered prayers to the PVNC Catholic community for a recommitment to the mission and vision of the board and to Catholic education.

4. Appointment of the tellers.

The Director of Education, Stephen O'Sullivan explained that the elections for all the positions would be held using an electronic voting system, to allow Trustee John Connolly to vote remotely. The use of electronic voting will necessitate an electronic teller to distribute and collect the ballots through email and Google Forms. In addition, two tellers will be appointed to oversee and verify the voting process.

MOTION: Moved by Kevin MacKenzie, seconded by Mary Ann Martin
that Michelle Kennedy, Executive Assistant, acts as the electronic teller.

Carried.

MOTION: Moved by Mary Ann Martin, seconded by Kevin MacKenzie

that Ian Kruis, Principal of Monsignor Leo Cleary Catholic Elementary School be appointed as the first teller.

Carried.

MOTION: Moved by Jenny Leahy, seconded by Kevin MacKenzie that Jonathan Di Ianni, Superintendent of Special Education, be appointed as the second teller.

Carried.

5. Election of the Chairperson of the Board.

Nominees

Kevin MacKenzie – accepted.
Mary Ann Martin – accepted.

Each of the nominees was given two minutes to speak on their own behalf to campaign for the position of Board Chairperson. Following the speeches, the voting took place.

Trustee Kevin MacKenzie was re-elected as the Chairperson of the Board for the term of November 15, 2024, to November 14, 2025.

Chairperson MacKenzie was invited by the Director of Education, Stephen O’Sullivan, to move to the head of the table to assume the position of Chairperson for the balance of the meeting agenda.

6. Election of the Vice-chairperson of the Board.

Nominees

Jenny Leahy – accepted.

Trustee Jenny Leahy was acclaimed as the Vice-chairperson of the Board for the term of November 15, 2024, to November 14, 2025.

7. R.A. Approval of Chairperson as Signing Authority.

MOTION: Moved by Jenny Leahy, seconded by Kathleen Tanguay that the Chairperson, Kevin MacKenzie, be approved as signing

authority for the Board.

Carried.

8. R.A. Naming of the Standing Committees.

MOTION: Moved by Jenny Leahy, seconded by Mary Ann Martin

that the following Standing Committees be approved for 2024-2025: Chairperson's Committee, Committee-of-the-Whole, and Policy Development Committee.

Carried.

9. Election of Standing Committee Chairpersons.

a. Committee-of-the-Whole Chairperson

Nominees

John Connolly – accepted.
Kathleen Tanguay – declined.

John Connolly was acclaimed as the Chairperson for the Committee-of-the-Whole for the term November 15, 2024, to November 14, 2025.

b. Policy Development Chairperson.

Nominees

Lorretta Durst – declined.
Kathleen Tanguay – accepted.

Kathleen Tanguay was acclaimed as the Chairperson for the Policy Development Committee for the term November 15, 2024, to November 14, 2025.

10. Election of Trustees to Statutory Committees.

a. Supervised Alternative Learning (SAL) Committee.

Representative:

Nominees

Jenny Leahy – declined.
Mary Ann Martin – accepted.
Kathleen Tanguay – declined.

Mary Ann Martin was acclaimed as the trustee representative on the Supervised Alternative Learning Committee for the term November 15, 2024, to November 14, 2025.

Alternate Representative:

Nominees

Jenny Leahy – accepted.
Kathleen Tanguay – declined.

Jenny Leahy was acclaimed as the alternate trustee representative on the Supervised Alternative Learning Committee for the term November 15, 2024, to November 14, 2025.

11. Board Representation to Various Committees.

a. Accessibility for All Committee.

Nominees

Jenny Leahy – accepted.
Kevin MacKenzie – declined.
Kathleen Tanguay – declined.

Jenny Leahy was acclaimed as the trustee representative on the Accessibility for All Committee for the term November 15, 2024, to November 14, 2026.

b. Catholic Parent Engagement Committee

Nominees

Mary Ann Martin – declined.
Kathleen Tanguay – accepted.

Kathleen Tanguay was acclaimed as the trustee representative on the Catholic Parent Engagement Committee for the term November 15, 2024, to November 14, 2025.

c. Chairperson's Committee (Trustee-at-large)

Nominees

Loretta Durst – accepted.
Mary Ann Martin – declined.

Loretta Durst was acclaimed as the trustee-at-large on the Chairperson's Committee for the term November 15, 2024, to November 14, 2025.

d. Faith and Equity Advisory Committee.

Nominees

Loretta Durst – accepted.
Jenny Leahy – declined.
Mary Ann Martin – accepted.

Two representatives are required for a two-year term for the Faith and Equity Advisory Committee. Therefore, being that there were two nominees willing to stand, Loretta Durst and Mary Ann Martin were acclaimed as the two trustee representatives for the Faith and Equity Advisory Committee for the term November 15, 2024, to November 14, 2026.

e. First Nations, Métis and Inuit Advisory Committee.

Nominees

John Connolly – accepted.
Mary Ann Martin – accepted.

John Connolly was elected as the trustee representative on the First Nations, Métis and Inuit Advisory Committee for term November 15, 2024, to November 14, 2026.

f. French as a Second Language Committee.

Nominees

Jenny Leahy – accepted.
Mary Ann Martin – declined.
Kathleen Tanguay – declined.

Jenny Leahy was acclaimed as the trustee representative on French as a Second Language Committee for term November 15, 2024 to November 14, 2026.

12. R.A. Destroying of the Ballots.

MOTION: Moved by Jenny Leahy, seconded by Loretta Durst
that the electronic ballots be destroyed.

Carried.

The tellers, Ian Kruis and Jonathan Di Ianni witnessed the deletion of the electronic ballots by Michelle Kennedy.

C. Future Meetings and Events:

The Board Chairperson reminded the trustees to make note of the upcoming meetings as listed.

1. Board and Standing Committee Meetings

- a. Regular Board Meeting, Open Session, November 26, 2024, 6:30 p.m.
(In-camera Session, 6:00 p.m.)
- b. Chairperson's Committee, Monday, December 9, 2024, 5:30 p.m.
- c. Committee-of-the-Whole, Monday, December 9, 2024, 6:30 p.m.
- d. Policy Development Committee, January 21, 2025, 6:30 p.m.

2. Other Committee Meetings.

- a. Special Education Advisory Committee, November 21, 2024, 1:00 p.m.
- b. Catholic Parent Engagement Committee, November 21, 2024, 6:30 p.m.
- c. Student Council Liaison Committee, November 26, 2024, 4:15 p.m.
- d. First Nation Métis Inuit Advisory Committee, December 10, 2024, 6:30 p.m.
- e. Special Education Advisory Committee, December 12, 2024, 1:00 p.m.
- f. STSCO Governance Committee, January 8, 2025, 3:00 p.m.
- g. Catholic Parent Engagement Committee, January 16, 2025, 6:30 p.m.
- h. Faith and Equity Committee, February 13, 2025, 6:30 p.m.
- i. Accessibility for All Committee, February 27, 2025, 1:00 p.m.
- j. French as a Second Language Advisory Committee, April 1, 2025, 4:30 p.m.

- k. Audit Committee, TBA
- l. SAL Committee, TBA.

3. Board Events

- a. 2025 OCSTA Trustees Seminar, Delta Hotels by Marriott Toronto Airport & Conference Centre.

D. Conclusion:

1. Closing Prayer

Kevin MacKenzie, Chairperson of the Board, requested that Dawn Michie, Board Chaplain and Faith Animator lead everyone in a closing prayer.

2. Adjournment

MOTION: Moved by Kathleen Tanguay, seconded by Jenny Leahy that the meeting be adjourned at 4:53 p.m.

Carried.

Kevin MacKenzie
Board Chairperson

Stephen O'Sullivan
Director of Education, Secretary-Treasurer
per M.K.

2024-2025 Math Achievement Action Plan.

R.A.: that the Board receive the 2024-2025 PVNCCDSB Board Math Achievement Plan for information.

PVNCCDSB Math Achievement Action Plan [MAAP] ~ 2024-2025



Pedagogical Practices & Innovation to Ensure Fidelity to the Math Curriculum

- **Strategic Priorities Foci:** Inspiring Faith, Providing Excellence in Teaching & Learning, Ensuring Equity, Nurturing Mental Health & Well-being, Expanding Technology & Valuing Relationships
- **Catholic Graduate Expectations:** An Effective Communicator; A Reflective, Creative & Holistic Thinker; A Self-Directed, Responsible, Life-Long Learner; A Collaborative Contributor
- **Competency Focus:** Critical Thinking, Creativity, Communication & Collaboration
- **Self-Directed Learning Focus Connected to SEL~** Motivation, Perseverance, Problem-solving, Flexible thinking
- **PVNCCDSB Catholic Board Improvement Plan for Student Achievement & Well-being**

Goal: To foster *curiosity, excitement, and well-being* among students and educators, *leading to improved student learning, achievement, and confidence in mathematics.*
 This will be achieved through explicit, systematic, and *culturally relevant instruction*, as measured by report card, classroom, and EQAO mathematics data.

Board Needs Analysis	Board, School & Classroom Strategies	Targeted Actions we will take	Board Key Performance Indicators (KPI's)	Status of Implementation for Priority Schools~ Monitoring
<p>To increase teachers' knowledge of curriculum content and high impact instructional strategies through fidelity to board and Ministry resources.</p>	<p><u>Board & School</u></p> <ul style="list-style-type: none"> ● Continued focus on high-impact instructional practices, particularly small/guided and flexible groups to provide just in time intervention and support. 	<ul style="list-style-type: none"> ● School & System leaders will continue providing professional development using a variety of sources on <u>High-Impact Instructional</u> practices to ensure mathematical understanding [Learning Goals, Success Criteria, and Descriptive Feedback; Direct Instruction; Problem-Solving Tasks and Experiences; Teaching about Problem Solving; Tools and Representations; Math Conversations; Small-Group Instruction; Deliberate Practice; Flexible Groupings] 	<ul style="list-style-type: none"> ● % of teachers who report use of HIIPs on a regular basis. 	<p><u>Baseline Data</u></p> <ul style="list-style-type: none"> ● 77.3% said they were knowledgeable or very knowledgeable ● 22.7% said they were somewhat knowledgeable

	<ul style="list-style-type: none"> • A sustained focus on Developmental Continuums to support math teaching & learning. Teachers connect instruction and assessment to curriculum expectations and long term essential mathematical understandings using developmental continuums. • Continued use of Mathematical Process posters in daily planning and lessons so students can articulate processes used to solve complex problems. • Engage in ongoing professional learning, with a particular focus on job-embedded learning at the school level (e.g., in grade/division/ department meetings, learning teams, classroom visits, PA Day learning, gap training and Principal-led learning) on the curriculum, including making connections across strands. 	<ul style="list-style-type: none"> • Professional development on developmental continuum for principals and Grade 1 staff. • Continued reference to and direct teaching about Mathematical Process Posters to help students in Grades 3-9 be reflective, critical thinkers. • Math Team, Curriculum Chairs, Principals & Vice-Principals will support a variety of job-embedded professional development through modelling of high-impact instructional practices, using open response questions, number talks, and parallel tasks to show connections across strands. 	<ul style="list-style-type: none"> • % of Grade 1 staff who report using a developmental continuum in determining next steps for instruction. • % of Priority Classroom teachers who report an increased understanding of Lawson’s Developmental Continuum. • % of students who report always/often using specific math processes through reference to math process posters during lessons/math activities (representing, problem-solving, reasoning and proving, reflecting, connecting, communicating, selecting tools and strategies). • # of job-embedded professional learning opportunities at Priority Schools and other schools board wide. 	<ul style="list-style-type: none"> • Training to begin in April 2025 • 20% of Priority Classroom teachers report an increased understanding of Lawson’s Developmental Continuum following job-embedded professional development sessions. • Problem-solving (Grade 3-48%; Grade 6-46%); Reasoning (Grade 3-37%; Grade 6-50%); Reflecting (Grade 3-48%; Grade 6-42%); Connecting (Grade 3-38%; Grade 6-34%); Communicating (Grade 3-44%; Grade 6-46%); Representing (Grade 3-39%; Grade 6-50%); Selecting Tools & Strategies (Grade 3-38%; Grade 6-57%). • As of November 2024, there have been 15 job-embedded opportunities at schools throughout the system. • # of staff in Priority Schools who are engaging in on-going professional learning (eg., HIIPs, MathUp, Knowledgehook, MathUp Pathways, curriculum expectations, scope and sequence).
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	<p>All Schools Classroom Strategies</p> <ul style="list-style-type: none"> • Provide guidelines, resources, and supports for math curriculum aligned long-range plans, unit plans, and lesson plans. • Prioritize understanding of the curriculum and the continuum of learning across grades. 	<ul style="list-style-type: none"> • Priority Classroom Teachers will use a specific pathway in MathUp (Grades 3 & 6). Other classes are encouraged to use the specific pathway outlined. • Ongoing central professional development such as: <ul style="list-style-type: none"> ★ Review of MathUp & Knowledgehook on August 29 and September 27 PA Day; ★ Grade 3 & 6 gap training on September 27 PA Day; ★ Secondary Math Teams will meet to review school based data, review their school MAAP and discuss instructional practices for math, assessment for, as and of learning and spiralling of the curriculum to ensure alignment across the department on the November PA Day; ★ Grade 1 teachers will receive PD on the April PA Day; ★ Grade 8 & 9 will work on transition planning for math on the April PA Day ensuring Math Curriculum connections, the importance of math vocabulary, and using strategies from Thinking Classrooms. 	<ul style="list-style-type: none"> • % of Priority Classroom Teachers who demonstrate fidelity to the curriculum and understand the scope and sequence of curriculum expectations across grades through the use of MathUp Pathways, scope and sequence charts, (ie., what comes before/after grade 3, 6 and 9). • % of staff who use board-approved curriculum resources and platforms such as MathUp (MathUp Pathway) to ensure mathematics curriculum-aligned long-range plans, lesson plans, etc. • # of staff who use MathUP and Knowledgehook as a result of continual central and school based professional development; • % of secondary staff who report the PA Day learning impacted alignment of instructional practices across the department. • # of Grade 1 teachers who use the developmental continuum to support student learning following central professional development. • % of Grade 8 and 9 teachers who report PA Day transition planning was helpful or very helpful in creating alignment from grades 8 to 9 and supported consistency 	<ul style="list-style-type: none"> • 60% of Priority classroom teachers who demonstrate fidelity to the curriculum and understand the scope and sequence of curriculum expectations across grades through the use of MathUp pathways, scope and sequence charts (ie., what comes before/after). • 78% of classrooms are currently using MathUp on a daily basis.
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	<ul style="list-style-type: none"> ● Leverage digital math resources to support curriculum-linked practice at home. 	<ul style="list-style-type: none"> ★ Special Education Resource Teachers will receive ongoing PD related to resources for intervention & support along with MathUP, Knowledgehook and the Tiered Intervention for Math Framework; ★ EQAO data review and precise planning based on results for each school; ★ Open and parallel tasks with moderated marking to calibrate assessment for, as and of learning; ★ Teacher & Principal led learning cycles in Knowledgehook to support student learning at home and school. 	<p>in instructional practices, HIIPs, Thinking Classroom, assessment for, as and of learning.</p> <ul style="list-style-type: none"> ● # of students showing increased growth across all strands from January 2025 to April 2025. ● # of students who use Knowledgehook at home in Priority Schools. 	<ul style="list-style-type: none"> ● As of November 2024, 97 students are currently engaging with Knowledgehook at home.
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Professional Development through Differentiation & Personalization : Engaging in ongoing learning to strengthen mathematics content knowledge for teaching.

- **Strategic Priorities Foci:** Inspiring Faith, Providing Excellence in Teaching & Learning, Ensuring Equity, Nurturing Mental Health & Well-being, Expanding Technology & Valuing Relationships
- **Catholic Graduate Expectations:** An Effective Communicator; A Reflective, Creative & Holistic Thinker; A Self-Directed, Responsible, Life-Long Learner; A Collaborative Contributor
- **Competency Focus:** Critical Thinking, Creativity, Communication & Collaboration
- **Self-Directed Learning Focus Connected to SEL~** Motivation, Perseverance, Problem-solving, Flexible thinking
- **PVNCCDSB Catholic Board Improvement Plan for Student Achievement & Well-being**

Goal: To foster *curiosity, excitement, and well-being* among students and educators, *leading to improved student learning, achievement, and confidence in mathematics.* This will be achieved through explicit, systematic, and *culturally relevant instruction*, as measured by report card, classroom, and EQAO mathematics data.

Board Needs Analysis	Board, School & Classroom Strategies	Actions we will take	Board Key Performance Indicators (KPI's)	Status of Implementation for Priority Schools~ Monitoring
<p>Design targeted and precise professional development opportunities for Kindergarten, Grade 1, 3, 6, 7, 8 and 9 teachers focused on moderated marking, high impact instructional practices and knowing the math learner. Principals and teachers will use a range of assessment data to inform content knowledge for teaching through the use of student-centered learning cycles.</p>	<p>Board & School Strategies</p> <ul style="list-style-type: none"> • Utilize student achievement data and student work to establish focus areas for mathematics professional learning. • Collaborate with the Board Math Lead to identify school/division/grade mathematics content knowledge focus areas, including planning and monitoring associated professional learning. 	<ul style="list-style-type: none"> • Review EQAO data for all schools. Principals will work with the Math Lead to devise a precise school-based plan to support enhanced achievement as evidenced by EQAO questions/tasks. Math goals are linked in the CSIPSAW. • Board Math Lead will collaboratively develop a MAAP for each school in the board (Priority & Non-Priority Schools). This plan will be informed by attendance, EQAO, school surveys and report card data. 	<ul style="list-style-type: none"> • % of Priority School Classrooms achieving Level 3 & 4 as evidenced by diagnostic, classroom and report card data. • # of meetings/principal professional development sessions supported by the Board Math Lead to create individual MAAP School Plans and identify goals and monitoring to ensure accountability. 	<p>Baseline Data</p> <ul style="list-style-type: none"> • 46% of Grade 3 students and 41% of Grade 6 students are achieving at Level 3 & 4 as evidenced by diagnostic, classroom and report card data. • To date, we have held ten sessions (with principals, vice-principals and school teams) to support the use of student achievement data (moderated assessment and EQAO data) to inform planning. • 57% of grade 3 students achieved the provincial average in EQAO. This is an increase from 50.4% the year prior. Long-term KPI is EQAO.

	<ul style="list-style-type: none"> ● Access resources, experts, and professional learning to continuously develop content knowledge for teaching. ● Engage in regular collaborative meetings (e.g., team teaching, collaborative analysis of student work, school and/or board networks, classroom visits) to deepen knowledge of mathematics, curriculum, instructional starting points, and interventions. 	<ul style="list-style-type: none"> ● School teams will use last year and this year's report card data to determine growth in student skills and math content knowledge. 	<ul style="list-style-type: none"> ● Number of requests for professional development/ collaborative meetings from schools, ensuring professional development/ collaborative meetings align with math goals outlined in CSIPSAWs for all schools and MAAPs for Priority Schools; ● Consultants/Math Lead will track requests for professional development and ensure this aligns with math goals outlined in CSIPSAWs and MAAPs for Priority Schools. 	<ul style="list-style-type: none"> ● 44% of grade 6 students in EQAO achieved the provincial average. This is an increase from 37% the year prior. Long-term KPI is EQAO. ● 53.6% of grade 9 students in EQAO achieved the provincial average. This is an increase from 52.1% the prior year. Long-term KPI is EQAO. ● 52 meetings/principal professional development sessions supported by the Board Math Lead to create individual MAAP School Plans and identify goals and monitoring to ensure accountability.
	<p>All Schools</p> <ul style="list-style-type: none"> ● Engage families and communities to support different ways of understanding and doing mathematics (e.g., families and communities are asked to contribute to planning and execution of family math nights). 	<ul style="list-style-type: none"> ● Virtual Parent Math Evenings will be provided three times a year [October 17, February 20, and April 10] to empower parents to foster math learning at home. Sessions will include topics such as engaging in math at home with Knowledgehook, how to prepare your child for Grade 9 Destreamed Math, and how to support your child writing EQAO. ● All schools will hold Family Math Nights throughout the year to engage parents and their children in learning math together. 	<ul style="list-style-type: none"> ● Parent pre and post event surveys will show an increase in parent efficacy and engagement in math; ● Number of parents registering for Math at Home events (virtual parent engagement sessions for math); ● # of Family Math Night events held throughout the system at schools. 	<ul style="list-style-type: none"> ● Parents who registered for Math at Home events reported sessions were very helpful (50%) or helpful (50%). Comments also indicated that parents felt they had a better understanding of the Grades 1-8 Math Curriculum and Grade 9 Destreamed course. ● 250 parents registered for the first Math at Home session-October 2024.

	<p><u>All Schools Classroom Strategies</u></p> <ul style="list-style-type: none"> Model a positive and curious learning stance with mathematics to create an environment where students are excited to learn mathematics and develop into confident math learners (e.g., regularly using “think-alouds”, making the problem-solving process explicit, integrating math talk prompts and conversations, co-solving mathematics puzzles/problems with students). 	<ul style="list-style-type: none"> Math Coaches will distribute a survey early in the year to determine student self-efficacy related to math. Questions include: I feel confident when solving math problems; I want to be better at math; I am not afraid to take risks, make a mistake and try again; If I try an approach that does not work I can try a different approach and think about the problem in a new way; I like sharing my answers with my peers in math class. Other schools will be encouraged to use this survey with grades 3, 6, and 9 students as well. Teachers will use open questions and foster math conversations, number talks, 3 part math lessons and making math thinking visible (Thinking Classrooms). 	<ul style="list-style-type: none"> Student surveys (three times yearly) will indicate an increase in student interest in math and confidence when solving math problems. Percentage of students who demonstrate increased confidence in math by June 2025 as indicated in student surveys administered three times a year. Percentage of students who report feeling an increased confidence in and enjoyment of math through the use of varied strategies such as Thinking Classrooms, Number Talks, Think Alouds, making learning visible, etc. Teacher and principal surveys will indicate an increase in the use of open questions, 3 part math lessons and Thinking Classrooms in classrooms. An increase in the % of students in each level of achievement in math progressing towards meeting the provincial standard (i.e., from level R to 1, 1 to 2, 2 to 3, 3 to 4) based on report card and EQAO data. 	



Pedagogical Precision & Personalization, Mindset & Engagement: Knowing the mathematics learner, and ensuring mathematical tasks, interventions and supports are relevant and responsive.

- Strategic Priorities Foci: Inspiring Faith, Providing Excellence in Teaching & Learning, Ensuring Equity, Nurturing Mental Health & Well-being, Expanding Technology & Valuing Relationships
- Catholic Graduate Expectations: An Effective Communicator; A Reflective, Creative & Holistic Thinker; A Self-Directed, Responsible, Life-Long Learner; A Collaborative Contributor
- Competency Focus: Critical Thinking, Creativity, Communication & Collaboration
- Self-Directed Learning Focus Connected to SEL~Motivation, Perseverance, Problem-solving, Flexible thinking
- PVNCCDSB Catholic Board Improvement Plan for Student Achievement & Well-being

Goal: To foster *curiosity, excitement, and well-being* among students and educators, *leading to improved student learning, achievement, and confidence in mathematics*. This will be achieved through explicit, systematic, and *culturally relevant instruction*, as measured by report card, classroom, and EQAO mathematics data.

Board Needs Analysis	Board, School & Classroom Strategies	Actions we will take	Key Performance Indicators (KPI's)	Status of Implementation for Priority Schools~ Monitoring
<p>Ensure teachers utilize many sources of student assessment data including classroom and EQAO data to be responsive to students' learning needs through the development of tiered intervention plans and learner profiles.</p>	<p>Board</p> <ul style="list-style-type: none"> • Understand and respond to student mathematics strengths, needs and interests using a variety of sources including the Curriculum and Resources website, IEP's, and collaboration with special education teachers and educational assistants. • Build capacity in data analysis resources to understand mathematics achievement from a variety of sources, including alignment between EQAO, report cards, and locally-developed assessment tools/tasks. 	<ul style="list-style-type: none"> • Use a variety of sources of data to develop learner profiles so that interventions and supports can be relevant and timely. • Develop processes to identify and monitor achievement of students achieving below Level 3 in mathematics and provide ongoing support so that students can access grade-level curriculum. 	<ul style="list-style-type: none"> • % of Priority School principals who report using a variety of sources of data to support triangulation of evidence for student learning (EQAO, dot scores, classroom, attendance and report card data). • An increase in the % of students in each level of achievement in math progressing towards meeting the provincial standard (i.e., from level R to 1, 1 to 2, 2 to 3, 3 to 4) based on report cards (2023-2025) and EQAO data. 	

	<ul style="list-style-type: none"> • Monitor and re-engage students at the earliest sign that attendance is impacting learning and implement a prolonged absence strategy. • Provide a digital math tool to support student mathematics learning at home and/or at school, that can be used by teachers to understand current student learning levels and provide targeted support for students. • Align the Math Improvement Action Plan with board improvement planning, including using student assessment and demographic data to identify areas of focus. • Monitor and respond to students' perception of and confidence in math (e.g., written surveys, student conferencing, family and community engagements). 	<ul style="list-style-type: none"> • Collect, analyse and triangulate EQAO, report card and classroom based assessments to develop learner profiles for students, determine gaps in instructional practices and/or determine relevant interventions. • Student voice to encourage attendance at school. • Utilize student learning cycles in Knowledgehook for Grades 3, 6, 7, 8 and 9. • Align SAP, CBIPSAW, CSIPSAW and MAAP plans to ensure consistency with goals, strategies and KPI's. • Students will develop self-efficacy in math and will demonstrate a positive 'mathitude' to persevere and have a growth mindset related to math learning. Evidence of growth will be through surveys and using EQAO data. In class surveys will be administered in October/November; January/February and May/June. 	<ul style="list-style-type: none"> • % of Priority School classroom teachers who have developed a learner profile for each student in the class. • % of students in Priority School Classrooms who are attending 90% of the time. • % of students in Grades 3, 6, 7, 8, 9 who show an increase in mathematical fluency through Knowledgehook learning cycles. • % of students in Priority classrooms who are using Knowledgehook to access math learning at home and school. • % of Priority School Principals with a Math Achievement Action Plan who have specific KPI's related to math embedded in their CSIPSAW and report using a variety of sources of data to ensure alignment among school plans. • % of students in all classrooms who demonstrate confidence in mathematics as evidenced by classroom/board surveys. 	<ul style="list-style-type: none"> • 11% of Grade 3 students and 15% of Grade 6 students attend 90% of the time. • 43% of students in classrooms (3, 6, 9) demonstrate confidence in mathematics as evidenced by classroom assessments/surveys.
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Approval of Member Appointment to the Special Education Advisory Committee.

- R.A.** that Kate Long, Special Education Advisory Committee Volunteer for Autism Ontario, be approved as a member of the Special Education Advisory Committee for the remaining term of November 15, 2022, to November 14, 2026.

**Recommended Actions from the Committee-of-the-Whole Meeting,
November 11, 2024: 2023-2024 Variance Report and 2023-2024
Accumulated Surplus/Deficit Report.**

a) Mover: John Connolly

that the Board receive the Variance Report for the 2023-2024 fiscal year;
and, that the Board receive the accumulated surplus transfers as detailed in
the 2023-2024 Details of Accumulated Surplus/Deficit Report.

Committee-of-the-Whole

November 11, 2024.

BUSINESS AND FINANCE

Report to Committee of the Whole

Meeting: Open ▾

Presented for: Approval ▾

Meeting Date: November 11, 2024
Presented by: Sean Heuchert, Superintendent of Business and Finance

Submitted by: Sean Heuchert, Superintendent of Business and Finance
Teri Smith, Chief Financial Officer

Subject: 2023-24 Financial Schedules, Variances and Transfers of Accumulated Surplus

Recommended Action(s):

1. It is recommended that the Board receive the financial schedules and variance report for the 2023-2024 fiscal year.
2. It is recommended that the Board approve the Accumulated Surplus transfers as detailed in the 2023-2024 Details of Accumulated Surplus/Deficit report.

Background:

Administration has concluded its preparation of the financial statements for the 2023-2024 fiscal period ending August 31, 2024. These statements are being subjected to audit by the Board's appointed external auditors, Baker Tilly KDN LLP and will be presented to the Audit Committee November 14, 2024. The Audit Committee's recommendations regarding the audited financial statements will be presented to the Board at the November 26, 2024 board meeting.

The attached report and appendices are to provide trustees with the key variances experienced in the Board's operations for the fiscal period. Trustees were previously provided with interim financial reports during the 2023-24 fiscal year.

Basis of Accounting:

The Board has implemented Public Sector Accounting Board (PSAB) requirements for its audited financial statements. The PSAB established general reporting principles and standards for the disclosure of information in government financial statements.

Operating Results:

The operational results during the year varied from many of the budget estimates prepared and approved by the Board in June 2023.

The original budget approved by the Board in June 2023 was a balanced budget with total expenses of \$211,257,900. Actual enrolment varied from projections, as is generally the case to some degree every year. The revised estimates showed a net decrease of average daily enrolment (ADE) compared to the June budget estimates. The revised budget, presented to trustees in January of 2024 projected a change to Accumulated Surplus Available for Compliance of (\$1,279,241).

At year end, due to a number of factors detailed below, the actual change to Accumulated Surplus Available for Compliance is \$1,648,873 for the period ending August 31, 2024.

Enrolment for the school year varied from forecast as follows:

	Budget 2023-24	Revised 2023-24	Actual 2023-24
Elementary	10,163.00	10,172.00	10,180.75
Secondary	4733.50	4,664.00	4,660.01
Total	14,896.50	14,836.00	14,840.76

Actual enrolment had a minimal variation from Revised Estimates. General Operating Revenue was up \$9.0 million primarily a result of Bill 124 and labour settlement funding. We also had higher than expected interest revenue which was a combination of interest rates dropping less quickly than anticipated and the additional cash on hand from the Ministry to fund the labour settlements.

The Board also received a settlement from the provincial “Access Copyright” lawsuit and higher than expected Community Use which also contributed positively to our revenues.

On the expense side, spending in the Textbook/Supplies area was largely in line with our forecast, however we had deferred revenue from the previous year which carried forward and was not spent. We saw significant increases across the Board in salary expenses which are reflected throughout the different areas of the Consolidated Expenses.

Detail of Accumulated Surplus/Deficit, and Transfers

PSAB accounting methods disclose an Accumulated Surplus position at the end of the year, with amounts that are Available for Compliance with the Education Act. Amounts that are Available for Compliance are categorized as Unappropriated or Internally Appropriated (formerly known as ‘Working funds’, and ‘reserves’). Other amounts (like school generated funds and employee future benefits) that are unavailable for compliance with the Education Act are disclosed separately.

Where an expenditure is incurred and funds have been internally appropriated to offset those expenditures, a transfer between an ‘Internally Appropriated’

category and the 'Unappropriated' category is required in order to show the drawdown of the Internally Appropriated funds. Similarly, when it is determined that an amount that was previously set aside for a specific purpose is no longer required for that purpose, then a transfer between that 'Internally Appropriated' category and the 'Unappropriated' category is processed.

The appendices to this report include detail on the 2023-2024 activity for Accumulated Surplus. Activities for the fiscal year included:

- School Budget Carry Forward Amounts
- Software Licensing for Enterprise Resource and Planning Software
- Holy Cross Field - Joint Field Agreement for Future Maintenance
- Amortization for prior construction projects and renovations funded by operating surplus
- \$750K has been committed for the Northglen School build per our Capital Priorities approval

As previously discussed, we also implemented the Public Sector Accounting Board and Ministry requirement to recognize our Asset Retirement Obligation (ARO).

The appendices attached to this report are:

- Summary of Revenues
- Summary of Consolidated Expenses
- Year End Surplus/Deficit for Ministry Compliance
- Details of Accumulated Surplus/Deficit
- Summary of Capital Expenditures by Funding Source

Recommended Action from the Audit Committee, November 14, 2024.

R.A.: Mover: Loretta Durst

that the following recommended actions from the Audit Committee meeting held on November 14, 2024, be adopted:

- a) that the 2023-2024 annual report of the Audit Committee be received.
- b) that the Regional Internal Audit Team Update, dated November 14, 2024, be received.
- c) that the Consolidated Financial Statements, presented by Baker Tilly, be received.

November 14, 2024

Audit Committee

BUSINESS AND FINANCE

Report to the Audit Committee

Meeting: Open ▾

Presented for: Approval ▾

Meeting Date: Thursday, November 14, 2024
Presented by: Sean Heuchert, Superintendent of Business and Finance

Submitted by: Sean Heuchert, Superintendent of Business and Finance
Teri Smith, Chief Financial Officer

Subject: 2023-2024 Annual Report of the Audit Committee

Recommended Action(s):

- 1) That the Audit Committee Chair be authorized to sign the Annual Report on behalf of the Audit Committee.
- 2) That the Audit Committee recommend to the Board that the 2023/2024 annual report of the Audit Committee be received.

Background:

Once a year the Audit Committee provides the Board with a detailed Annual Report of the work they have done throughout the previous fiscal year. The report is attached as Appendix A.

School Boards are required under Ontario Regulation 361/10 to report to the Ministry of Education a summary of audit activity annually which must include a summary of the work performed by the Regional Internal Audit Team (RIAT), both completed and planned and if any enrolment audits are planned for the current school year. This report is submitted online and the information is also included in the Annual Report.



Appendix A - Detailed Annual Report of the Audit Committee

Audit Committee Members

The Audit Committee consisted of members listed below:

External Members:

- Trang (Tia) Nguyen - External Member
- Deb McRae - External Member

Trustee Representatives:

- Loretta Durst - Trustee Representative(Chair)
- John Connolly - Trustee Representative
- Kevin MacKenzie - Trustee Representative (Chair of the Board ex-officio)

In addition, regular attendees at the Committee meetings were:

- Stephen O’Sullivan, Director of Education
- Sean Heuchert, Superintendent of Business and Finance
- Teri Smith, Chief Financial Officer
- Sarah Barker, Administrative Assistant to the Superintendent of Business and Finance
- Jeff Henderson, Regional Internal Audit Manager
- Aryn Bhayani, Senior Regional Internal Auditor
- Joanna Park, External Auditor, Baker Tilly KDN LLP
- Jon Hickey, External Auditor, Baker Tilly KDN LLP

Meetings

Three meetings were held throughout the fiscal year.

The members in attendance at the meetings were as follows:

Member’s Name	Sep. 28, 2023	Nov. 14, 2023	Jun. 13, 2024
John Connolly	✓		✓
Loretta Durst	✓	✓	✓
Kevin MacKenzie	✓	✓	✓
Trang (Tia) Nguyen	✓	✓	✓
Deb McRae		✓	



Governance

The Audit Committee operated throughout the fiscal year ending August 31, 2024. All of the members satisfied the eligibility requirements in accordance with Ontario Regulation 361/10.

Internal / External Audit

Relationships with both internal and external auditors have been satisfactory and the opportunity for the committee to have private meetings with each was available at every meeting.

External Auditors

The external auditors, Baker Tilly KDN LLP presented the scope and extent of their audit work for the 2022-23 fiscal year to the committee for approval and the committee reviewed those plans at the meeting held on September 28, 2023. The external auditors have confirmed their independence, and fees charged by the external auditors were reviewed in respect of the 2022-2023 audit.

Internal Auditors

The Audit Committee received update reports from the internal auditors, including progress on regional projects, and those planned specifically for the Board for the 2023-24 period and beyond. The audit committee reviewed and endorsed the plan.

Internal Audits completed in 2023-2024:

- Tech Shop Audit
- EA Allocation Audit (still in progress)

Internal Audits planned for 2024-2025:

- Principal Risk Assessment
- School Enrollment Audit

Internal Audits planned for 2025-2026:

- Facilities Work Order Analysis



- **Network Penetration Review**

There were no enrolment audits conducted in 2023-2024. There is one scheduled for 2024-2025.

By the signature noted below, we attest that we have discharged our duties and responsibilities respecting Ontario Regulation #361/10.

On behalf of the Audit Committee

Loretta Durst, Audit Committee Chairperson

Thursday, November 14, 2024



Peterborough Victoria Northumberland Clarington Catholic District School Board

TO: The Chairperson and Members of the PVNCCDSB Audit Committee
 FROM: Regional Internal Audit Manager
 DATE: November 14, 2024
 SUBJECT: Regional Internal Audit Update

1. Purpose

This report provides information on work that the Regional Internal Audit Team (RIAT) has undertaken since the last meeting on October 03, 2024.

2. Content

2.1 PVNCCDSB Regional Internal Audit Plan Status 2024-2025

Audit Entities	Objective and scope	Timelines	Status
Program Delivery/ Student Equity, Inclusiveness and Well-Being	<u>PVNCC 23-2 EA Allocation</u> Description: The objective of the review is to provide management with a fair, independent, and objective assessment of the processes and criteria used for the allocation of Educational Assistants.	Fall/Winter 2024	In progress.
Risk Management	<u>PVNCC 24-1 Principal Risk Assessment</u> Description: To provide principals a structured framework and approach to identify potential risks at the school level and to prioritize and implement risk management efforts and strategies.	Winter 2024/25	Planning.
Enrolment and Attendance	<u>PVNCC 24-2 School Enrolment Audit</u> Description: The objective of the audit is to provide management with a fair, independent, and objective assessment of the controls for recording and reporting of student enrolment through ONSIS on the October 31 st and March 31 st count dates	Spring/ Summer 2025	Not Initiated.
Various services	<u>Consulting support</u> Depending on ad hoc needs (Support related to audit universe risk assessment and risk framework, process review, etc.).	Ad Hoc	N/A
Various services	<u>Follow-ups (previous audits)</u> Follow-up on the implementation of planned action plans in response to recommendations from previous audits conducted by RIAT according to established timelines.	Ad Hoc	N/A



3. Recommendations

1. That the Regional Internal Audit Update, dated November 14, 2024, be received for information.

Respectfully Submitted by: *Jeff Henderson, Regional Internal Audit Manager*

**PETERBOROUGH VICTORIA NORTHUMBERLAND AND
CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD**

CONSOLIDATED FINANCIAL STATEMENTS

AUGUST 31, 2024

Draft November 8, 2024

**PETERBOROUGH VICTORIA NORTHUMBERLAND AND
CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD**

CONSOLIDATED FINANCIAL STATEMENTS

AUGUST 31, 2024

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Draft November 8, 2024

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

For The Year Ended August 31, 2024

MANAGEMENT REPORT

The accompanying consolidated financial statements of Peterborough Victoria Northumberland and Clarington Catholic District School Board are the responsibility of management and have been prepared in accordance with the Financial Administration Act, supplemented by the Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act ("the Act") as described in Note 1(a) to the consolidated financial statements.

The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgement, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

The Audit Committee meets with external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to the Board's approval of the consolidated financial statements.

The consolidated financial statements have been audited by Baker Tilly KDN LLP in accordance with Canadian generally accepted auditing standards on behalf of the Board. Baker Tilly KDN LLP has full and free access to the Board of Trustees.

November 26, 2024

Director of Education / Secretary
Treasurer

Superintendent of Business and
Finance

INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees of Peterborough Victoria Northumberland and Clarington Catholic District School Board

Opinion

We have audited the consolidated financial statements of Peterborough Victoria Northumberland and Clarington Catholic District School Board (the Board), which comprise the consolidated statement of financial position as at August 31, 2024, the consolidated statements of operations and accumulated surplus, change in net debt and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Board as at August 31, 2024, and the results of its consolidated operations and its consolidated cash flows for the year then ended in accordance with the Financial Administration Act supplemented by the Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act ("the Act").

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Board in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with the Financial Administration Act supplemented by the Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act ("the Act"), and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Board's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Board's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Obtain sufficient appropriate audit evidence regarding the consolidated financial information of the entities or business activities within the Board to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants
Licensed Public Accountants

Peterborough, Ontario
November 26, 2024

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

CONSOLIDATED STATEMENT OF FINANCIAL POSITION At August 31, 2024

	2024	2023
	\$	\$
FINANCIAL ASSETS		
Cash and cash equivalents	28,889,430	22,472,866
Accounts receivable		
Government of Ontario - Approved Capital (note 2)	25,880,703	34,522,588
Local government	2,433,869	2,458,198
Other (note 3)	11,334,669	8,254,523
TOTAL FINANCIAL ASSETS	68,538,671	67,708,175
LIABILITIES		
Temporary borrowing (note 4)	6,876,142	3,116,000
Accounts payable and accrued liabilities	21,527,497	14,171,479
Net debenture debt and capital loans (note 7)	22,653,163	26,621,345
Deferred revenue (notes 6 and 9)	2,593,209	6,356,760
Deferred capital contributions (note 5)	177,059,180	180,621,798
Employee benefits payable (note 10)	7,845,574	8,089,801
Asset retirement obligation (note 16)	9,113,799	11,078,419
TOTAL LIABILITIES	247,668,564	250,055,602
NET DEBT	(179,129,893)	(182,347,427)
NON-FINANCIAL ASSETS		
Tangible capital assets (schedule 1)	211,063,918	208,004,563
Prepaid expenses and other non-financial assets	477,381	774,438
TOTAL NON-FINANCIAL ASSETS	211,541,299	208,779,001
ACCUMULATED SURPLUS (note 15)	32,411,406	26,431,574

Approved on behalf of the Board:

Director of Education / Secretary Treasurer

Chair of School Board

The accompanying notes are an integral part of these financial statements

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

CONSOLIDATED STATEMENT OF OPERATIONS For the Year Ended August 31, 2024

	Budget 2024 \$ (Unaudited)	Actual 2024 \$	Actual 2023 \$
REVENUES			
Grants for student needs (note 13)	190,427,138	218,239,481	187,645,854
Provincial grants - other	4,112,799	4,185,676	4,263,908
Federal grants and fees	258,192	269,642	285,961
Investment income	480,000	1,627,521	820,662
Other fees and revenues	994,383	1,839,364	1,510,258
School generated funds	4,650,759	5,285,747	4,742,536
Amortization of deferred capital contributions related to Provincial Legislative Grants	10,000,365	9,696,718	9,231,671
Amortization of deferred capital contributions related to Third Parties	-	552,545	521,663
Education development charges	-	4,481,294	4,597
TOTAL REVENUES	210,923,636	246,177,988	209,027,110
EXPENSES			
Instruction	156,123,601	174,282,867	154,412,066
Administration	5,910,641	6,445,717	5,990,384
Transportation	14,437,370	14,744,065	14,208,098
Pupil accomodation	27,714,171	30,105,818	28,428,221
School generated funds	4,650,759	5,006,080	4,783,031
Other	2,421,358	9,613,609	2,730,261
TOTAL EXPENSES	211,257,900	240,198,156	210,552,061
ANNUAL SURPLUS/(DEFICIT)	(334,264)	5,979,832	(1,524,951)
ACCUMULATED SURPLUS - beginning of year		26,431,574	27,956,525
ACCUMULATED SURPLUS - end of year		32,411,406	26,431,574

The accompanying notes are an integral part of these financial statements

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

CONSOLIDATED STATEMENT OF CHANGE IN NET DEBT For the Year Ended August 31, 2024

	Budget 2024 \$ (Unaudited)	Actual 2024 \$	Actual 2023 \$
ANNUAL SURPLUS/(DEFICIT)	(334,264)	5,979,832	(1,524,951)
Amortization of tangible capital assets	10,489,634	10,837,837	10,302,526
Purchase of tangible capital assets	(8,601,907)	(15,618,731)	(16,207,383)
Gain on disposal of tangible capital assets	-	(6,926)	(62,797)
Proceeds on sale of tangible capital assets	-	6,926	26,847
Addition to tangible capital asset - asset retirement obligation	-	(321,788)	(1,328,819)
Change in prepaid expenses and other non-financial assets	-	297,057	1,182,669
Disposal of tangible capital asset - asset retirement obligation	-	2,043,327	-
CHANGE IN NET DEBT	1,553,463	3,217,534	(7,611,908)
NET DEBT - beginning of year	(182,347,427)	(182,347,427)	(174,735,519)
NET DEBT - end of year	(180,793,964)	(179,129,893)	(182,347,427)

The accompanying notes are an integral part of these financial statements

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

CONSOLIDATED STATEMENT OF CASH FLOWS For the Year Ended August 31, 2024

	2024	2023
	\$	\$
CASH PROVIDED BY (USED IN)		
OPERATING ACTIVITIES		
Annual surplus/(deficit)	5,979,832	(1,524,951)
Items not involving cash		
Amortization of tangible capital assets	10,521,528	10,032,327
Gain on disposal of tangible capital assets	(6,926)	(26,847)
Amortization on tangible capital asset - asset retirement obligation	316,309	270,199
Increase (decrease) of asset retirement obligation liabilities excluding settlements	(1,964,621)	1,328,819
Decrease (increase) of tangible capital asset - asset retirement obligation asset excluding amortization on tangible capital asset - asset retirement obligation	1,721,538	(1,364,769)
Amortization of deferred capital contributions	(10,249,270)	(9,753,335)
Change in non-cash assets and liabilities		
Accounts receivable	(3,055,817)	2,126,001
Prepaid expenses and other non-financial assets	297,057	1,182,668
Accounts payable and accrued liabilities	7,356,018	1,008,268
Deferred revenue	(205,918)	(1,074,254)
Employee benefits payable	(244,227)	(609,814)
Net change in cash from operating activities	10,465,503	1,594,312
CAPITAL ACTIVITIES		
Purchase of tangible capital assets	(15,618,729)	(16,207,383)
Proceeds on disposal of tangible capital assets	6,926	26,847
Net change in cash from capital activities	(15,611,803)	(16,180,536)
FINANCING ACTIVITIES		
Debt repayments	(3,968,182)	(3,718,111)
Government of Ontario - approved capital	8,641,885	3,626,969
Additions to deferred capital contributions	6,686,652	16,207,383
Deferred revenues - capital	(3,557,633)	(313,582)
Increase in temporary borrowing	3,760,142	3,116,000
Net change in cash from financing activities	11,562,864	18,918,659
NET CHANGE IN CASH	6,416,564	4,332,435
CASH - beginning of year	22,472,866	18,140,431
CASH - end of year	28,889,430	22,472,866

The accompanying notes are an integral part of these financial statements

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended August 31, 2024

1. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements are prepared by management in accordance with the basis of accounting described below.

(a) Basis of Accounting

The consolidated financial statements have been prepared in accordance with the Financial Administration Act supplemented by Ontario Ministry of Education memorandum 2004:B2 and Ontario Regulation 395/11 of the Financial Administration Act.

The Financial Administration Act requires that the consolidated financial statements be prepared in accordance with the accounting principles determined by the relevant Ministry of the Province of Ontario. A directive was provided by the Ontario Ministry of Education within memorandum 2004:B2 requiring school Boards to adopt Canadian public sector accounting standards commencing with their year ended August 31, 2004 and that changes may be required to the application of these standards as a result of regulation.

In 2011, the government passed Ontario Regulation 395/11 of the Financial Administration Act. The Regulation requires that contributions received or receivable for the acquisition or development of depreciable tangible capital assets and contributions of depreciable tangible capital assets for use in providing services, be recorded as deferred capital contributions and be recognized as revenue in the statement of operations over the periods during which the asset is used to provide service at the same rate that amortization is recognized in respect of the related asset. The regulation further requires that if the net book value of the depreciable tangible capital asset is reduced for any reason other than amortization, a proportionate reduction of the deferred capital contribution along with a proportionate increase in the revenue be recognized. For Ontario school boards, these contributions include government transfers, externally restricted contributions and, historically, property tax revenue.

The accounting policy requirements under Regulation 395/11 are significantly different from the requirements of Canadian public sector accounting standards which require that:

- government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with public sector accounting standard PS3410;
- externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with public sector accounting standard PS3100; and
- education property taxation revenue be reported as revenue when received or receivable in accordance with public sector accounting standard PS3510.

As a result, revenue recognized in the statement of operations and certain related deferred revenues and deferred capital contributions may be recorded differently under Canadian Public Sector Accounting Standards.

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended August 31, 2024

1. SIGNIFICANT ACCOUNTING POLICIES, continued

(b) Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all organizations accountable for the administration of their financial affairs and resources to the Board and which are controlled by the Board.

School generated funds, which include the assets, liabilities, revenues and expenses of various organizations that exist at the school level and which are controlled by the Board are reflected in the consolidated financial statements.

Interdepartmental and inter-organizational transactions and balances between these organizations are eliminated.

(c) Trust Funds

Trust funds and their related operations administered by the Board are not included in these consolidated financial statements as they are not controlled by the Board.

(d) Cash

Cash and cash equivalents comprise of cash on hand, demand deposits and short-term investments. Short-term investments are highly liquid, subject to insignificant risk of changes in value and have a short maturity term of less than 90 days.

(e) Deferred Revenue

Certain amounts are received pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs or in the delivery of specific services performance obligations and transactions. These amounts are recognized as revenue in the fiscal year the related expenditures are incurred or services are performed.

(f) Deferred Capital Contributions

Contributions received or receivable for the purpose of acquiring or developing a depreciable tangible capital asset for use in providing services, or any contributions in the form of depreciable tangible assets received or receivable for use in providing services, shall be recognized as deferred capital contribution as defined in Ontario Regulation 395/11 of the Financial Administration Act. These amounts are recognized as revenue at the same rate as the related tangible capital asset is amortized. The following items fall under this category:

- Government transfers received or receivable for capital purpose;
- Other restricted contributions received or receivable for capital purpose; and
- Property taxation revenues which were historically used to fund capital assets.

(g) Retirement and Other Employee Future Benefits

The Board provides defined retirement and other future benefits to specified employee groups. These benefits include pension, life insurance, health care benefits, dental benefits, retirement gratuity, worker's compensation and long-term disability benefits.

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended August 31, 2024

1. SIGNIFICANT ACCOUNTING POLICIES, continued

As part of ratified labour collective agreements for unionized employees that bargain centrally and *ratified central discussions* with the Principals and Vice-Principals Associations, the following Employee Life and Health Trusts (ELHTs) were established in 2016-2017: Ontario English Catholic Teachers' Association (OECTA). The following ELHTs were established in 2017-2018: Canadian Union of Public Employees (CUPE), and Ontario Non-union Education Trust (ONE-T) for non-unionized employees including principals and vice-principals.

The ELHTs provide health, dental and life insurance benefits to teachers (excluding daily occasional teachers), education workers (excluding casual and temporary staff), and other school Board staff. Currently ONE-T ELHTs also provide benefits to individuals who retired prior to the school Board's participation date in the ELHT. These benefits are provided through a joint governance structure between the bargaining/employee groups, school Board trustees' associations and the Government of Ontario.

Boards no longer administer health, life and dental plans for their employees and instead are required to fund the ELHTs on a monthly basis based on a negotiated amount per full-time equivalency (FTE). Funding for the ELHTs is based on the existing benefits funding embedded within the Grants for Student Needs (GSN), including additional ministry funding in the form of a Crown contribution and Stabilization Adjustment.

Depending on prior arrangements and employee groups, the Board continues to provide health, dental and life insurance benefits for individuals who retired prior to August 31, 2013.

The Board has adopted the following policies with respect to accounting for these employee benefits:

(i) The costs of self-insured retirement and other employee future benefit plans are actuarially determined using management's best estimate of salary escalation, accumulated sick days at retirement, insurance and health care cost trends, disability recovery rates, long-term inflation rates and discount rates. The cost of retirement gratuities is actuarially determined using the employee's salary, banked sick days (if applicable) and years of service as at August 31, 2012 and management's best estimate of discount rates. Any actuarial gains and losses arising from changes to the discount rate are amortized over the expected average remaining service life of the employee group.

For self-insured retirement and other employee future benefits that vest or accumulated over the periods of service provided by employees, such as life insurance and health care benefits for retirees, the cost is actuarially determined using the projected benefits method prorated on service. Under this method, the benefit costs are recognized over the expected average service life of the employee group.

For those self-insured benefit obligations that arise from specific events that occur from time to time, such as obligations for worker's compensation and long-term disability, the cost is recognized immediately in the period the events occur. Any actuarial gains and losses that are related to these benefits are recognized immediately in the period they arise.

(ii) The costs of multi-employer defined pension plan benefits, such as the Ontario Municipal Employees Retirement System pensions, are the employer's contributions due to the plan in the period.

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended August 31, 2024

1. SIGNIFICANT ACCOUNTING POLICIES, continued

(iii) The costs of insured benefits are the employer's portion of insurance premiums owed for coverage of employees during the period.

(h) Government Transfers

Government transfers, which include legislative grants, are recognized in the consolidated financial statements in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be made. If government transfers contain stipulations which give rise to a liability, they are deferred and recognized in revenue when the stipulations are met.

Government transfers for capital are deferred as required by Regulation 395/11, recorded as deferred capital contributions (DCC) and recognized as revenue in the consolidated statement of operations at the same rate and over the same periods as the asset is amortized.

(i) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset, as well as interest related to financing during construction and legally or contractually required retirement activities. Initial costs for tangible capital assets that were acquired or developed prior to 2009 were obtained using historical cost information or using current fair market values discounted by a relevant inflation factor to the point of acquisition. The cost, less residual value, if any, of tangible capital assets is amortized on a straight-line basis, over the expected useful life of the asset, as follows:

Land improvements with finite lives	15
Buildings and building improvements	40
Portable structures	20
Other buildings	20
First-time equipping of schools	10
Furniture	10
Equipment	5-15
Computer hardware	3
Computer software	5
Vehicles	5-10
Leasehold improvements	Over the lease term

Assets under construction and assets that relate to pre-acquisition and pre-construction costs are not amortized until the asset is available for productive use.

Land permanently removed from service and held for resale is recorded at the lower of cost and estimated net realizable value. Cost includes amounts for improvements to prepare the land for sale or servicing. Buildings permanently removed from service and held for resale cease to be amortized and are recorded at the lower of carrying value and estimated net realizable value. Tangible capital assets which meet the criteria for financial assets are reclassified as "assets held for sale" on the Consolidated Statement of Financial Position.

Works of art and cultural and historic assets are not recorded as assets in these consolidated financial statements.

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended August 31, 2024

1. SIGNIFICANT ACCOUNTING POLICIES, continued

(j) Investment Income

Investment income is reported as revenue in the period earned. When required by the funding government or related Act, investment income earned on externally restricted funds such as pupil accommodation, education development charges and special education forms part of the respective deferred revenue balances.

(k) Budget Figures

Budget figures have been provided for comparison purposes and have been derived from the budget approved by the Trustees. The budget approved by the Trustees is developed in accordance with the provincially mandated funding model for school Boards and is used to manage program spending within the guidelines of the funding model. The budget figures presented have been adjusted to reflect the same accounting policies that were used to prepare the consolidated financial statements. The budget figures are unaudited.

(l) Use of Estimates

The preparation of consolidated financial statements in conformity with the basis of accounting described in Note 1(a) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the year. The principal estimates used in the preparation of these financial statements are the determination of the liability for post-retirement benefits and the estimated useful life of tangible capital assets. Actual results could differ from these estimates, as additional information becomes available in the future.

There is measurement uncertainty surrounding the estimation of liabilities for asset retirement obligations. These estimates are subject to uncertainty because of several factors including but not limited to incomplete information on the extent of controlled materials used (e.g. asbestos included in inaccessible construction material), indeterminate settlement dates, the allocation of costs between required and discretionary activities and/or change in the discount rate.

(m) Education Property Tax Revenue

Under Canadian Public Sector Accounting Standards, the entity that determines and sets the tax levy records the revenue in the financial statements, which in the case of the Board, is the Province of Ontario. As a result, education property tax revenue received from the municipalities is recorded as part of Grants for Student Needs under Education Property Tax.

(n) Other Revenues

Other revenues from transactions with performance obligations, for example, fees or royalties from the sale of goods or rendering of services, are recognized as the Board satisfies a performance obligation by providing the promised goods or services to the payor. Other revenue from transactions with no performance obligation are recognized when the Board has the authority to claim or retain an inflow of economic resources and when a past transaction or event is an asset. Amounts received prior to the end of the year that will be recognized in subsequent fiscal year are deferred and reported as a liability. The majority of Board revenues do not fall under the new PS 3400 accounting standard.

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended August 31, 2024

1. SIGNIFICANT ACCOUNTING POLICIES, continued

(o) Financial Instruments

Financial instruments are classified as either cost, fair value or amortized cost. The following chart shows the measurement method for each type of financial instrument.

Financial Instrument	Measurement Method
Cash and cash equivalents	Cost
Accounts receivable	Amortized Cost
Temporary borrowing	Amortized Cost
Accounts payable and accrued liabilities	Amortized Cost
Net debenture debt and capital loans	Amortized Cost

Fair value category: The Board manages and reports performance for groups of financial assets on a fair-value basis. Investments traded in an active market are reflected at fair value as at the reporting date. Sales and purchases of investments are recorded on the trade date. Transaction costs related to the acquisition of investments are recorded as an expense. Unrealized gains and losses on financial assets are recognized in the Statement of Remeasurement Gains and Losses until such time that the financial asset is derecognized due to disposal or impairment. At the time of derecognition, the related realized gains and losses are recognized in the Statement of Operations and Accumulated Surplus and related balances reversed from the Statement of Remeasurement Gains and Losses.

Amortized cost is measured using the effective interest rate method. The effective interest method is a method of calculating the amortized cost of a financial asset or a financial liability (or a group of financial assets or financial liabilities) and of allocating the interest income or interest expense over the relevant period, based on the effective interest rate. It is applied to financial assets or financial liabilities that are not in the fair value category and is now the method that must be used to calculate amortized cost.

Cost category: Amounts are measured at cost less any amount for valuation allowance. Valuation allowances are made when collection is in doubt.

Establishing fair value:

The fair value of guarantees and letters of credit are based on fees currently charged for similar agreements or on the estimated cost to terminate them or otherwise settle the obligations with the counterparties at the reported borrowing date. In situations in which there is no market for these guarantees, and they were issued without explicit costs, it is not practicable to determine their fair value with sufficient reliability (if applicable).

The following hierarchy provides an analysis of financial instruments that are measured subsequent to initial recognition at fair value, grouped into Levels 1 to 3 based on the degree to which fair value is observable:

- Level 1 - Unadjusted quoted market prices in active markets for identical assets or liabilities;
- Level 2 - Observable or corroborated inputs, other than level 1, such as quoted prices for similar assets or liabilities in inactive markets or market data for substantially the full term of the assets or liabilities; and

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended August 31, 2024

1. SIGNIFICANT ACCOUNTING POLICIES, continued

- Level 3 - Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets and liabilities.

The fair value hierarchy requires the use of observable market inputs whenever such inputs exist. A financial instrument is classified to the lowest level of the hierarchy for which a significant input has been considered in measuring fair value.

2. ACCOUNTS RECEIVABLE

The Province of Ontario replaced variable capital funding with a one-time debt support grant in 2009-10. Peterborough Victoria Northumberland and Clarington Catholic District School Board received a one-time grant that recognizes capital debt as of August 31, 2010 that is supported by the existing capital programs. The Board receives this grant in cash over the remaining term of the existing capital debt instruments. The Board may also receive yearly capital grants to support capital programs which would be reflected in this account receivable.

The Board has an account receivable from the Province of Ontario of \$25,880,703 as at August 31, 2024 (2023 - \$34,522,588) with respect to capital grants.

3. ACCOUNTS RECEIVABLE - OTHER

The Ministry of Education introduced a cash management strategy effective September 1, 2018. As part of the strategy, the Ministry delays part of the grant payment to School Boards where the adjusted accumulated surplus and deferred revenue balances are in excess of certain criteria set out by the Ministry. The balance of delayed grant payments included in Accounts Receivable - other at August 31, 2024 is \$1,859,587 (2023 - \$683,859).

4. TEMPORARY BORROWING

The Board has three credit facilities available for use at any time.

Credit facility #1 is a demand operating credit available in the amount of \$10,000,000 for use for current expenditures only and bears interest at prime. At August 31, 2024 the board had not drawn on this credit facility (2023 - \$nil)

Credit facility #2 is a demand bridge loan in the amount of \$10,893,071 to finance various capital projects under the School Conditioning Improvement (SCI) Program and bears interest at the CORRA rate plus 1.16%. At August 31, 2024 the balance is \$2,087,000.

Credit facility #3 is a demand bridge loan in the amount of \$5,000,000 to finance EDC site purchases and related soft costs associated with the Northglen site and bears interest at the CORRA rate plus 1.16%. At August 31, 2024 the balance is \$4,789,142.

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended August 31, 2024

5. DEFERRED CAPITAL CONTRIBUTIONS

Deferred capital contributions (DCC) include grants and contributions received that are used for the acquisition of tangible capital assets in accordance with regulation 395/11 that have been expended by year end. The contributions are amortized into revenue over the life of the asset acquired.

Amortization of deferred capital contributions reported on the Consolidated Statement of Operations has been modified to remove the reporting from the Provincial Legislative Grants line and identify the split between Amortization of DCC Related to Provincial Legislative Grants and Amortization of DCC related to Third Parties (for example, Federal Government capital funding).

	2024	2023
	\$	\$
Provincial Legislative Grants:		
Balance, beginning of year	172,899,732	166,548,112
Additions to deferred capital contributions	6,365,908	15,583,291
Revenue recognized in the period	(9,696,725)	(9,231,671)
Total Provincial Legislative Grants	169,568,915	172,899,732
Third Parties:		
Balance, beginning of year	7,722,066	7,619,637
Additions to deferred capital contributions	320,744	624,092
Revenue recognized in the period	(552,545)	(521,663)
Total Third Parties Grants	7,490,265	7,722,066
	177,059,180	180,621,798

6. IN-KIND TRANSFERS FROM THE MINISTRY OF PUBLIC AND BUSINESS SERVICE DELIVERY

The Board has recorded entries, both revenues and expenses, associated with centrally procured in-kind transfers of personal protective equipment (PPE) and critical supplies and equipment (CSE) received from the Ministry of Public and Business Service Delivery (MPBSD). The amounts recorded were calculated based on the weighted average cost of the supplies as determined by MGCS and quantity information based on the Board's records. The in-kind revenue recorded for these transfers is \$274,771 with expenses based on use of \$274,771 for a net impact of \$Nil. At August 31, 2024 there was no PPE or CSE on hand and therefore, no amounts recorded on the Consolidated Statement of Financial Position.

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended August 31, 2024

7. NET DEBENTURE DEBT AND CAPITAL LOANS

(a) The balance of net debenture debt and capital loans reported on the Consolidated Statement of Financial Position is made up of the following:

	2024	2023
	\$	\$
Debenture payable - Bylaw #117 - for permanent improvements, 7.342% per annum, repayable \$292,226 per month principal and interest, due July 2026, redeemable in whole but not in part of the principal amount outstanding, at the option of the School Board on any date prior to July 2026	6,251,932	9,181,813
Ontario Financing Authority term installment loans, for permanent improvements, 3.564% - 5.232% per annum, repayable \$885,762 semi-annually principal and interest, due November 2031 - March 2039	16,401,231	17,439,532
	22,653,163	26,621,345

(b) The net debenture debt and capital loans reported in (a) of this note is repayable as follows:

	Principal	Interest	Total
	\$	\$	\$
2025	4,235,875	1,042,369	5,278,244
2026	4,230,243	755,774	4,986,017
2027	1,179,983	591,541	1,771,524
2028	1,231,465	540,060	1,771,525
2029	1,285,235	486,290	1,771,525
2030 and subsequent years	10,490,362	2,295,807	12,786,169
	22,653,163	5,711,841	28,365,004

8. DEBT CHARGES AND CAPITAL LOAN INTEREST

	2024	2023
	\$	\$
Principal payments on long-term liabilities	3,968,182	3,718,111
Interest payments on long-term liabilities	1,310,062	1,560,133
	5,278,244	5,278,244

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended August 31, 2024

9. DEFERRED REVENUE

Revenues received and that have been set aside for specific purposes by legislation, regulation or agreement are included in deferred revenue and reported on the Consolidated Statement of Financial Position.

Deferred revenue set-aside for specific purposes by legislation, regulation or agreement as at August 31, 2024 is comprised of:

	Balance August 31, 2023 \$	Externally Restricted Revenue and Investment Income 2024 \$	Revenue Recognized in the Period 2024 \$	Transferred to DCC 2024 \$	Balance August 31, 2024 \$
Capital					
School Renewal	86,812	2,290,992	119,173	1,579,045	679,586
Minor Tangible Capital					
Assets	-	4,992,829	3,796,634	1,196,195	-
Proceeds of Disposition	70,157	-	-	-	70,157
Education Development					
Charges	4,348,357	405,371	4,481,294	-	272,434
Rural and Northern					
Education Fund	-	379,982	379,982	-	-
Retrofit for Child Care	183,851	-	-	-	183,851
Temporary Accommodation	-	85,898	85,898	-	-
Interest on Capital	-	1,569,518	1,569,518	-	-
Experiential Learning	101,736	1,642,666	1,637,150	-	107,252
Other	80,000	240,744	-	320,744	-
	4,870,913	11,608,000	12,069,649	3,095,984	1,313,280
Operating					
Special Education	597,301	28,312,869	28,173,600	-	736,570
Targeted Student Supports	133,004	693,778	736,541	-	90,241
Indigenous Language, FNMI					
Studies, and Board Action					
Plan	375,964	1,067,549	1,206,444	-	237,069
Student Mental Health	39,560	571,320	560,161	-	50,719
FSL Areas of Intervention	-	119,908	83,150	-	36,758
Other (Note 5)	340,018	474,564	686,010	-	128,572
	1,485,847	31,239,988	31,445,906	-	1,279,929
	6,356,760	42,847,988	43,515,555	3,095,984	2,593,209

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended August 31, 2024

10. EMPLOYEE BENEFITS PAYABLE

Liability	Retirement Gratuities \$	Retirement Benefits \$	Other Employee Future Benefits \$	2024 Total \$	2023 Total \$
Accrued employee benefit obligations at August 31	6,303,424	56,287	1,456,696	7,816,407	8,128,766
Unamortized actuarial gains (losses) at August 31	29,167	-	-	29,167	(38,965)
	6,332,591	56,287	1,456,696	7,845,574	8,089,801

Change in liability	Retirement Gratuities \$	Retirement Benefits \$	Other Employee Future Benefits \$	2024 Total \$	2023 Total \$
Current year benefit cost (recovery)	-	-	400,788	400,788	386,165
Interest on accrued benefit obligation	275,398	2,852	-	278,250	321,602
Amortization of actuarial (gains) losses	232,131	(2,293)	-	229,838	218,555
Benefit payments ¹	(790,048)	(18,186)	(344,869)	(1,153,103)	(1,536,136)
	(282,519)	(17,627)	55,919	(244,227)	(609,814)

¹ Excluding pension contributions to the Ontario Municipal Employees Retirement System, a multi-employer pension plan, described below.

Actuarial Assumptions

The accrued benefit obligations for employee future benefit plans as at August 31, 2024 are based on the most recent actuarial valuations completed for accounting purposes as at August 31, 2024. The economic assumptions used in these valuations are the School Board’s best estimates of expected rates of:

	2024	2023
Inflation	2.0%	2.0%
Wage and salary escalation	n/a	n/a
Insurance and health care cost escalation	5.00%	3.00- 5.00%
Discount on accrued benefit obligations	3.8%	4.4%

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended August 31, 2024

10. EMPLOYEE BENEFITS PAYABLE, continued

Retirement Benefits

(a) Ontario Teacher's Pension Plan

Teachers and related employee groups are eligible to be members of Ontario Teachers Pension Plan. Employer contributions for these employees are provided directly by the Province of Ontario. The pension costs and obligations related to this plan are a direct responsibility of the Province. Accordingly, no costs or liabilities related to this plan are included in the School Board's consolidated financial statements.

(b) Ontario Municipal Employees Retirement System

All non-teaching employees of the Board are eligible to be members of the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. The OMERS Administration Corporation Board of Directors, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of benefits. OMERS provides pension services to over 500,000 active and retired members and approximately 1,000 employers.

Each year an independent actuary determines the funding status of the OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2023. The results of this valuation disclosed total actuarial liabilities of \$136,185 million in respect of benefits accrued for service with actuarial assets at that date of \$131,983 million indicating an actuarial deficit of \$4,202 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. During the year ended August 31, 2024, the Board contributed \$3,463,882 (2023 - \$2,934,127) to the plan.

(c) Retirement Life Insurance and Health Care Benefits

The Board continues to provide life insurance, dental and health care benefits to certain employee groups after retirement until the members reach 65 years of age. The premiums for certain classes of retirees are based on the School Board's experience and retirees' premiums may be subsidized by the Board. The premiums for retiree groups that have transitioned to the One-T ELHT are based on the trust retiree premium and may be subsidized by the Board. The benefit costs and liabilities related to the plan are provided through an unfunded defined benefit plan and are included in the Board's consolidated financial statements. Effective September 1, 2013, employees retiring on or after this date, will no longer qualify for School Board subsidized premiums or contributions.

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended August 31, 2024

10. EMPLOYEE BENEFITS PAYABLE, continued

Other Employee Future Benefits

(a) Workplace Safety and Insurance Board Obligations

The Board is a Schedule 2 employer under the Workplace Safety and Insurance Act and, as such, assumes responsibility for the payment of all claims to its injured workers under the Act. The Board does not fund these obligations in advance of payments made under the Act. The benefit costs and liabilities related to this plan are included in the Board's consolidated financial statements. Plan changes made in 2012 require school Boards to provide salary top-up to a maximum of 4 ½ years for employees receiving payments from the Workplace Safety and Insurance Board, where the previously negotiated collective agreement included such provision. As at August 31, 2024 the liability included in employee future benefits for this obligation is \$1,335,801 (2023 - \$1,268,008).

(b) Sick Leave Top-Up Benefits

A maximum of eleven unused sick days from the current year may be carried forward into the following year only, to be used to top-up salary for illnesses paid through the short-term leave and disability plan in that year. The benefit costs expensed in the consolidated financial statements are \$75,180 (2023 - \$77,595).

For accounting purposes, the valuation of the accrued benefit obligation for the sick leave top-up is based on actuarial assumptions about future events determined as at August 31, 2024 and is based on the average daily salary and banked sick days of employees as at August 31, 2024.

11. CONTINGENT LIABILITIES

The Board has an excess of loss (catastrophe) Workplace Safety and Insurance Board (WSIB) insurance policy of \$27,000,000 per accident, per employee, aggregate for disease, with a \$1,000,000 deductible per employee, per accident. The School Board brings this deductible down to \$500,000 by participating in the School Boards' Cooperative Assistance Program.

Due to the nature of the School Board's operations, the organization is periodically subject to litigation. In the opinion of management, the resolution of any current litigation would not have a material effect on the financial position or results of operations, as the Board has valid defences and appropriate insurance coverages in place.

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended August 31, 2024

12. EXPENSES BY OBJECT

The expenses for the year reported on the Consolidated Statement of Operations and Accumulated Surplus by object are as follows:

	Budget 2024 \$ (Unaudited)	Actual 2024 \$	Actual 2023 \$
Salaries	134,239,053	162,312,731	134,257,622
Benefits	26,210,234	28,276,525	26,036,796
Staff development	1,437,993	646,571	804,028
Supplies and services	15,407,638	15,333,606	15,335,195
Interest	1,286,186	1,799,739	1,546,414
Rental	23,953	20,963	22,723
Fees and contract services	19,500,626	20,366,011	19,286,304
Other	2,662,583	604,173	2,960,453
Amortization of TCA	10,272,631	10,521,528	10,032,327
Amortization and net loss ARO	217,003	316,309	270,199
	211,257,900	240,198,156	210,552,061

13. GRANTS FOR STUDENT NEEDS

School Boards in Ontario receive the majority of their funding from the provincial government. This funding comes in two forms: provincial legislative grants and local taxation in the form of education property tax. The provincial government sets the education property tax rate. Municipalities in which the Board operates collect and remit education property taxes on behalf of the Province of Ontario. The Province of Ontario provides additional funding up to the level set by the education funding formulas. 88.65% of the consolidated revenues of the Board are directly controlled by the provincial government through the grants for student needs. The payment amounts of this funding are as follows:

	2024 \$	2023 \$
Provincial Legislative Grants	180,572,763	168,281,450
Education Property Tax	19,764,349	19,364,404
Grant adjustment	17,204,015	-
PVP accrual 2023-24	698,354	-
Grants for Student Needs	218,239,481	187,645,854

14. TRUST FUNDS

Trust funds administered by the School Board amounting to \$222,295 (2023 - \$222,868) have not been included in the Consolidated Statement of Financial Position nor have their operations been included in the Consolidated Statement of Operations and Accumulated Surplus.

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended August 31, 2024

15. ACCUMULATED SURPLUS

Accumulated surplus consists of the following:

	2024	2023
	\$	\$
Available for Compliance - Unappropriated		
Operating accumulated surplus	8,206,413	6,358,550
Surplus	8,206,413	6,358,550
Available for Compliance - Internally Appropriated		
School activities	230,554	276,159
Program capital	497,472	523,625
Committed capital projects	2,718,498	2,990,761
Facilities and sites	121,952	871,952
IT infrastructure and software	144,138	166,000
Joint field agreement	120,000	90,000
Northglen Catholic Elementary School	750,000	-
Total Internally Appropriated	4,582,614	4,918,497
Unavailable for Compliance		
Invested in tangible capital assets	22,082,754	17,845,213
School generated funds	2,189,758	1,910,090
Interest to be accrued	(49,535)	(73,405)
Asset retirement obligations	(4,600,598)	(4,527,371)
Total Unavailable for Compliance	19,622,379	15,154,527
Total Accumulated Surplus	32,411,406	26,431,574

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended August 31, 2024

16. ASSET RETIREMENT OBLIGATION

The Board discounts significant obligations where there is a high degree of confidence on the amount and timing of cash flows and the obligation will not be settled for at least five years from the reporting date. The discount and inflation rate is reflective of the risks specific to the asset retirement liability.

As at August 31, 2024, all liabilities for asset retirement obligations are reported at current costs in nominal dollars without discounting.

	2024	2023
	\$	\$
Liabilities for Asset Retirement Obligations at Beginning of year	11,078,419	9,749,598
Change in estimate during the year	(2,286,408)	-
Increase in liabilities reflecting changes in estimate of liabilities	321,788	1,328,821
Liabilities for Asset Retirement Obligations at End of Year	9,113,799	11,078,419

The Board made an inflation adjustment increase in estimates of 3.66% as at March 31, 2024, in line with the Provincial government fiscal year end, to reflect costs as at that date. The Board did not make any further inflation adjustments at August 31, 2024.

17. STUDENT TRANSPORTATION SERVICES OF CENTRAL ONTARIO TRANSPORTATION CONSORTIUM

On March 30, 2007, the Board entered into an agreement with Kawartha Pine Ridge District School Board and Conseil Scolaire De District Catholique Centre-Sud in order to provide common administration of student transportation in the Region. This agreement was executed in an effort to increase delivery efficiency and cost effectiveness of student transportation for each of the Boards. Under the agreement, decisions related to the financial and operating activities of Student Transportation Services of Central Ontario are shared. No partner is in a position to exercise unilateral control.

Through the Student Transportation Services of Central Ontario the Board shares the costs for the service in the following manner: operational administrative cost - 29.696% (2023 - 29.516%); shared contractual services 30.565% (2023 - 30.675%); and non shared Board direct costs 100% (2023 - 100%).

The following provides condensed financial information:

	2024		2023	
	Total	Board Portion	Total	Board Portion
	\$	\$	\$	\$
Expenses	43,480,884	13,290,066	40,084,558	12,817,553

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended August 31, 2024

18. ONTARIO SCHOOL BOARD INSURANCE EXCHANGE (OSBIE)

The Board is a member of the Ontario School Board Insurance Exchange (OSBIE), a reciprocal insurance company licensed under the Insurance Act of Ontario. OSBIE insures general liability, property damage and certain other risks. Liability insurance is available to a maximum of \$27M per occurrence. Premiums paid to OSBIE for the policy year ending December 31, 2024 were \$257,081 (2023 - \$220,724).

Any school board wishing to join OSBIE must execute a reciprocal insurance exchange agreement whereby every member commits to a five-year subscription period, the current one of which will end on December 31, 2026.

OSBIE exercises stewardship over the assets of the reciprocal, including the guarantee fund. While no individual school board enjoys any entitlement to access the assets of the reciprocal, the agreement provides for two circumstances when a school board, that is a member of a particular underwriting group, may receive a portion of the accumulated funds of the reciprocal.

1) In the event that the Board of Directors determines, in its absolute discretion, that the exchange has accumulated funds in excess of those required to meet the obligations of the Exchange, in respect of claims arising in prior years in respect of the underwriting group, the Board of Directors may reduce the actuarially determined rate for policies of insurance or may grant premium credits or policyholder dividends for that underwriting group in any subsequent underwriting year.

2) Upon termination of the exchange of reciprocal contracts of insurance within an Underwriting Group, the assets related to the Underwriting Group, after payment of all obligations, and after setting aside an adequate reserve for further liabilities, shall be returned to each Subscriber in the Underwriting Group according to its subscriber participation ratio and after termination the reserve for future liabilities will be reassessed from time to time and when all liabilities have been discharged, any remaining assets returned as the same basis upon termination.

In the event that a board or other board organization ceases to participate in the exchange of contracts of insurance within an Underwriting Group or within the Exchange, it shall continue to be liable for any Assessment(s) arising during or after such ceased participation in respect of claims arising prior to the effective date of its termination of membership in the Underwriting Group or in the exchange, unless satisfactory arrangements are made with in the Board of Directors to buy out such liability.

19. COMMITMENTS

As part of the Board's capital plan, schools are reconstructed over a number of years. As part of this process the Board has committed to Northglen Catholic elementary school with an approved amount of \$26,997,733 and a remaining commitment of \$26,997,733.

These amounts presented include the non-refundable portion of any commodity taxes.

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended August 31, 2024

20. CHANGE IN ACCOUNTING POLICY-ADOPTION OF NEW STANDARDS

The Board adopted the following standards concurrently beginning September 1, 2023 retroactively with restatement: PS 3160 Public Private Partnerships, PS 3400 Revenue and adopted PSG-8 Purchased Intangibles prospectively.

PS 3400 Revenue establishes standards on how to account for and report on revenue, specifically differentiating between transactions that include performance obligations (i.e. the payor expects a good or service from the public sector entity), referred to as exchange transactions, and transactions that do not have performance obligations, referred to as non-exchange transactions. For exchange transactions, revenue is recognized when a performance obligation is satisfied. For non-exchange transactions, revenue is recognized when there is authority to retain an inflow of economic resources and a past event that gave rise to an asset has occurred.

The adoption of PS 3400 did not have any impact on the financial statements.

PSG-8 Purchased Intangibles provides guidance on the accounting and reporting for purchased intangible assets that are acquired through arm's length exchange transactions between knowledgeable, willing parties that are under no compulsion to act.

The adoption of PSG-8 did not have any impact of the financial statements.

PS 3160 Public Private Partnerships (P3s) provides specific guidance on the accounting and reporting for P3s between public and private sector entities where the public sector entity procures infrastructure using a private sector partner.

The adoption of PS 3160 did not not have any impact on the financial statements.

Draft November 2024

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended August 31, 2024

21. FINANCIAL INSTRUMENTS

The Board is exposed to a variety of financial risks including credit risk, liquidity risk and market risk. The Board's overall risk management program focuses on the unpredictability of financial markets and seeks to minimize potential adverse effects on the Board's financial performance.

Credit risk

The Board's principal financial assets are cash and accounts receivable, which are subject to credit risk. The carrying amounts of financial assets on the Consolidated Statement of Financial Position represent the Board's maximum credit exposure as at the Consolidated Statement of Financial Position date.

Market risk

The Board is exposed to interest rate risk on its long-term debt and temporary borrowing, all of which are regular monitored.

Liquidity risk

Liquidity risk is the risk that the Board will not be able to meet all cash flow obligations as they come due. The Board mitigates the risk by monitoring cash activities and expected outflows through extensive budgeting and maintaining sufficient cash on hand if unexpected cash outflows arise.

The Board's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities, temporary borrowing and long-term debt. It is the Board's opinion that the Board is not exposed to significant interest rate or currency risks arising from these financial instruments.

22. COMPARATIVE FIGURES

Certain comparative figures were restated, where required, to conform with the current year presentation.

23. FUTURE ACCOUNTING STANDARD ADOPTION

The Board is in the process of assessing the impact of the upcoming new standards and the extent of the impact of their adoption on its financial statements.

The following are applicable for fiscal years beginning on or after April 1, 2026 (in effect for the Board for the year ending August 31, 2027). Standards must be implemented at the same time:

New Public Sector Accounting Standards (PSAS) Conceptual Framework

This new model is a comprehensive set of concepts that underlie and support financial reporting. It is the foundation that assists:

- preparers to account for items, transactions and other events not covered by standards; ;
- auditors to form opinions regarding compliance with accounting standards;

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended August 31, 2024

23. FUTURE ACCOUNTING STANDARD ADOPTION, continued

- users in interpreting information in financial statements; and
- Public Sector Accounting Board (PSAB) to develop standards grounded in the public sector environment

The main changes are:

- Additional guidance to improve understanding and clarity;
- Non-substantive changes to terminology/definitions;
- Financial statement objectives foreshadow changes in the Reporting Model;
- Relocation of recognition exclusion to the Reporting Model; and
- Consequential amendments throughout the Public Sector Accounting Handbook

The framework is expected to be implemented prospectively

Reporting Model - PS 1202 - Financial Statement Presentation:

This reporting model provides guidance on how information should be presented in the financial statements and will replace PS 1201- Financial Statement Presentation. The model is expected to be implemented retroactively with restatement of prior year amounts.

The main changes are

- Restructured Statement of Financial Position
- Introduction of financial and non-financial liabilities
- Amended non-financial asset definition
- New components of net assets-accumulated other and issued share capital
- Renamed the net debt indicator
- Revised the net debt calculation
- Removed the Statement of Change in Net Debt
- New Statement of Net Financial Assets/Liabilities
- New Statement of Changes in Net Assets Liabilities
- Isolated financing transaction in the Cash Flow Statement

**PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON
CATHOLIC DISTRICT SCHOOL BOARD**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended August 31, 2024**

**24. MONETARY RESOLUTION TO BILL 124, THE PROTECTING A SUSTAINABLE PUBLIC
SECTOR FOR FUTURE GENERATIONS ACT**

A monetary resolution to Bill 124 was reached between the Crown and the following education sector unions: Elementary Teachers' Federation of Ontario (ETFO), Ontario Secondary School Teachers' Federation (OSSTF), Ontario English Catholic Teachers' Association (OECTA), and Association des Enseignantes et Enseignants Franco-Ontariens (AEFO), Canadian Union of Public Employees (CUPE), Elementary Teachers' Federation of Ontario- Education Workers (ETFO-EW), Ontario Secondary School Teachers' Federation- Education Workers (OSSTF-EW), Education Workers' Alliance of Ontario (EWAO), Ontario Council of Education Workers (OCEW). This agreement provides a 0.75% increase for salaries and wages on September 1, 2019, a 0.75% increase for salaries and wages on September 1, 2020, and a 2.75% increase in salaries and wages on September 1, 2021, in addition to the original 1% increase applied on September 1 in each year during the 2019-22 collective agreements. The same increases also apply to non-unionized employee groups [excluding Principals and Vice-Principals and school board executives].

The Crown has funded the monetary resolution for these employee groups to the applicable school boards through the appropriate changes to the Grants for Student needs benchmarks and additional Priorities and Partnerships Funding (PPF).

Due to this resolution, there is an impact on salary and wages expenses of \$21,531,522 in the 2023-24 fiscal year. The portion related to 2019-20 to 2022-23 is \$15,377,821, with the remainder of \$6,153,701 related to 2023-24.

Subsequent to the financial statement date, a monetary resolution to Bill 124 was reached between the Crown and the associations representing Principals and Vice-Principals (Ontario Principals' Council, Catholic Principals' Council of Ontario and Association des directions et directions adjointes des écoles franco-ontariennes). This agreement provides a 0.75% increase for salaries and wages on September 1, 2020, a 2.75% increase for salaries and wages on September 1, 2021, and a 2.00% increase in salaries and wages on September 1, 2022, in addition to the original 1% increase applied on September 1 in each year during the 2020-23 collective agreements. The memorandum of settlement was reached on August 10, 2024 and was ratified on September 30, 2024.

The Crown intends to fund the monetary resolution for Principals and Vice-Principals to the applicable school boards through the appropriate changes to the GSN benchmarks.

PETERBOROUGH VICTORIA NORTHUMBERLAND AND CLARINGTON CATHOLIC DISTRICT SCHOOL BOARD

**CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS
For the Year Ended August 31, 2024**

	Cost			Accumulated Amortization			Net Book Value			
	Opening Balance	Additions	Disposals	Revaluation of TCA-ARO	Closing Balance	Opening Balance	Amortization	Closing Balance	2024	2023
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Tangible Capital Assets										
Land	17,840,961	8,932,085	-	-	26,773,046	-	-	-	26,773,046	17,840,961
Land Improvements	18,702,160	394,813	-	12,269	19,109,242	8,420,339	1,170,096	9,590,435	9,518,807	10,281,821
Buildings	302,410,716	4,917,638	1,066,074	309,519	306,571,799	134,603,327	7,730,278	142,090,523	164,481,276	167,807,389
Portable Structures	10,172,740	-	1,220,335	-	8,952,405	2,226,171	447,620	2,673,791	6,278,614	7,946,569
Other Buildings	206,005	-	-	-	206,005	63,809	10,571	74,380	131,625	142,196
Computer Hardware	2,939,447	830,463	1,275,945	-	2,493,965	1,621,226	905,569	1,275,945	1,243,115	1,318,221
Computer Software	398,068	26,970	9,794	-	415,244	113,833	81,331	9,794	185,370	284,235
Equipment - 5 year	93,807	-	7,919	-	85,888	51,217	17,970	7,919	61,268	42,590
Equipment - 10 year	3,353,561	434,245	316,987	-	3,470,819	1,602,798	341,219	316,987	1,627,030	1,750,763
Equipment - 15 year	606,114	-	-	-	606,114	535,784	9,969	-	545,753	70,330
Furniture	562,706	26,153	23,326	-	565,533	194,679	56,412	23,326	337,768	368,027
First-time Equipping	538,303	-	284,721	-	253,582	446,722	39,594	284,721	51,987	91,581
Vehicles	310,981	56,364	-	-	367,345	251,101	27,208	-	89,036	59,880
Total	358,135,569	15,618,731	4,205,101	321,788	369,870,987	150,131,006	10,837,837	2,161,774	211,063,918	208,004,563

a) Assets under construction

Assets under construction have a value of \$Nil (2023 - \$Nil) have not been amortized. Amortization of these assets will commence when the asset is put into service.

b) Write-down of tangible capital assets

The write-down of tangible capital assets during the year was \$Nil (2023 - \$Nil)

c) Asset inventories for resale (assets permanently removed from service)

The Board has not identified any properties that qualify as "assets permanently removed from service".

Draft November 8, 2024



Ontario Catholic School Trustees' Association

October 28, 2024

MEMORANDUM

TO: Chairpersons and Directors of Education
- All Catholic District School Boards

FROM: Nick Milanetti, Executive Director

SUBJECT: **2025 AGM Resolutions**

PLEASE REVIEW THIS INFORMATION AT A MEETING OF YOUR BOARD

The study and processing of resolutions is one of the fundamental responsibilities of OCSTA. The resolution process provides member boards with the opportunity to shape the work of the Association by bringing important issues, which have provincial implications to the attention of all trustees in the province. Delegates will consider and vote on all resolutions received from OCSTA members.

During the year, important issues of a provincial nature that arise at the board level may be used to develop resolutions for OCSTA. Resolutions may be submitted at any time up until the deadline of 12:00 p.m. EST February 7, 2025.

Attachments

- *Guidelines*
- *Sample Resolution*
- *Explanation of Committee Recommendations & Resolution Procedures*
- *OCSTA Mission, Vision, Strategic Priorities*
- *Chart of 2024 Resolutions with AGM Decisions*
- *Related By-Law Section 5.9 (Resolutions)*



Ontario Catholic School
Trustees' Association

Guidelines for Preparing Resolutions

To improve the effectiveness of the resolution process, we ask boards to review the following guidelines.

Resolutions are your opportunity to shape the work of the Association by addressing problems, solutions or concerns, which affect Catholic education in Ontario. **A resolution approved by the membership at the Annual General Meeting calls for priority action by OCSTA and the commitment of OCSTA resources to address the particular issue outlined in the resolution.**

- A. All Resolutions will be reviewed by the Resolutions Committee and a Committee Recommendation will be added to each Resolution. Committee Recommendations will be guided by the following criteria.**

The resolution:

- a. Is in keeping with the Mission, Vision and Strategic Priorities of the Association.
- b. Is of a provincial nature and addresses an area of concern for the province's Catholic school boards and is a matter that requires attention or action.
- c. Is written in language appropriate for province-wide consideration (language contained in resolutions is often incorporated into subsequent communications to the government or other relevant parties).
- d. Is accompanied by substantiated rationale.
- e. OCSTA addresses education funding issues in the **Annual Finance Brief to the Minister** and submission to the yearly **Pre-Budget Consultation**. Boards are encouraged to submit education funding issues requiring Association action and advocacy by the middle of October.

B. Steps in Preparing a Resolution

1. Review the Mission, Vision and Strategic Priorities of OCSTA. (attached)
2. Identify the concern. Be sure the concern is a matter of **province-wide** scope.
3. Research and gather sufficient supporting background materials to substantiate the resolution. If the concern has been presented/dealt with in a previous resolution, review the outcome of that process to assess what changes in approach/additional information might be useful.
4. Write the resolution in the following proposed format taking care to ensure that:
 - a. Each "*Whereas*" is accompanied by adequate background material.
 - b. The "*Therefore be it Resolved*" directs OCSTA to take specific action.

C. Writing A Resolution

Structure

The resolution should be assigned a succinct title that identifies the problem or issue (or its proposed solution). There should be two parts to the resolution: a preamble followed by a resolving clause (or clauses).

1. Preamble

The preamble is a brief statement of background or rationale coming before the resolving clause(s). The purpose of the preamble is to provide information without which the point or the merits of a resolution are likely to be poorly understood.

Each clause in a preamble is written as a separate paragraph, beginning with the word “WHEREAS”.

2. Resolving Clauses

A resolving clause indicates what action(s) is to be taken given the “WHEREAS” clause(s) in the preamble. If more than one action is being recommended, the “Therefore be It Resolved” portion should be divided into a), b), c), etc.

3. Submission Statement

Please include the following information in the submission statement.

[Mover’s Name]
[Secunder’s Name]
[Board Name]
[Topic]

D. Submission Deadline Date

The **final** deadline date for receipt of resolutions in the OCSTA office is **12:00 p.m. EST, February 7, 2025**. Please submit resolutions by email to Connie Araujo-De Melo at cdemelo@ocsta.on.ca.

E. Regulations

Please see the attached current regulations regarding submission and presentation of resolutions at the Annual General Meeting.

These guidelines, the enclosed sample resolution, and the resolution session procedures are provided as a reference that we hope you will find useful in preparing effective resolutions for your Association and Catholic education in Ontario.

Sample Resolution

When submitting a resolution **do not use** tables, text boxes or any type of graphic or letterhead. The type of font to be used in this document is **Times New Roman 12pt.**

The following example is taken from a Resolution dealt with at a previous AGM and is provided for your reference.

Moved by: [Mover's Name] **[Board Name]**

Seconded by: [Secunder's Name]

Topic: [e.g. Vacancies on School Boards]

Whereas: from time to time a vacancy occurs in the office of a member of the board; and

Whereas: according to Section 221(1) of the *Education Act*, the vacancy must be filled by either a by-election or by appointment; and

Whereas: boards choosing to appoint a new trustee will, most commonly, engage in an open and fair process of selection; and

Whereas: the *Education Act* requires that the process be fully completed within 60 days of the office becoming vacant; and

Whereas: the 60 day time period may encompass a part of the year (e.g. Christmas, summer months, March Break) when board operations and processes are reduced, thus making the timelines very tight and, potentially; unmanageable;

THEREFORE, BE IT RESOLVED THAT:

OCSTA petition the Ministry of Education to review the section of the Education Act which relates to trustee vacancies with a view to extending the timeline by either increasing the number of days or altering the requirement that the process be completed within a designated number of regular school days.

Does the above resolution reflect the interest of students and/or publicly funded Catholic School Boards in the province of Ontario?

Please briefly outline below how the above resolution is of province-wide scope reflecting the interest of students and/or publicly funded Catholic School Boards in the province of Ontario.

Explanation of Committee Recommendations & Resolution Session Procedures

Resolution sessions will be conducted using “**Robert’s Rules of Order**” and the provisions of the OCSTA Constitution. The chairperson of the session will ensure compliance with their rules.

Explanation of Committee Recommendations

The **Resolutions** Committee will study the resolutions and offer recommendations on the best way to meet their intent. The recommendations and their implications are:

- i. **Approve**
The direction given in the “therefore be it resolved” section of the resolution will be carried out.
- ii. **Approve and refer to the committee for appropriate implementation.**
The resolution will be forwarded to the designated committee for implementation.
- iii. **Receive and refer to the committee for study.**
The resolution will be forwarded to the designated committee for study. Following the study and receipt of the committee’s recommendation, the Board of Directors will determine whether or not the resolution will be implemented.
- iv. **Not support**
No action will be taken.
- v. **No recommendation**
The committee is not making any recommendation with respect to the resolution.
- vi. **No action required**
The intent of the resolution has been met. No further action will be taken.
- vii. **No action required – In Progress**
OCSTA is actively working to meet the intent of the resolution.

Resolution Session Procedures

Delegates wishing to speak to a resolution must state their name and the name of the board they represent.

The mover of a resolution will have the opportunity to be the first and last to speak to that resolution. Other trustees may speak **once** to a resolution.

The chairperson may declare a motion out of order giving the reasons for doing so. The chairperson’s decision may be challenged by a majority vote of those voting delegates at the session when the vote is called.

Voting will be by a show of hands. Delegates carrying proxies must have and show the proxies they are carrying. Ballots will be provided in the event that a vote by ballot is called for.

Note Re Quorum: *Quorum for the transaction of business at any meeting of the Members shall require the presence in person or by proxy of not less than a total of forty (40) current Members.*

Grouped Resolutions

- a. the chair of the session will ask for a mover and seconder to approve the **grouping** of various related resolutions.
- b. the chair of the session will ask for movers and seconders for the committee recommendation for each group.
- c. delegates will vote on the committee recommendation for each group.

Delegates may request that any resolution(s) be removed from a “group” to be handled individually. These will be addressed when the group from which they have been removed has been dealt with.

Resolutions Handled Individually

These will include resolutions removed from the groups and resolutions for which the committee has not made any recommendation.

A. Resolutions with committee recommendations

1. The chair of the session will announce the resolution number and the name of the sponsoring board:
 - the chair will call for the sponsoring board to move and second **the committee recommendation;**
 - delegates will speak to the committee recommendation;
 - delegates will vote on the committee recommendation.
2. If the sponsoring board does not move the committee recommendation from the floor:
 - the chair will call for the sponsoring board to move their **original resolution;**
 - delegates will speak to the resolution;
 - delegates will vote on the resolution.
3. If the original resolution is not moved by the sponsoring board, the resolution will be withdrawn.

B. Resolutions without committee recommendations

1. These resolutions will be handled as follows:
 - the chair will call for the sponsoring board to move their **original resolution;**
 - delegates will speak to the resolution;
 - delegates will vote on the resolution.
2. If the original resolution is not moved by the sponsoring board, the resolution will be withdrawn.

C. Amendments from the Floor

Amendments made on the floor relate to the “therefore be it resolved” section of the resolution and **must be written out** and handed to the chairperson. The chairperson will consider the amendment and, if necessary, discuss it with the parliamentarian or others to ensure that it is clearly understood.

- the chair will **read** the amendment;
- delegates will speak to the amendment;
- delegates will vote on the amendment;
- delegates will vote on the resolution as amended.

If the amendment is defeated:

- delegates will be asked to speak to the original resolution;
- delegates will vote on the original resolution.

D. Members’ Discussion Right

Under Article 5.11 (*Members Discussion Right*), any Member entitled to vote at an Annual Meeting is entitled to raise for discussion at that meeting any matter with respect to which the Member would have been entitled to submit a proposal, subject to the conditions outlined in Sections 5.10.1 to 5.10.5⁸, and provided that:

- 5.11.1 if such Member continues such discussion for three minutes or more, the Chair of the meeting may interrupt the Member and permit others to speak to the discussion item, for up to three minutes per member; and
- 5.11.2 no discussion item shall be put to the membership for a vote at the meeting at which it was raised for discussion.

⁸S.56(1)(b) of the ONCA



Ontario Catholic School Trustees' Association

Our Mission

Inspired by the Gospel, the Ontario Catholic School Trustees' Association provides the provincial voice, leadership and service for elected Catholic school trustees to promote and protect publicly funded Catholic education in Ontario.

Our Vision

Ontario is enriched by a publicly funded Catholic education system governed by locally elected Catholic school trustees who serve with faith, commitment and compassion.

The Association's **Strategic Priorities** are as follows:

1. Enhance Political Advocacy for Catholic Education

- a. Strengthen current advocacy platform by building positive new relationships and reinforcing existing ones with groups like OAPCE, OCSOA, CWL, etc.
- b. Communicate and promote current messages about the value of Catholic education to our key target audiences: parents, students, politicians, teachers, alumni, parishioners, etc.

2. Engage Trustees in an Enriched Development Program

- a. Assess the current needs and interests of members to guide development of appropriate programming.
- b. Ensure OCSTA programming provides timely and relevant content to support trustees in their roles as advocates and spokespersons for Catholic education.

3. Manage Human and Fiscal Resources to Effectively meet Changing Needs

- a. Align the work of committees, staff and fiscal resources behind structures and initiatives that support the association's three key priorities.
- b. Ensure OCSTA is structurally aligned to successfully fulfill its role as the legislated Employer Bargaining Agent for all of Ontario's English Catholic District School Boards.



2024 RESOLUTIONS WITH AGM DIRECTIVES

	BOARD	TOPIC	AGM DECISION
1.	Halton	Additional Funding to Equalize EI and CPP Federal Payments	Approve
2.	Simcoe Muskoka	School Condition Improvement (SCI) & School Renewal Allocation (SRA) Funding Shortfalls	Approve
3.	Simcoe Muskoka	Trustee Honoraria	Approve
4.	Toronto	Free Menstrual Products in Schools	Approve
5.	CDSB of Eastern Ontario	Two-Year Bachelor of Education Degrees -Teacher Shortage	Approve & Refer to Political Advocacy Committee
6.	Halton	Additional Funding to Address Network Needs & Cybersecurity	Approve & Refer to Political Advocacy Committee
7.	Waterloo	Cyber Security Funding	Approve & Refer to Political Advocacy Committee
8.	Halton	Increase Funding to the Temporary Accommodation Allocation	Approve & Refer to Political Advocacy Committee
9.	PVNC	Additional Ministry Funding to Adequately Fund Sick Leave Plan	Approve & Refer to Political Advocacy Committee
10.	Simcoe Muskoka	Accessibility for Ontarians: Education Standards Development Committee Recommendations	Approve & Refer to Political Advocacy Committee
11.	Simcoe Muskoka	Inflexibility of GSN Funding	Approve & Refer to Political Advocacy Committee
12.	Simcoe Muskoka	Safe Schools: Violence Threat Risk Assessment Training	Approve & Refer to Political Advocacy Committee
13.	Simcoe Muskoka	Security Cameras (Video Surveillance)	Approve & Refer to Political Advocacy Committee
14.	Waterloo	Speech & Language Pathologist Funding	Approve & Refer to Political Advocacy Committee
15.	Toronto	International Language Elementary Program	Approve & Refer to Political Advocacy Committee
16.	Waterloo	Transportation Funding Formula	Receive & Refer to Political Advocacy Committee
17.	Algonquin & Lakeshore	School Safety Zones	Receive & Refer to Political Advocacy Committee
18.	Ottawa	Make Mandatory that Police and/or the Crown Inform the	Receive & Refer to Political Advocacy Committee



2024 RESOLUTIONS WITH AGM DIRECTIVES

	BOARD	TOPIC	AGM DECISION
		Employer in a Vulnerable Sector, such as a School Board, of any Employee Charged with a Criminal Offense	
19.	PVNC	Fair & Equitable Funding for Transportation of Students with Special Needs	Receive & Refer to Political Advocacy Committee
20.	Toronto	Electric School Buses	Receive & Refer to Political Advocacy Committee
21.	Toronto	Addressing Rising Mental Health Crisis Facing Children & Youth in Ontario	Receive & Refer to Political Advocacy Committee
22.	Toronto	Mental Health & Well-Being and Enhanced Funding for New & Existing Active School Travel Initiatives	Receive & Refer to Political Advocacy Committee
23.	Waterloo	Teacher Vacancies on School Boards	Receive & Refer to Political Advocacy Committee
24.	York	Special Education Training for Teachers and Education Workers	Receive & Refer to Political Advocacy Committee
25.	Toronto	Provincial Leadership Regarding the Use of Artificial Intelligence in Education	Receive & Refer to Political Advocacy Committee
26.	Halton	Special Education Dedicated Professional Activity Day	Receive & Refer to Political Advocacy and CETE Committees
27.	Toronto	Closing the Equity Gap in Before & After School Programs for Students with Special Needs	Receive & Refer to Political Advocacy and CETE Committees
28.	Dufferin-Peel	Artificial Intelligence Funding	Receive & Refer to Political Advocacy and CETE Committees
29.	Waterloo	Addressing the Voter Registration Default to English Public School Support	Approve & Refer to Political Advocacy and CETE Committees



Ontario Catholic School
Trustees' Association

**Excerpt from
Ontario Catholic School Trustees' Association
General Working By-law 2020-1**

5. MEETINGS OF MEMBERS

5.9 Resolutions from CDSBs

Any CDSB may submit a Resolution for consideration at an Annual Meeting to address any challenge or opportunity which affects Catholic education in Ontario, subject to the following:

- 5.9.1 each such Resolution shall have been received at the Head Office of the Corporation not less than sixty (60) days prior to the date of the Annual Meeting;
- 5.9.2 each such Resolution shall have been considered and reported upon by a Committee of the Board, or by the Board of Directors;
- 5.9.3 each such Resolution shall be circulated among all CDSBs not less than thirty (30) days prior to the Annual Meeting;
- 5.9.4 each such Resolution shall be included in the notice of the Annual Meeting; and
- 5.9.5 no such Resolution shall be acted upon unless approved by a majority of the votes cast at an Annual Meeting.

OCSTA Memo: OCSTA Past President Patrick Daly Receives CEFO Award

1 message

OCSTA - Connie DeMelo <CDeMelo@ocsta.on.ca>
To: OCSTA - Connie DeMelo <CDeMelo@ocsta.on.ca>

Tue, Oct 29, 2024 at 10:22 AM



Ontario Catholic School
Trustees' Association

October 29, 2024

MEMORANDUM

TO: Chairpersons and Directors of Education

CC: OCSTA Directors and Staff
Board Secretaries and Administrative Assistants

FROM: Michael Bellmore, President

SUBJECT: OCSTA Past President Patrick Daly Receives CEFO Award

I am pleased to announce that the Catholic Education Foundation of Ontario (CEFO) recently presented OCSTA Past President Patrick Daly with the 2024 Medal of Honour Award in recognition of Patrick's exemplary contributions to Catholic Education in Ontario.

For those who may not be aware, during Patrick's inaugural term as OCSTA President in 1996, he provided leadership to obtain equity in education funding for all students in Ontario. Legislation achieving this milestone was ultimately upheld by the Supreme Court of Canada. Over the years, Patrick has been recognized at various levels for his commitment to serving Catholic education and received the OCSTA Trustee Award of Merit, the Canadian Catholic School Trustees' Association's Higgins Award, and the Catholic Principals' Council of Ontario's Fr. John Redmond Award.

In recognition of Patrick's faith-filled leadership and distinguished service to the Church, he was awarded a papal knighthood by His Holiness, Pope Francis and was presented with The Honour of the Knight of St. Gregory the Great.

It was my distinct honour to witness CEFO's provincial recognition of Patrick's faith-filled service to Catholic education in the company of OCSTA Director Linda Ward and OCSTA Executive Director Nick Milanetti. Congratulations to our Past President Patrick Daly!

A handwritten signature in black ink, appearing to be 'N. Milanetti', written in a cursive style.



CONNIE ARAUJO-DE MELO | Executive Assistant | Ontario Catholic School Trustees' Association | 1510-2 Sheppard Ave. E., Toronto, ON M2N 5Y7 | t 416-932-9460 ext. 226



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Memo-OCSTA Past President P.Daly Receives CEFO Award (Oct 2024)..pdf
360K

OCSTA: Memo - Catholic Education Pilgrims of Hope Bulletin for November 2024

1 message

OCSTA - Ashlee Cabral <ACabral@ocsta.on.ca>
To: OCSTA - Ashlee Cabral <ACabral@ocsta.on.ca>

Wed, Oct 30, 2024 at 12:50 PM



Ontario Catholic School
Trustees' Association

October 30, 2024

MEMORANDUM

TO: Chairpersons and Directors of Education

- All Catholic District School Boards

CC: Catholic District School Board Chaplains
OCSTA Directors and Staff

FROM: Anne O'Brien, Director of Catholic Education

SUBJECT: Catholic Education Pilgrims of Hope Bulletin for November 2024

Thank you.

ASHLEE CABRAL | Ontario Catholic School Trustees' Association | 1510-2 Sheppard Avenue East,
Toronto, ON, M2N 5Y7 | 416-932-9460 Ext. 230 | Website: www.ocsta.on.ca

Catholic Education: *Pilgrims of Hope*




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2 attachments



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Ontario Catholic School
Trustees' Association

 **3-November 2024-CEW 2025-Together in Faith Bulletin.pdf**
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CATHOLIC EDUCATION: PILGRIMS OF HOPE

L'éducation catholique: Pèlerins de l'espérance

November 2024 Bulletin

HOLY DOORS FOR THE JUBILEE YEAR

Last month, we explored the meaning of the Great Jubilee including papal pilgrimages to Biblical lands and the significance of the Holy Doors in all of the papal Basilicas in Rome. This month we will continue to celebrate the upcoming Jubilee Year by learning more about the 7 Holy Doors around the world and the spiritual significance of them.

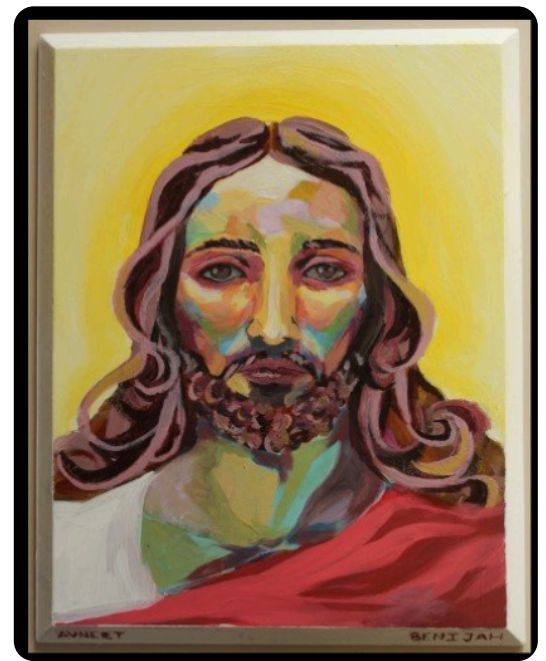
The Holy Doors for the Jubilee Year

On Christmas Eve 2024, Pope Francis will open the Holy Door at St. Peter's Basilica to usher in the beginning of the Jubilee Year worldwide. The Jubilee of Hope will take place from December 24, 2024 - Christmas Eve to January 6, 2026, the feast of the Epiphany. This Holy Door at St. Peter's Basilica will also be the last one to be closed on the feast of the Epiphany in 2026, marking the end of the holy year.

This will be the first of 5 Holy Doors that will be open to visitors throughout the year. The five Holy Doors were specified by Pope Francis when he officially proclaimed the 2025 Ordinary Jubilee through his bull of indiction, Spes Non Confundit ("Hope Does Not Disappoint").

The second door to be opened by Pope Francis will be at The Archbasilica of St. John Lateran on December 29, the feast of the Holy Family of Jesus, Mary, and Joseph. On January 1 the Holy Door at the Basilica of St. Mary Major will be opened on the solemnity of Mary, Mother of God. On January 5, our Holy Father will open the Holy Door at the Basilica of St. Paul Outside the Walls. These three papal basilicas will all be closed on December 28, 2025. A fifth door will also be located at a prison in Rome.

In total, there are seven Holy Doors around the world. The four mentioned above in Rome, one in Spain, one in France and one in Quebec City.



*Student artwork: Dufferin-Peel CDSB
'Christ's Appearance to the Disciples'*



CATHOLIC EDUCATION: PILGRIMS OF HOPE



The Holy Door at Rebibbia Prison

On December 26, two days after opening the Holy Door of St. Peter's Basilica, Pope Francis will travel to Rebibbia prison on the outskirts of Rome, to open a Holy Door as a "tangible sign of the message of hope" for people in the prison.

In his "bull of indiction," Pope Francis wrote that during the Holy Year he will have close to his heart "prisoners who, deprived of their freedom, feel daily the harshness of detention and its restrictions, lack of affection and, in more than a few cases, lack of respect for their persons." The Holy Father expressed his wish that prisoners "look to the future with hope and a renewed sense of confidence" during the Jubilee Year. In this document, the pope also called on governments to "undertake initiatives aimed at restoring hope" for incarcerated persons during the Holy Year, such as expanding forms of amnesty and social reintegration programs.

During the upcoming Jubilee Year, we are called to be Pilgrims of Hope and to reflect on how we are on a pilgrim journey, from our beginning to our end. It is important to understand where we are going on this journey by connecting to our faith and our relationship with God. Hope is the other part of the Jubilee theme. People today need hope which is sometimes lost or forgotten. According to Scripture, hope is embodied through the actions of those who follow Christ's teachings, bringing hope, peace, and strengthened faith to their communities.

How can we be pilgrims of hope and builders of peace in our homes and in our communities?

How can we be tangible signs of hope for others?

How can we sow hope in our lives and bring hope to those around us?



L'éducation
catholique | 
**PÈLERINS
DE L'ESPÉRANCE**



CATHOLIC EDUCATION: PILGRIMS OF HOPE

The Holy Door is a major symbol of the Jubilee Year. This tradition was started by Pope Martin in 1423 and has continued since that time. It signifies the invitation to God's mercy and represents a crossing over or a transformation from sin to grace.

The Holy Doors around the world will attract many pilgrims who will be reminded of our need for God's mercy and our call to bring mercy and kindness to others. Jubilee Years take place every 25 years and the opening of the Holy Doors has spiritual significance.

We find many references to the door as a symbol throughout scripture.

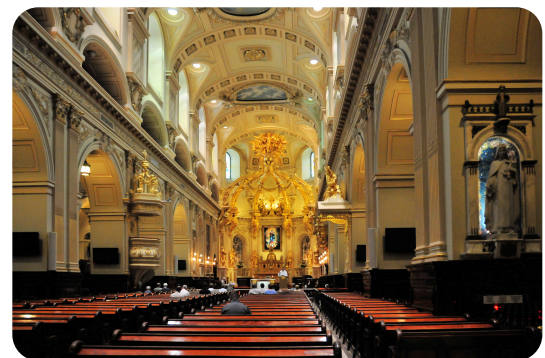
- In John's gospel, Jesus says; '*I am the door. If anyone enters by Me, He will be saved and will go in and out and find pasture*'. (John 10:9-16)
- In the gospel of Luke, Jesus says; '*knock and the door will be opened to you.*' (Luke 11:9)
- Psalm 118:20 reads; '*This is the door of the Lord where the just may enter.*'

The Holy Doors invite the pilgrim to deeper reflection on our faith and how we live it. The images and artistry of each of the doors around the world are a testament to God's mercy and faithfulness through time. Our passing from sin to grace, is brought about through our liberation of others.

The act of walking through the Door to enter the Basilica reflects the inner journey of contemplating one's life and seeking the Truth.

The Holy Door in Québec City

Did you know that there is a Holy Door at the Cathedral-Basilica Notre-Dame de Québec in Québec City? It was gifted by the Vatican in 2013 to celebrate the 350th anniversary of the Cathedral-Basilica Notre-Dame, the oldest church in North America. This is the seventh Holy Door in the world.



CATHOLIC EDUCATION: PILGRIMS OF HOPE

The Holy Door Panels at St. Peter's Basilica in Rome

There are 16 panels on the bronze door at St. Peter's. Each panel depicts a moment in scripture:

The Angel at the Gates of Paradise, the Fall, Mary at the Annunciation, the Angel Gabriel at the Annunciation, Christ's Baptism in the Jordan River, the Lost Sheep, the Merciful Father, the Cure of the Paralytic, the Woman Washing the Feet of Jesus, the Need for Forgiveness (7 times 77), Peter's Denial, the Good Thief, Jesus' Appearance to Thomas, Christ's Appearance to the Disciples, the Conversion of Saul and the Opening the Holy Door.

In his book, *The Holy Door in St. Peter's*, Cardinal Virgilio Noè, notes, "The message the Holy Door gives to those who, after reflecting before it, cross the threshold and enter the Basilica, is part of the essence of the Gospel: it is the message of God's mercy bending over man's misery."

The "sixteen panels of the door are like the verses of a hymn, which sing of God's infinite mercy," Cardinal Virgilio Noè explained. "They start from the reality of sin, which degrades man, and move to penance, which rehabilitates him. They enlighten every moment of any situation with the certainty of divine forgiveness."

A study of any of these biblical scenes and the artwork of the Holy Door offers significant learning and a chance for meaningful reflection.

Pope Francis invites us to contemplate the significance of the upcoming Jubilee year. "For everyone, may the Jubilee be a moment of genuine, personal encounter with the Lord Jesus, the 'door' (John 10:7-9) of our salvation, whom the Church is charged to proclaim always, everywhere and to all as 'our hope' (1 Timothy 1:1)."



St. Peter's Basilica in Rome



Mary the Annunciation

The Angel of the Annunciation



The Angel at the Gates of Paradise

The Fall



CATHOLIC EDUCATION: PILGRIMS OF HOPE

Student Designed Holy Doors

Last month's annual *When Faith Meets Pedagogy Conference* gathered Catholic educational partners from across the province to celebrate the Jubilee theme, Pilgrims of Hope.

The stage was adorned with a beautiful path of evergreens leading to the the student created Holy Doors inspired by the Holy Door at St. Peter's Basilica. Through these doors, the pathway led to the cross which serves as a reminder of the hope of resurrection and the immense love God has for each one of his beloved.

The Holy Door at St. Peter's Basilica is decorated with sculpted panels of Biblical scenes focused on mercy, renewal, and hope. Each of the 16 panels adorning the Holy Doors at the conference, were designed and hand painted by gifted art students in the Dufferin-Peel CDSB. Inspired by scripture and the original art of the Holy Doors, the students created their own personal depiction of the original panels.

Each of the designed panels to the right reflect the following:
The Angel at the Gates of Paradise, the Fall, Mary at the Annunciation, the Angel Gabriel at the Annunciation, Christ's Baptism in the Jordan River, the Lost Sheep, the Merciful Father, the Cure of the Paralytic, the Woman Washing the Feet of Jesus, the Need for Forgiveness (7 times 77), Peter's Denial, the Good Thief, Jesus' Appearance to Thomas, Christ's Appearance to the Disciples, the Conversion of Saul and the Opening the Holy Door.



HOW CAN SCHOOL COMMUNITIES PROMOTE THE HOLY DOORS?

School communities can find many ways to creatively connect with the powerful symbol of the Holy Door.

How can your school community learn more about each of the panels on the Holy Door at St. Peter's Basilica?

As a school community, read more about each panel and its corresponding scripture passage. Consider inviting students to create their own panels inspired by scripture and our journey towards the Jubilee Year.



Student artwork: Dufferin-Peel CDSB

'Opening the Holy Door' which highlights the four colours of the Jubilee logo and our symbols of hope ~ dove and anchor.



An example of a Door of Mercy created for The Jubilee of Mercy 2015 (Ottawa CDSB)

- Create a door decal or small poster for students to take home to mark the Year of Jubilee with their family.
- Plan a pilgrimage from the elementary school to the high school or to the parish to symbolically walk through a Holy Door.
- Research the Holy Doors around the world.
- Decorate the front door of the school or the school chapel with Catholic Social Teaching themes or Corporal and Spiritual Works of Mercy.
- Visit a Senior's home and partner with seniors to decorate a doorway with images of mercy.
- Invite members of the wider community to experience the symbol of the Holy Door at your school.
- Write notes of support and solidarity with the local parish and the wider community. Post these around the school's front door.
- Begin the Jubilee Year in the school community with a Liturgy of the Word and a ritual to mark the beginning of the year long Pilgrimage of Hope.

Stay
tuned

NEXT MONTH'S FEATURE

CATHOLIC SOCIAL TEACHING

GOODNEWSFORALL.CA RESOURCES:

DON'T FORGET

[CATHOLIC EDUCATION TOGETHER IN FAITH:](#)
[SEPTEMBER BULLETIN & OCTOBER BULLETIN](#)

Share

Interested in sharing what you are doing in your school community to promote the upcoming Jubilee Year ~ Pilgrims of Hope? Email: julie.webster@dpcdsb.org

OCSTA: Continuing Professional Education for School Trustees – Research Initiative

1 message

OCSTA - Ashlee Cabral <ACabral@ocsta.on.ca>
To: OCSTA - Ashlee Cabral <ACabral@ocsta.on.ca>

Wed, Nov 6, 2024 at 10:53 AM



Ontario Catholic School
Trustees' Association

TO: All Trustees

- Catholic District School Boards

RE: **Continuing Professional Education for School Trustees – Research Initiative**

Please see attached an external invitation to participate in a university level research initiative regarding continuing professional education for publicly elected School Trustees. The research is being conducted by graduate student and current Catholic Trustee Lori Di Castri.

Thank you.

ASHLEE CABRAL | Ontario Catholic School Trustees' Association | 1510-2 Sheppard Avenue East,
Toronto, ON, M2N 5Y7 | 416-932-9460 Ext. 230 | Website: www.ocsta.on.ca

Catholic Education: *Pilgrims of Hope*

Call for Participants

Are you interested in being part of a case study analyzing the continuing professional education and professional development of school board trustees in the province of Ontario?

If you are a publicly elected trustee who is a member of the Ontario Public School Boards Association (OPSBA) or the Ontario Catholic School Trustee Association (OCSTA) please consider volunteering to participate in this unique research opportunity.

Requirements for Participants:

- Are you an Ontario trustee associated with OPSBA or OCTSA?
- Have you engaged in any professional development that has supported you in your work as trustee?
- Are you in your first or second term?
- Are you willing to participate in a recorded virtual interview for approximately one hour to share your experience?



ST. FRANCIS XAVIER
UNIVERSITY

If you are willing to volunteer your time to participate in this research or have any questions please contact:

Lori Di Castri (she/her), Graduate Student

St. Francis Xavier University

Email: x2022grf@stfx.ca



Ontario Catholic School
Trustees' Association

November 7, 2024

MEMORANDUM

TO: Chairpersons and Directors of Education
- All Catholic District School Boards

FROM: Michael Bellmore, President

RE: OCSTA Catholic Education Leadership Speaker Series:
*A Return to Rome for Part II of the XVI Synod of Bishops – Reflections & Insight
Presented by Linda Staudt, Canadian Lay Delegate, Diocese of London*

We are pleased to announce that on Wednesday, November 27th at 6:30 p.m. the OCSTA Catholic Education Leadership Speaker Series will welcome back former Director of Education, Linda Staudt who will discuss the experience of her return to Rome as one of the very few laypersons participating in the second session of the 16th General Assembly of the Synod of Bishops in Rome.

The Synod on Synodality, concluded 27 October 2024 and has as its theme, "For a synodal Church: communion, participation and mission".

Pope Francis selected Linda as one of seven lay people from North America receiving this appointment. She was nominated by His Excellency, Bishop Ronald Fabbro based on her extensive knowledge of the Synod, her service to the Diocese of London and her achievements as a leader in Catholic education.

During the final 2024 session of the Synod, participants met to discern what it means to be a listening Church, examining the Synod's themes of Communion, Participation and Mission. We look forward to learning more about the entire process that has now concluded during Linda's much anticipated presentation on November 27.

About Linda:

Linda has a long history in leadership positions in Catholic education in Ontario and was the Director of Education for the London District Catholic School Board from 2013 until she retired in 2021. She is an active parishioner and is the Diocesan Synod Committee Co-Chair and Director of Safe Environment Services. She was the Chair and Lead Writer of the Synod Synthesis Team for the Assembly of Catholic Bishops of Ontario and presented the Ontario synthesis to the Canadian Conference of Catholic Bishops in 2022.

...Continue

OCSTA Conversations

This presentation is part of OCSTA's priority on encouraging conversations and sharing information with regard to the distinct identity of Ontario's Catholic schools and the role of Trustees in promoting that vision. The session is designed to provide Trustees and others with information that they can take back to their respective communities to help promote and strengthen publicly funded Catholic education.

The length of this session will be approximately 90 minutes in total, with 60 minutes dedicated to the formal presentation and a further 30 minutes set aside for audience questions.

There is no charge for attending this event and we encourage all Trustees to register in advance – please see information below to complete registration:

OCSTA Catholic Education Leadership Speaker Series:

A Return to Rome for Part II of the XVI Synod of Bishops – Reflection & Insight
Presented by Linda Staudt, Canadian Lay Delegate, Diocese of London

WHEN: Wednesday, November 27th, 2024 at 6:30 p.m.

FORMAT: Virtual (Zoom) – **no fee to attend**

REGISTRATION: Click on the link below to complete the registration form:

<https://us02web.zoom.us/meeting/register/tZUqde2prjkvHtywXZsCGdfsPSpCfx1BD5Wv>

After registering, you will receive a confirmation email containing information about joining this OCSTA event.

For more information please contact Sharon McMillan at smcmillan@ocsta.on.ca.

OCSTA: Catholic Education: Pilgrims of Hope - Advance Kit

1 message

OCSTA - Ashlee Cabral <ACabral@ocsta.on.ca>
To: OCSTA - Ashlee Cabral <ACabral@ocsta.on.ca>

Mon, Nov 18, 2024 at 11:28 AM



Ontario Catholic School
Trustees' Association

November 18, 2024

MEMORANDUM

TO: Chairpersons & Directors of Education

- All Catholic District School Boards

FROM: Anne O'Brien, Director of Catholic Education

SUBJECT: Catholic Education Week – May 4 – May 9, 2025
Catholic Education: *Pilgrims of Hope*

“We must fan the flame of hope that has been given to us.”

Letter on the Jubilee Year, February 11, 2022

As we approach the Advent season, we are reminded that publicly funded Catholic education is a call to service. Regardless of our position or our responsibilities within Catholic education, our role is a call, birthed in our Baptism to bring the saving message of Jesus Christ into the lives of those students whom it is our privilege to serve. This reality elevates our duties and responsibilities to another plane. Left to our own strengths and abilities, the task seems and is

very challenging, but we are not alone in this task. Jesus promised us the abiding strength of the Holy Spirit to be with us always – not just for a century or two at the church’s beginning, but always.

Catholic Education Week begins on Sunday, May 4 – May 9, 2025. This year’s Catholic Education theme is *“Pilgrims of Hope”* The theme was inspired by the following considerations:

- In February of 2022, Pope Francis announced that the theme for the upcoming 2025 holy year would be “Pilgrims of Hope.” “We must fan the flame of hope that has been given to us and help everyone to gain new strength and certainty by looking to the future with an open spirit, a trusting heart and far-sighted vision.(from Vatican News, a short video on the history of the Jubilee/Holy Year: <https://x.com/VaticanNews/status/1783768498885275868>)
- The Holy Father asks us to focus prayerfully on the bonds that unite our whole human family, to reflect on the rampant poverty in our world, and to think about the plight of the many refugees forced to leave their homes. He also summons us, as stewards of Creation, “to contemplate the beauty of creation and care for our common home.”
- A pilgrimage is a spiritual journey of movement toward a goal, often lived together with others – and that certainly describes Catholic education. Hope – one of the three theological virtues – is grounded in our Easter faith in Jesus’ resurrection and renewal; this is what enables us to be builders, dreamers and leaders in Jesus’ name. Pope Francis invites us to keep moving ahead in faith, in joy, and in hope, as part of a pilgrim people. Even in challenging times, our eyes are focussed on the future.

Attached, please find the Catholic Education Advance Kit. All Catholic Education Week materials are posted on our website at: www.goodnewsforall.ca. I would like to thank our team of educators from our English and French Catholic boards for their work involved in preparing this resource.

We ask that you please forward this resource to your school and board staff who are responsible for overseeing materials related to CEW 2025.

Attachments

ASHLEE CABRAL | Ontario Catholic School Trustees’ Association | 1510-2 Sheppard Avenue East, Toronto, ON, M2N 5Y7 | 416-932-9460 Ext. 230 | Website: www.ocsta.on.ca

Catholic Education: *Pilgrims of Hope*









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7 attachments



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Ontario Catholic School
Trustees' Association

-  **2025 Advance Kit WORD.docx**
345K
-  **1-Advent 2024-By Honouring Human Dignity.pptx**
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-  **2-January 2025-By Caring for Creation.pptx**
1052K
-  **3-February 2025-By Responding to the Poverties in Our World.pptx**
1046K
-  **4-March 2025-By Serving in Solidarity.pptx**
1050K
-  **5-April 2025-By Living as Peacemakers.pptx**
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